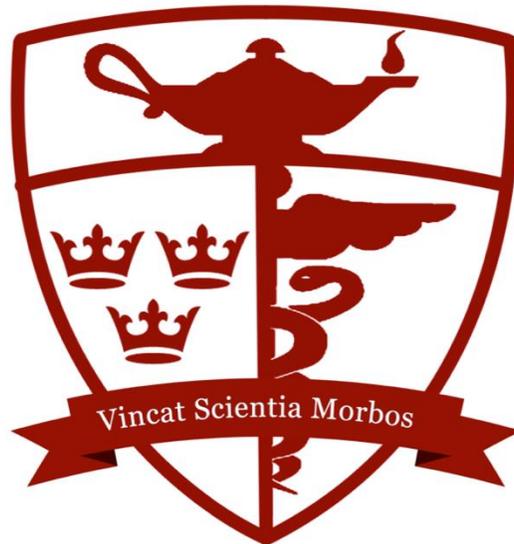


Nursing



Science Society

- Assembly -

Wednesday, March 23rd, 2017

7:00 pm – MacDonald Hall, 001



Nursing Science Society

Agenda

1. **Motion #1** – Approval of the Minutes of the meeting of March 8th, 2017
2. **Motion #2** – Approval of the Agenda of the meeting of March 23rd, 2017
3. Speaker's Business
4. Guest Speakers
 - a. Tim Liu
5. President's Report: President Alexandra Palmeri
6. Vice President's Report
 - a. Vice President, Operations: Geoffrey Tai
 - b. Vice President, University Affairs: Cortnie Lortie
7. Statements by Members
8. Question Period
9. Business Arising from the Minutes
10. New Business
11. Old Business
12. Discussion Period
13. Closed Session
14. Speakers Closing
15. Adjourn



Nursing Science Society

Motion Sheet

Motion #1 – *That NSS Assembly Approve the Assembly Minutes of February 8th, 2017.*

Moved By: Geoffrey Tai

Seconded By: Alexandra Palmeri

Motion #2 – *That NSS Assembly Approve the Agenda of March 7th, 2017.*

Moved By: Cortnie Lortie

Seconded By: Alexandra Palmeri

Motion #3 – *That NSS Assembly Approve the first reading of the 2017 Budget as seen in Appendix A.*

Moved By: Geoffrey Tai

Seconded By: Alexandra Palmeri

Motion #4 – *That NSS Assembly ratify Emily Sullivan and Sarah Cormier as the 2017 Kingston Nursing Student Conference co-directors*

Moved By: Geoffrey Tai

Seconded By: Alexandra Palmeri

The President of the Nursing Science Society

Report to Assembly

Alexandra Palmeri

president@nss.queensu.ca



Hello Beautiful NSS Team,

To start off, a huge thank you to each of you for your continued dedication, communication, and passion! It's been a pleasure working with each of you throughout this semester, and I'm so incredibly proud of you all. :)

AMS Assembly

The AMS Corporate General Meeting took place on March 9th. We elected the new Board of Directors, and Cortnie & I are thrilled with the results. Each applicant who came forward possessed remarkable insight, innovations and confidence. We are thrilled to work with the new board in the coming year.

AMS Assembly took place on March 16th at City Hall. A big thank you to Caitriona for joining to represent NSS. I was elected to serve on the CEO Hiring Committee this semester and look forward to this incredible opportunity. The AMS recognized outstanding landlords and people of service in the community at this meeting, and also presented the Golden Key Award.

Clinical Cardigans

Based on the timeline presented by OTD, we will be rolling out the new clinical sweaters in the fall. Looking forward to this finally coming to fruition.

CNSA Regional Conference

Holly & Kait will report in further detail, but we have finalized the hiring application package and timeline for the Regional Conference Team and look forward to releasing them on March 20th.

Guatemalan Midwives coming to Kingston

This has been a wonderful project to work on Rowan. Be sure to share the Facebook event with your friends as the big day is approaching quickly... March 25th, everyone!!

NSS Award for Nursing '16

I am working on coordinating this with Kelsey & MJ. Can't wait to recognize an

incredible Grad for their service to the NSS! You will all be included with the voting process, so stay tuned. :)

USATs

USATs season are upon us! Class presidents have picked up the paperwork and USAT evals will happen from Week 10-12. Please encourage your peers to remain professional and constructive.

