



HERNHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall on Wednesday 29th November 2017 from 8:00pm to 8:55pm.

Present: Cllr A. Chapman (Chairman)
Cllr M. Cooper Cllr P. Couzens Cllr J. Geliot Cllr S. Norman
Cllr S. Edgington

Also Present: Mrs S. Muteham (Clerk)

305 APOLOGIES

Cllr M. Woodcock, Cllr A. Bowles, Cllr G. Bobbin

306 DECLARATION OF INTERESTS

None

307 MINUTES

The minutes of the following meeting, having been circulated to all Members, were taken as read, confirmed and signed by the Chairman;

1. Parish Council Meeting held on Wednesday 25th October 2017 (minutes 294-301)
2. Extraordinary Parish Council Meeting held on Monday 20th November (minutes 302-304)

308 MATTERS ARISING

- A. The Clerk provided additional information and proposed advertising for the KALC Community Award Scheme, which recognises a person or group who has made a significant contribution to the local community. Those present agreed to pursue the scheme which will be advertised through the Hernhill News, website and noticeboard.
- B. The Clerk had only received one quote for the proposed electrical work to install the defibrillator at the village. After consideration by those present, it was agreed that Nine Ash Electrical would be asked to undertake the work at a cost of £122.95
- C. The Clerk proposed that the meetings for 2018 are on the last Wednesday of each month with the exception of December.

309 COUNCILLORS REPORTS

- A. Cllr J. Geliot commented that the parking at the junction of Church Hill and Staplestreet is becoming hazardous at times. It was requested that the Clerk contact the PCSO team to see if they can review the situation and advise the Parish Council on any further action that can be taken to assist the situation.
- B. Cllr S. Edgington reported that the damaged footpath sign has been reported to KCC however no action has yet been taken.
- C. Cllr M. Cooper reported that the refurbishment of the village bench plaque (to be placed under the oak tree on the village green) is in progress and that the brass bench

plaque for the adjacent bench will be installed shortly.

- D. Cllr P. Couzens asked the Clerk to request a site meeting with the PCSO team regarding the parking conditions at the junction of Church Hill and Staplestreet. He also asked the Clerk to again follow up with KCC regarding the planning concerns at Black Oast.

310 PLANNING

- A. 17/505360/FULL - Demolition of the existing conservatory, erection of two storey front, single storey side and rear extensions, internal alterations, erection of detached garage and creation of gated access. *Mountfield Cottage, Staplestreet*. The Parish Council recorded their support this application.

311 FINANCE

- A. The Clerk showed the bank reconciliation reports dated 17th November 2017 which were approved and signed.
- B. The following payments were approved by those present:
 - Clerk's Office Allowance (*Standing Order*)
 - Clerk's Salary (*Standing Order*)
 - Chq 1345: Cardiac Science (*Defibrillator*) £1,704.00
 - Chq 1346: Countrywide Grounds Maintenance (*Mowing*) £128.00
 - Chq 1347: Kent County Council (*Copier charges*) £78.26
 - Chq 1348: Hernhill Bookings (*Village Hall Hire*) £15.00
 - Chq 1349: S. Muteham (*Bench engraving*) £30.00
 - Chq 1350: Hernhill Bookings (*Village Hall Hire*) £23.00
- C. The Clerk circulated a proposed budget for 2018/19 and it was agreed by those present that the budget would be set at £9,095.00.
- D. The Clerk informed those present that she had not yet received the tax base information from Swale Borough Council so it was not yet possible to set the precept for 2018/19. This item will be added to the next agenda.

312 CORRESPONDENCE

- A. Invitation to attend Christmas Service at Hernhill Church on 17th December
- B. October newsletter from KCC Councillor Andrew Bowles
- C. Notification of external auditor appointment for 2017/18 (being PKF Littlejohn)

313 ITEMS TO BE PLACED ON JANUARY AGENDA

- A. Parish Precept

The next meeting of the Parish Council is to be on Wednesday 31st January 2018. There being no further business, the Chairman declared the Meeting closed.

CHAIRMAN