



## HERNHILL PARISH COUNCIL

**Minutes of the Parish Council Meeting held in the Village Hall on Wednesday 30<sup>th</sup> January 2019 from 8:00pm to 9:10pm.**

**Present:** Cllr J. Geliot (Chairman of meeting)  
Cllr P. Couzens            Cllr S. Edgington            Cllr M. Cooper            Cllr B. Heller

**Also Present:** Mrs R. Parr (Clerk) and 12 members of the public

### **445 POST FOR PARISH CLERK**

At the start of the meeting, Mrs R. Parr as the new Parish Clerk to the Parish Council was introduced.

### **446 APOLOGIES**

Cllr G. Bobbin,            Cllr S. Norman            Cllr A. Bowles            Cllr M Woodcock

### **447 DECLARATION OF INTERESTS**

Cllr P. Couzens declared an interest with respect to the Crockham Farm Cottage planning application as a neighbour and friend.

### **448 MINUTES**

The minutes of the following meetings, having been circulated to all Members, were taken as read, confirmed and signed by the Chairman;

1. Parish Council meeting held on Wednesday 28th November 2018 (minutes 426-438).
2. Extraordinary Parish Council meeting held on the 17th December 2018 (minutes 439-442).
3. Extraordinary Parish Council meeting held on the 14th January 2019 (minutes 443-444).

### **449 MATTERS ARISING**

- A. Local Needs Housing. The Chairman reported that an exchange of information session had taken place between a small number of residents of the Hernhill Conservation Group, Parish Councillors and Alison Thompson of English Rural. A second public consultation event will take place in the village hall on Tuesday the 9th April from 3pm -7.30pm. Following the event, there will be a second independent survey of all households in Hernhill to confirm that there is still a need for affordable housing. More information will be available in the March Hernhill News.
- B. Double Yellow Lines. The scheme for double yellow lines on Staplestreet from the junction to 4 Laurel Cottages and to the end of the wall outside Forge Farmhouse is progressing. Swale Borough Council have now displayed public notices on the telegraph posts at the junction of Staplestreet and Church Hill.
- C. Defibrillator. An application for a grant has been made to the KCC for the Combined Member Grants Scheme Swale East – You decide, which grants awarded are to be decided on the 2nd February. It is hoped that a defibrillator will be located in the area of The Dove, Dargate.

- D. Renewal of Land Rental at the Allotments. The existing 3-year lease expires on the 31st March 2019. A further 3-year term has been offered and the rent will increase from £425 per annum to £450 per annum. It was unanimously agreed to proceed to renew the rental agreement for the land at the allotments. The Parish Council discussed whether to increase the rental to the allotment holders in order to cover the increase and it was decided to keep the rent at current levels with the Parish Council absorbing the increase. The Parish Clerk was asked to contact the agent in order to arrange for the relevant documentation to be prepared.

#### **450 COUNCILLORS REPORTS**

- A. Cllr B. Heller requested the consideration of a salt bin on Staplestreet between Mount Ephraim gates and the Three Horseshoes. Once a suitable location has been identified by B. Heller, contact will be made to Swale Borough Council by the Parish Clerk in order to see if a new salt bin can be sourced.
- B. Cllr P. Couzens commented that a letter had been received from M.P. Helen Whately regarding Thirwell Farm. The Environmental Agency informs her that their prosecution for waste offences at the site is due to be heard in court in March 2019. A member of the public reported that he had been contacted by the Environment Agency and that they may contact other nearby land owners.

#### **451 PLANNING.**

- A. **19/500111/FULL** - New 3-bedroom, self-build eco home domestic dwelling and associated amenities to replace existing demolished dwelling and outbuildings. *Little Miss Acres Farm, Butlers Hill.*  
The Parish Council support this application. Although not a registered brownfield site, historically there was a property here and permission was granted for a replacement dwelling. The revised design is appropriate and as a stand-alone self-build project would not be detrimental to the area nor set a precedent for larger residential developments.
- B. **18/5065877/FULL** - Installation of two red light violation cameras at Graveney Level Crossing, together with ancillary signage. *Graveney Level Crossing, Monkshill Road, Graveney.*  
The Parish Council have no objection to the application, but suggest that the colour of the post be reconsidered.
- C. **19/500326/FULL** – Conversion of existing outbuilding into a residential annexe for use ancillary to the main dwelling. *Crockham Farm Cottage, Crockham Lane, Hernhill.*  
The Parish Council support this application. The proposal is similar to that approved in 2014 and would ensure the retention of this old building. The Parish Council do request that conditions are appended to any approval stating that the use of the building will remain ancillary to the existing main house and that it cannot be sold as a separate dwelling at any time in the future.