That's all for now from me. Please follow up with any questions. I am happy to be at your service!

Vincat Scientia Morbos,

Alexandra M. Palmeri

NSS President

The Vice President, Operations

Report to Assembly

Geoffrey Tai

vpops@nss.queensu.ca



It's WEEK 10 everyone!!!

Office Hours

Sorry that I've been forgetting to do sign-ups for the past few weeks. A post in the Facebook group was sent out for office hours for the next three weeks instead of needing to ask every single week. Hopefully, this can reduce the amount of traffic in the group page!

NSS Website

Over the summer, we're going to be switching to a new web hosting service. If you have any experience with website design or know a good website company, please let us know so we can get started on the project right away.

Budget Update

I will be conducting a financial review for next NSS meeting to see whether we've been following our budget closely. I'll be finishing up all the reimbursements so check your emails and make sure all the numbers are correct!

Special Skills Survey

Please fill it out!! <https://goo.gl/forms/A6iC3MuD6SkBIJIs2>

Did You Know? – Insulin is made in the pancreas but it's not secreted through the pancreas but through another set of vasculature into the bloodstream directly.

Vincat Scientia Morbos,

Geoffrey Tai
Vice President, Operations
Queen's Nursing Science Society
Cell: (647) 980 - 1036
Email: vpops@nss.queensu.ca
Kingston, ON

The Vice President, University Affairs

Report to Assembly

Cortnie Lortie

vpua@nss.queensu.ca



Hello Everyone!

March Break Open House

The MBOH was held on Saturday, March 11th and was a huge success! It was great seeing and talking to all of the prospective students! A HUGE thank you goes out to all of the volunteers! You all did an amazing job!

Class Council Elections

Class council elections are underway! We had a great turn out in terms of nominations/applications for all the years with the exception of the 2019 class. Their deadline was extended and some interest has been shown! Campaigning is happening this week and elections will be held next Monday/Tuesday! Please encourage your classes to vote!

Meeting Reports

Just a gentle reminder to send me an email whether or you have a report so I am not scrambling through my email and Facebook inbox trying to figure out if you sent me one!

That's all I have for right now, happy week 10!

Vincat Scientia Morbos,

Cortnie Lortie



The Presidential Intern

Report to Assembly

Julia Kruizinga

j.kruizinga@queensu.ca

Hello everyone,

Welcome to Week 22! I hope everyone is doing well and pushing through the last couple of weeks. We got this. A couple updates from my end.

March Break Open House

This was such a fun event to volunteer for and meet prospective students, especially because I remember myself sitting in that room about a year ago. They all had such amazing questions and it was fun to be on the other side of things answering questions and explaining why Queen's is the best school ever. The NSS station was run really well and it was a great addition to get prospective students excited about Queen's, nursing, nursing Orientation and our faculty government. For next year, I think the station at the CEC could be improved, possibly a blood pressure station or something interactive. Also encouraging the volunteers to go up and talk to future students during the meet and greet. All in all, a big success.

Bulletin Board

The bulletin board is in progress now that we have it and I've got all the bios and photos printed. Stay tuned for that and keep an eye for it in the student lounge.

First Aid Recertification

I have been in contact with Marian Lutkar-Flude and she would be interested in working with the NSS. I now have to coordinate with different years and gage when a good time would be. She suggested May, but I think most people would be gone that time so either late April or possibly the first week into classes.

That's all for now!



The Vice President, Operations Intern

Report to Assembly

Alexandra Sobczak

a.sobczak@queensu.ca

Hi everyone! There isn't too much from me, so this will be a fairly short report.

Letter to AMS

Verbal Report

School of Nursing March Break Open House

Had a great time volunteering at the March Break Open House for Nursing a little while over a week ago. A lot of people turned out, and from what I heard, they all really enjoyed the NSS station! The rest of the interns and I later spoke about the Open House during office hours, and we thought it might be an interesting idea for University Affairs to collaborate with the interns next year and make it like an intern project.

