



HERNHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall on Wednesday 27th February 2019 from 8:00pm to 9:15pm.

Present: Cllr J. Geliot (Chairman of meeting)
Cllr P. Couzens Cllr M. Cooper Cllr B. Heller
Cllr G. Bobbin Cllr A. Bowles Cllr M Woodcock

Also Present: Mrs R. Parr (Clerk) and 7 members of the public

458 APOLOGIES

Cllr S. Edgington Cllr S. Norman

459 DECLARATION OF INTERESTS

None declared.

460 MINUTES

The minutes of the following meetings, having been circulated to all Members, were taken as read, confirmed and signed by the Chairman;

1. Parish Council meeting held on Wednesday 30th January 2019 (minutes 445-457).

461 MATTERS ARISING

- A. Local Needs Housing. The second public consultation event will take place in the village hall on Tuesday the 9th April from 2.30pm -8.00pm. Following the event, there will be a second independent survey of all households in Hernhill to confirm that there is still a need for affordable housing. Leaflets advertising the event have been received and will be placed on the village noticeboards. The Hernhill Village Conservation Society have put forward a collection of design & detail requirements to English Rural for consideration. English Rural are now in the process of instructing their architect to review the design of the proposed properties and prepare some drawings for discussion and comment at the Information Event planned for 9th April. Following the results of the survey regarding the requirement for affordable housing, it was confirmed that discussions would take place between English Rural and the Parish Council as to allocations. It was confirmed that they also need to be registered on the Swale Housing Register.
- B. Double Yellow Lines. The scheme for double yellow lines on Staplestreet from the junction to 4 Laurel Cottages and to the end of the wall outside Forge Farmhouse is progressing. No formal objections were received following the display of the public notices. The Traffic Regulation Order with Kent County Council is due for signing on the 11th March 2019, coming into effect on the 27th March 2019. The new lines will be painted sometime between the 11th and the 27th March. An invoice of £2000 for the scheme will be raised in April.
- C. Renewal of the Land Rental Agreement for the Allotments. The formal paperwork has now been received to renew the lease for a further three years. A waiver Form is required to be signed, followed by the formal lease agreement 14 days after the waiver form. The Annual rental of £450 will then be due on the signing of the lease. The

waiver form will be signed by the Chairman and Cllr Copper on the 3rd March.

- D. Update on the new Litter Bin. The new litter bin has now been installed at Woodside and Swale Borough Council are now collecting the rubbish. The cost of installation was £300.
- E. Precept/ Budget. The precept for 2019/2020 has been confirmed at £10,000, an increase of £500 on the 2018/2019 precept. It is estimated that the final spend for 2018/2019 is circa £8000. The reason for the underspend is primarily as a result of the £2000 cost of the yellow line now falling into the 2019/2020 financial year. The budgeted spend for 2019/2020 is estimated at just under £10,000.
- F. Arrangement for the Annual Meeting. The meeting is due on the 24th April from 7.15pm. The Parish Clerk was requested to send out invitations to event to the various village groups and societies. The Chairman is to contact the recipient of the KALC Community Award to ask them to attend.
- G. Salt Bin, Staplestreet. Cllr Heller had identified a potential location for the new salt bin on the verge outside Mount Farmhouse. The Parish Clerk is to contact the owners of Mount Farmhouse to confirm their agreement before approaching Swale Borough Council to request the new salt bin.

462 COUNCILLORS REPORTS

- A. Cllr Cooper confirmed that there had been a change in one of the allotment plots from Eric Lane to Julie Cooper who had been on the waiting list. The Parish Clerk is to send out the allotment contract to the new holder.
- B. Cllr P. Couzens commented that a number of fridges had been dumped near the Thanet Way and had been reported.

463 PLANNING.

- A. Planning Applications. No new planning application had been received.
- B. Planning Decisions
 - 18/506195/FULL – Cairo Lodge, Conversion of detached store and garage to a self-contained holiday let. This has been approved. There is a condition that the holiday let is not to be occupied by the same person for more than four weeks in any calendar year.
 - 18/504141/FULL – The Barns, Forstall. Demolition of existing buildings and erection of a single storey building to be used as a self-contained holiday accommodation. This has been approved subject to a number of conditions concerning materials and that the holiday let is not to be occupied by the same person for more than four weeks in any calendar year.
 - 19/500111/FULL – Little Miss Acres. New three-bedroom self-build eco-home. This planning application supported by the Parish Council is to be reported to the Planning Committee at SBC on 7th March 2019 at the committee meeting, which is open to the public from 7pm at Swale House, Sittingbourne.

