



HERNHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall on Wednesday 28th November 2018 from 8:00pm to 9:20pm.

Present: Cllr J. Geliot (Chairman of meeting)
Cllr P. Couzens Cllr S. Edgington Cllr M. Cooper Cllr S. Norman
Cllr B. Heller Cllr A. Bowles Cllr G. Bobbin

Also Present: Mrs S. Muteham (Clerk) and 5 members of the public

426 VACANCY FOR PARISH COUNCILLOR

At the start of the meeting, Parish Councillors present unanimously agreed to co-opt Mrs B. Heller to the Parish Council. Cllr B. Heller signed a “Declaration of Acceptance of Office” document.

427 APOLOGIES

Cllr M. Woodcock

428 DECLARATION OF INTERESTS

None

429 MINUTES

The minutes of the following meeting, having been circulated to all Members, were taken as read, confirmed and signed by the Chairman;

1. Parish Council meeting held on Wednesday 31st October 2018 (minutes 414-425)

430 MATTERS ARISING

- A. Local Needs Housing. The Chairman reported that an exchange of information session had taken place between two residents (Mr D. Brenchley and Mr D. Miles) along with two Parish Councillors (Cllr. J. Geliot and Cllr M. Woodcock) and read aloud a summary of the comments from the session. No Parish Council decisions were made at the session and the purpose of the discussion was to communicate in a clear and concise way the reasons behind the current support and opposition for the proposed Local Needs Housing scheme on Staplestreet. It was agreed that a further exchange of information session should take place in the new year and that Alison Thompson from English Rural be requested to attend to provide further information on policies and procedures around Local Needs Housing.
- B. Double Yellow Lines. A site meeting was held between several Parish Councillors, the Clerk and several residents to review the proposed double yellow lines for Staplestreet/Church Hill. The proposal to shorten the length of the proposed lines on Staplestreet to the drainpipe outside 4 Laurel Cottages and to the end of the wall outside Forge Farmhouse was put to Parish Councillors for consideration and those present unanimously agreed that the proposal was acceptable. The Clerk will liaise with Mr M. Knowles at Swale Borough Council to progress the scheme.

- C. Ornate Village Sign. The Clerk reported that following advertising in the Hernhill News and on the Parish Council noticeboard for ideas and suggestions on a village sign, a suitable site has not yet been identified. Councillors present agreed that the idea should be put on hold following the general lack of interest from the public.
- D. Defibrillator. Parish Councillors present agreed to pursue the purchase of an additional defibrillator for the community if the majority of the cost can be grant funded. The Clerk will make enquiries for grant funding from local business, Borough and County Councillors. The Clerk was asked to request that the proposed location of The Dove be contacted to identify a specific site to locate a defibrillator.

431 COUNCILLORS REPORTS

- A. Cllr S. Edgington and Cllr M. Cooper reported that they had recently attended the KALC AGM, which was noted as being informative about upcoming Councillor elections and changes to the 20s Plenty speed awareness scheme as well as receiving information on community schemes from Diabetes UK and Alzheimers Society.
- B. P. Couzens reported that the large pothole between the Church and Village Green has been repaired and asked the Clerk to facilitate repairs to other potholes on the Parish Council owned road around the Village Green.
- C. Cllr M. Cooper commented on the amount of mud on the road near Thirwell Farm and suggested that people report the problem directly to KCC.
- D. Cllr A. Bowles reported that there has recently been another multi-agency meeting to determine a course of action relating to activities and enforcement matters at Thirwell Farm. The Clerk was asked to write to the local M.P. Helen Whateley on behalf of the Parish Council expressing concern over the general situation relating to Thirwell Farm.

432 PLANNING

- A. **18/504141/FULL** - Demolition of existing buildings and erection of a single storey building to be used as a self-contained holiday accommodation with associated parking. *The Barns, Fostall*
The Parish Council objected to the application with the following comments: the proposed dwelling is too large and is also considered to be over-development of the land. There does not appear to be any direct access to the back garden. The Parish Council feels that the 2 old structures should not be changed into 1 larger structure

433 FINANCE

- A. The Clerk showed the bank reconciliation report dated 19th November 2018 which was approved and signed.
- B. The following payments were approved by those present:
 - Clerk's Office Allowance (*Standing Order*)
 - Clerk's Salary (*Standing Order*)
 - Chq-1393 S. Muteham (First aid course) £205.98
 - Chq-1394 Countryside Grounds Maintenance (Mowing) £131.84
 - Chq-1395 Hernhill Bookings (Hall hire charges) £23.00
 - Chq-1396 Hernhill Village Hall (Playground donation) £500.00
 - Chq-1397 Lionel Robbins (Internal Audit fee) £50.00
- C. The Clerk circulated a draft budget for 2019/2020 and it was agreed that the final budget would not be approved until the Precept for 2019/2020 had been agreed.

434 ADMINISTRATION

- A. The vacancy for Parish Councillor has now been filled.
- B. The vacancy for Parish Clerk is still available and to date one expression of interest

has been made.

- C. The Clerk reported that nomination forms for the KALC Community Awards Scheme will be circulated with copies of the upcoming edition of the Hernhill News.

435 CORRESPONDENCE

- A. October newsletter from KCC Councillor Andrew Bowles.
- B. Notification of Tree Preservation Order (No. 5 of 2018) from Swale Borough Council. The Clerk was asked to write to Swale Borough Council in support of the TPO documentation.

436 PUBLIC PARTICIPATION

Members of the public were invited to address the Chairman with their comments on Parish matters.

- A. Mr P. Wilson suggested that local residents set up a lorry watch scheme to monitor vehicles accessing the site at Thirwell Farm. Cllr A. Bowles responded to the suggestion commenting that KCC are already dealing with the situation.
- B. Mr J. Smith commented on the HGVs and trailers parking on the road outside KTS Rentals in Dargate which are considered to be causing a potential danger at night when left unlit. The Clerk was asked to contact the local PCSO and write to KTS Rentals to see if the matter can be resolved.

437 CHAIRMAN & CLERK'S SUNDRY REPORTS

- A. None

438 ITEMS TO BE PLACED ON JANUARY AGENDA

- A. Local Needs Housing on Staplestreet
- B. Double yellow lines
- C. Defibrillator
- D. Budget
- E. Precept
- F. Parish Clerk vacancy

The next scheduled meeting of the Parish Council is to be on Wednesday 30th January 2019. There being no further business, the Chairman declared the Meeting closed.

CHAIRMAN