That's all for me, and hope everyone has a great week! ☺



The Vice President, University Affairs Intern

Report to Assembly

Alex Troiani

alex.troiani@queensu.ca

Greetings Assembly,

March Break Open House

March Break Open House was a tremendous success! Thank you to all who volunteered.

With thanks,

Alex Troiani

Vice President, University Affairs Intern

Nursing Science Society

Queen's University



Student Senator
Report to Assembly
Taylor Ramsay
senator@nss.queensu.ca

Verbal Report.



Academics and Professional Development Commissioner

Report to Assembly

Matthew Secord

academics@nss.queensu.ca

Hi all!

There are no updates for me this week!

Thank you,

Matthew Secord

Academics & Professional Development Commissioner

Queen's Nursing Science Society

Email: academics@nss.queensu.ca

Kingston, ON



Health and Wellness Commissioner

Report to Assembly

Rowan Stanford Ladon

13rsl5@queensu.ca

Hi everyone! I hope everyone had a restful weekend after week 9!

I have nothing really new to report other than that this weekend an amazing event will be happening! Here is a description of the event. I encourage you to go and check out this amazing opportunity:

On March 25th Horizons of Friendship is hosting an event at Haynes Hall, where students will have the opportunity to meet traditional Indigenous midwives from Guatemala who are travelling around Canada to share their experiences and stories working in maternal and child health. We are collaborating with Raúl Scorza from Horizons in promoting this exciting opportunity. The Facebook page is up and running so be sure to check it out and invite anyone who has an interest in healthcare!

The rest of my report will be verbal.

I look forward to seeing everyone! 😊

Quote of the Week: If you can dream it, you can do it



Social Issues Commissioner

Report to Assembly

Erin Roach

oerkr1@queensu.ca

Updates:

- Food drive has been extended to this Friday. Please promote it within your class as it would be great to have a large amount of donations for the AMS Foodbank.
- I would love to have one or two people help me out on Friday after 2pm to count the donations and bring them to the JDUC 😊
- When is Study Buddies doing their OSCE prep. I would still like to do an anti-anxiety workshop with the first years and maybe have an upper year panel with tips & tricks. Do you think people would want to attend this?



Events Commissioner

Report to Assembly

Christine Figeys

events@nss.queensu.ca

Nursing Formal:

- Tickets came in – will be handing out tickets starting Monday March 27th.
- Please let me know if you are interested in helping handing out the tickets.
- Also – does anyone have a car available to drop off some of the decorations the day of? (Set up at 5:00pm).

Underground:

- Possibility of throwback Thursday March 30th (Week 11) instead.

Have a wonderful week 😊



CNSA Official and Associate Delegates

Report to Assembly

Kaitlyn Meloche & Holly Dye

cnsa@nss.queensu.ca

Hello Everyone!!

We hope you all had a wonderful St. Patties Day!

Information Boards

We have purchased the two bulletin boards for the student lounge and will be putting them up soon. One of the boards will be for notifying the students of relevant CNSA information and the other board will be used by Julia to put up the NSS portfolios.

CNSA Regional Conference

We have some exciting news...WE WON THE BID! Queen's University will be hosting the Ontario and Quebec Regional Conference for CNSA this fall. In order to make this conference great we are will be putting together a conference committee that will organize the events and help the conference run smoothly. We met with Alexandra on Sunday to complete the application forms for the committee, which are now released. We put them out on Monday and they are due back to us on Monday, March 27th so please spread the word within your classes as we want to have a mix of students on the committee! If anyone has any questions about the application or conference direct them to us and we will be happy to provide them with more information. We will give a detailed verbal report during the meeting!

Have a great week 10!!



**Head Cape, Nursing Orientation Week
Report to Assembly
Alexi Honsberger
nursingorientation@ams.queensu.ca**

Verbal Report.



KNSC Director

Report to Assembly

Olivia Owsiany

knsc@nss.queensu.ca

Verbal Report.



Year 1 Class President

Report to Assembly

Caitríona Buckley

caitriona.buckley@queensu.ca

Verbal Report.



Year 2 Class President

Report to Assembly

Dara Sheere

14dgs@queensu.ca

Verbal Report.



Year 3 Class President

Report to Assembly

Brianna Sitwell

13bs66@queensu.ca

We are having a class council meeting this week either Thursday or Friday (I will know the exact date at the meeting). We will be formulating the final list for the committees, choosing team leaders based on their application, and then emailing the team leaders individually.