464 FINANCE

- A. The Clerk showed the bank reconciliation report dated 19th February 2019 which was approved and signed.
- B. The following payments were approved by those present:
 - Chq-1405 Countrywide Grounds Maintenance (mowing – Feb.) £131.84
 - Chq-1406 Hernhill Bookings (January hall hire charges) £31.00
 - Chq-1407 R Parr (salary & expenses) £232.50
 - Chq-1408 CPRE (annual subscription) £36.00
 - Chq-1409 V Howland (Transport) (installation of litter bin) £300.00
 - Chq-1410 M Wellington (repair of potholes) £40.00
 - Chq-1411 R Parr (purchase of laminator) £17.99
- C. The bank mandate to add Cllr Heller and the Parish Clerk as signatories was approved

signed by two existing signatories on the bank account.

- D. The form to change the correspondence address for the bank account to that of the new Parish Clerk was approved and signed.

465 ADMINISTRATION

- A. None.

466 CORRESPONDENCE

- A. An invitation for the Parish in Bloom Scheme had been received. A notice is to go into the Hernhill News to see if anyone in the village is interested in taking this on.
- B. The January newsletter from KCC Councillor Andrew Bowles had been received.
- C. The Parish Council had been successful in obtaining a grant of £300 from Cllr Bowles towards a defibrillator. The Parish Council has now received a total of £600 in grants towards the defibrillator.
- D. The Parish Council had received an invitation to attend an elected member update briefing from the project team of the Cleve Hill Solar Park of the proposals and timescales for the project as it goes through the pre-examination period. The event is on the 6th March at 7.30pm at the Alexander Centre. It was agreed that Cllr Heller would attend.
- E. Invitation received for Swale Green Grid Forum on the 9th April. Swale Green Grid Partnership organisational representatives together with environmental and cultural stakeholders will present a number of work programmes. Cllr Heller is to review the programme with a view to potentially attending.
- F. Nomination forms in relation to the local elections due on the 2nd May are now available for anyone wishing to stand for election to the Parish Council. These can be obtained from Katherine Bescoby 01795 417330 or Keith Alabaster 01795 417558 or elections@swale.gov.uk. Completed nomination papers should be delivered to Swale Borough Council between Monday 18th March and Wednesday 3rd April by 4pm.
- G. Notification has been received that there will be overnight closures of the Thanet Way between Brenley Roundabout and Whitstable from Tuesday 19th March for 11 consecutive nights between 8pm and 6am for strengthening and resurfacing works.
- H. The Parish Council has received a request from the St Michael's church to write a letter of support for their application for a grant for the restoration of stained glass in the church. It was agreed for the Parish Clerk to send a letter of support.
- I. The Parish Council had received a Parish Pack regarding Resilience and Emergency Planning. The pack is to be reviewed by Cllr Woodcock.

467 PUBLIC PARTICIPATION

Members of the public were invited to address the Chairman with their comments on Parish matters.

- A. Mr P. Wilson commented that the bin opposite The Dove is in a poor state of repair. It was agreed that a new bin was to be ordered in the same design as the Woodside bin with the installation to be undertaken by Cllr Cooper.
- B. A member of the public enquired as to the tarmacking specifications that was being used for the Thanet Way resurfacing works. In particular whether quiet tarmac was being used. Cllr Bowles would enquire.

468 CHAIRMAN & CLERK'S SUNDRY REPORTS

- A. The Chairman asked for an update on comments raised in the January meeting that trees had been cut down in the area by the post box in Waterham on the land adjoining Eastside. This is still being reviewed by Cllr B. Heller.

469 ITEMS TO BE PLACED ON FEBRUARY AGENDA

- A. Local Needs Housing on Staplestreet

- B. Double yellow lines
- C. Allotments
- D. Arrangements for Annual Meeting
- E. Litter Bin by The Dove
- F. Update on the Staplestreet Salt Bin
- G. Update on the Parish in Bloom Scheme.

The next scheduled meeting of the Parish Council is to be on Wednesday 27th March 2019. There being no further business, the Chairman declared the Meeting closed.

CHAIRMAN