#### **452 FINANCE**

- A. The Clerk showed the bank reconciliation report dated 19<sup>th</sup> January 2019 which was approved and signed.
- B. The following payments were approved by those present:
- Chq-1398 S. Muteham (salary and pothole expenses) £148.81
  - Chq-1399 Countrywide Grounds Maintenance (Mowing–Sept., Dec., Jan.) £395.52
  - Chq-1400 P Couzens (pothole expenses) £7.98
  - Chq-1401 Hernhill Bookings (Hall hire charges) £8.00
  - Chq-1402 KCC (Photocopier charges) £88.70
  - Chq-1403 A Chapman (Hernhill News expenses) £56.70
  - Chq-1404 NSALG (Allotment Society subscription renewal) £66.00

#### **453 ADMINISTRATION**

- A. KALC Community Awards. The Parish Clerk confirm that a number of nominations had been received. It was unanimously agreed for one individual to be put forward for the award. A certificate will be forthcoming and a presentation to be held in due course.
- B. The new Parish Clerk had been appointed.
- C. The date for the Annual Parish Meeting had been set for the 24<sup>th</sup> April. Details to be arranged at the next meeting.

#### **454 CORRESPONDENCE**

- A. November and December newsletter from KCC Councillor Andrew Bowles.
- B. Notification of Tree Preservation Order (No. 6 of 2018) from Swale Borough Council for Blean Wood north of Dawes Road, Dunkirk.
- C. The Parish Clerk confirmed the receipt of the Internal Audit Report for 2017-18 from Lionel Robbins the Independent Internal Auditor. It confirmed that all financial records were accurate and up-to-date. The Parish Council expressed their thanks to Sarah Muteham, the outgoing Parish Clerk for all her hard work.
- D. Notification of a temporary road closure for new electricity supply at Nine Ash Lane, Boughton on Friday 1<sup>st</sup> February for one day.
- E. Invitation received for the Lord Lieutenant's Civic Service for 12<sup>th</sup> March 2019.
- F. KALC is to hold its annual planning conference on the 15<sup>th</sup> March in Lenham. A training module "An introduction to Planning for Local Councils" will also be held. Cllr S. Edgington expressed an interest in attending.
- G. An invite had been received for the Mayor and Mayoress of Faversham's Charity Banquet and Ball on the 22<sup>nd</sup> March 2019.

#### **455 PUBLIC PARTICIPATION**

Members of the public were invited to address the Chairman with their comments on Parish matters.

- A. Mr P. Wilson enquired as to the location of the new litter bin. The Parish Clerk was to make enquiries.
- B. Mr R. Wraight commented that trees had been cut down in the area by the post box in Waterham on the land adjoining Eastside. Cllr B. Heller was asked to contact Swale Borough Council to enquire if the proper procedure had been carried out.

#### **456 CHAIRMAN & CLERK'S SUNDRY REPORTS**

- A. The Chairman confirmed that Henry Bryant had been approached with regards to parking in the farmyard at Staplestreet. As the land is leased out long term under an agricultural tenancy, My Bryant apologised that it would not be possible to proceed.

#### **457 ITEMS TO BE PLACED ON FEBRUARY AGENDA**

- A. Local Needs Housing on Staplestreet
- B. Double yellow lines
- C. Defibrillator
- D. Allotments
- E. Precept / Budget
- F. Arrangements for Annual Meeting
- G. Changes to the Bank Mandate

The next scheduled meeting of the Parish Council is to be on Wednesday 27<sup>th</sup> February 2019. There being no further business, the Chairman declared the Meeting closed.

CHAIRMAN