We hope that the Pinning, Yearbook and Formal committee will meet once before the end of school. This will be up to the team leaders to organize in collaboration with class council.

Bank account: ~\$6500.00, with a goal of \$10,000 (before NSS help). Therefore, we are currently 65% of the way there.

St. Patty's day "party"!

There was a great turn out on Friday, after all the supplies were purchased, some members in class of 2018 donated \$620.00 to our 2018's graduation fund!!! 😊

Bake Sale

We are having a bake sale in the ARC on MARCH 23rd from 10-4pm. We have asked our class to sign up to bring items as well as sign up for a time slot. This is honestly more trying to get people to be involved rather than raise a lot of money, but we'll see! PLEASE come support Nursing 2018, WE NEED THE SUPPORT GUYS! 😊

USATS have been picked up, and professors have been contacted.

Year 4 Class President
Report to Assembly
Kelsey Elchuk
12kle1@queensu.ca



Verbal Report.



AST Year 3 Class President

Report to Assembly

Sara Stephenson

11ses10@queensu.ca

Hi Everyone!

Professional Event “Beyond the Bedside”

- Last night Annie Woodman, Tanya Dion, Carol Kolga, Doris Splinter-Flynn, and Allison Forsyth spoke at our event
- We look forward to the Speaker Series in Fall 2018

AST Nursing Bars

- We are going to place an order for “AST Nursing” bars March 25th
- Tilt

Elections

– TBA!

USATs

- When have people filled out NURS 206?

Sara

AST Year 4 Class President

Report to Assembly

Ashley Poffenroth

9ap61@queensu.ca



Verbal Report.



Appendix A

NSS 2017 Budget

Due to the length of these reports, you can access them at the following links:

Executive Summary: <http://queensnss.com/.../NSS-2017-Proposed-Budget-Executive-S...>

Detailed Report: <http://queensnss.com/.../NSS-2017-Proposed-Budget-Detailed-Re...>

Feedback Form: <https://goo.gl/forms/9DBaoq6TomLOh2XD3>



Nursing Science Society

Informal Meeting Minutes

Date: March 22nd, 2017

Time: 7:00 PM

Minutes Taker (Position): Alex Troiani (Intern to Vice President, University Affairs)

Purpose of Meeting: Biweekly NSS Assembly Meeting

In Attendance:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Alexandra Palmeri (President) | <input type="checkbox"/> Kelsey Elchuk (Year 4 Class President) |
| <input checked="" type="checkbox"/> Cortnie Lortie (Vice President, University Affairs) | <input type="checkbox"/> Brianna Sitwell (Year 3 Class President) |
| <input checked="" type="checkbox"/> Geoffrey Tai (Vice President, Operations) | <input checked="" type="checkbox"/> Year 2 Class President |
| <input checked="" type="checkbox"/> Taylor Ramsey (Senator) | <input checked="" type="checkbox"/> Catriona Buckley (Year 1 Class President) |
| <input checked="" type="checkbox"/> Kaitlyn Meloche (CNSA Official Delegate) | <input checked="" type="checkbox"/> Ashley Poffenroth (AST 4 Class President) |
| <input checked="" type="checkbox"/> Holly Dye (CNSA Associate Delegate) | <input type="checkbox"/> Sara Stephenson (AST 3 Class President) |
| <input checked="" type="checkbox"/> Christine Figeys (Events Commissioner) | <input checked="" type="checkbox"/> Alexi Honsberger (Head Cape) |
| <input checked="" type="checkbox"/> Matthew Secord (Academic & Professional Development Commissioner) | <input type="checkbox"/> Olivia Owsiany (Kingston Nursing Student Conference Director) |
| <input checked="" type="checkbox"/> Erin Roach (Social Issues Commissioner) | <input checked="" type="checkbox"/> Julia Kruizinga (Intern to President) |
| <input checked="" type="checkbox"/> Rowan Sandford Ladon (Health and Wellness Commissioner) | <input checked="" type="checkbox"/> Alex Troiani (Intern to Vice President, University Affairs) |
| | <input checked="" type="checkbox"/> Alexandra Sobczak (Intern to Vice President, Operations) |
| | <input type="checkbox"/> Other: |

Meeting Minutes

- 7:00 PM Tim Liu guest speaker (discussed insurance, investments, money)
- 8:45 PM Formalize language on minutes, all in favor of minutes
- 8:46 PM Vice President, Operations proposed to change motion #2, overruled
- 8:48 PM Alex Palmeri (President)

- thanks everyone for pot luck
- AMS is very busy, plenty of additional meetings, she is open to any questions regarding this, encourages people to come to AMS meetings
- Cardigans coming along well, planning for it to be a back to school special
- Thanks everyone for USATS

8:51 PM Geoffrey Tai (Vice President, Operations)

- office hours, send him message for times
- budget, he wants to do a review
- special skills survey, NSS members must finish filling them

8:52 PM Cortnie Lortie (Vice President, University Affairs)

- Everyone liked the NSS lounge at the MBOH
- Class council elections going well, we need people to run for 2019
- Send her reports regardless of what you have completed

8:53 PM Julia Kruizinga (Intern to President)

- MBOH – role of interns
- NSS station was a good station
- Want to improve the CEC – add a blood pressure station
- Maybe the interns next year can run MOBH
- Bulletin board has gone up in student lounge
- In contact with Marion for first aid recertification
- Wants to see interest among class council

8:55 PM Alexandra Sobczak (Intern to Vice President, Operations)

- letter to AMS

8:56 PM Alex Troiani (Intern to Vice President, University Affairs)

- MBOH
- Beyond the Bedside a very good experience

8:55 PM Taylor Ramsey (Senator)

- She can send us report about aboriginal services
- Gender studies surveys
- Meet with Taylor for portfolios

8:57 PM MJ Secord (Academics and Professional Development Commissioner)

- OSCE practice for first years is happening

- Career Fair has yet to begin

8:59 PM Rowan Sanford-Landon (Health and Wellness Commissioner)

- Saturday is an exciting event – Midwives and doctors talking about maternal health in Guatemala (family medicine building)
- Health and Wellness survey will be published soon

9:01 PM Erin Roach (Social Issues Commissioner)

- Food drive – repost on Facebook, move food at 2 on Friday
- Anxiety reducing workshop
- We may combine anxiety workshop for exams and OSCE

9:03 PM Christine Figeys (Events Commissioner)

- tickets sale coming to an end for formal
- needs a car
- having a meeting about volunteers for formal
- tickets have come in for formal
- underground event next Thursday
- Alex Palmeri wants to number the tickets and keep a record of guest list

9:06 PM CNSA (Official and Associate Delegate)

- Put up the cork boards
- Won the bid, hosting the CNSA regional conference
- Hosting 300-350 nursing students in October
- Hiring people to take on planning and organization committee
- There will be more opportunities to help out
- Student run discussion workshops

9:08 PM Alexi Honsberger (Head Cape)

- Lots of reports going to ORT
- Bottle drive with engineers

9:09 PM Catriona Buckley (Year 1 President)

- 47 people for breakfast

9:09 PM Dara Sheere (Year 2 President)

- picked up USATs
- wants to sell grilled cheese in the ARC
- Facebook poll for social

9:11 PM Geoff for Brianna (Year 3 President)

- Yearbook
- bank account
- St Patty's day gathering
- Bake sale 10-4 tomorrow
- By donation

9:11 PM no Kelsey (Year 4 President), no Sara (AST 3 President)

9:11 PM Alex Palmeri (President)

we will be able to move on with our meeting because we will send out a evote

9:13 PM Geoff does motion #3, there is an updated budget available now
(budget talk)

Open to any questions

Professional development workshops were a success

Assembly meeting food budget – snacks only for first meeting of school year
and last meeting of each semester

We are moving tables now in order to save money and we are better at it

Funding request up to \$200 for events – already received emails

Graduation numbers have been updated

Health and wellness budget has been lowered

Banking charges are about to be lowered

Predicted net profit is \$35

9:19 PM Motion #4, ratify KNSC co-directors

Alex Palmeri says they will do a very good job due to their experience

Motion #4 passes

9:21 PM Discussion period

9:25 PM Meeting adjourned.