

Nursing



Science Society

- Assembly -

Wednesday, March 8th, 2017

7:00 pm – MacDonald Hall, 001



Nursing Science Society

Agenda

1. **Motion #1** – Approval of the Minutes of the meeting of February 8th, 2017
2. **Motion #2** – Approval of the Agenda of the meeting of March 8th, 2017
3. Speaker's Business
4. Guest Speakers
 - a. Carly Robertson
5. President's Report: President Alexandra Palmeri
6. Vice President's Report
 - a. Vice President, Operations: Geoffrey Tai
 - b. Vice President, University Affairs: Cortnie Lortie
7. Statements by Members
8. Question Period
9. Business Arising from the Minutes
10. New Business
 - a. Motion #3
11. Old Business
12. Discussion Period
13. Closed Session
14. Speakers Closing
15. Adjourn



Nursing Science Society

Motion Sheet

Motion #1 – *That NSS Assembly Approve the Assembly Minutes of February 8th, 2017.*

Moved By: Geoffrey Tai

Seconded By: Alexandra Palmeri

Motion #2 – *That NSS Assembly Approve the Agenda of March 7th, 2017.*

Moved By: Cortnie Lortie

Seconded By: Alexandra Palmeri

Motion #3 – *That NSS Assembly Approve the first reading of the 2017 Budget as seen in **Appendix A**.*

Moved By: Geoffrey Tai

Seconded By: Alexandra Palmeri

The President of the Nursing Science Society

Report to Assembly

Alexandra Palmeri

president@nss.queensu.ca



Hello Dearest Friends & congrats on making it to Week 8! :)

First off, I'd like to extend my warmest gratitude to each of you for your continued dedication, enthusiasm, and service. The NSS would not be able to function without each and every single one of you. Your uniqueness, passion, and motivation are what shape the Queen's Community to be what it is, so THANK YOU x infinity.

Meetings, Meetings, Meetings!

- **AMS:** AMS Assembly has recently completed Bystander Intervention Training – just like us, yay! AMS AGM will take place on March 6th and AMS CGM will take place on March 10th. Please let me know if you'd like more information!
- **FHS Board:** Thank you to all of our student leaders who came out! NSS always has the best student turnout for this meeting. A highlight from this year's Faculty Board was the guest speaker who spotlighted the Lucky Iron Fish project geared towards tackling anemia related to malnutrition. Find out more here: <http://www.luckyironfish.com/>
- **SON Undergrad Curriculum Committee:** We are hard into work on updating the curriculum model for the undergraduate nursing program. This is an exciting project that Ashley and I look forward to keeping you updated on.

Clinical Sweaters: YES!!!

I will provide a verbal update on these this week, so stay tuned! :)

AMS Special Committee on External Alignment:

We will be publishing our final statement paper this semester. Look forward to these updates!

Budget: Money Talk!

So this has been an exceptionally fun venture for myself, Geoff, Cortnie & Taylor! We are so thrilled with the model and extensive consultation that has gone into this process. We have enjoyed processing your feedback and making adjustments to the budget, as well as recently doing student presentations in the NSS Lounge to further discuss the NSS' finances. We look forward to finally bringing things forward this week for official approval.

Class Council Meetings Are AWESOME!

Thank you for everyone who came out to our lovely 3-hour Friday night meeting to go over the future of pinning, yearbook, formal, and fundraising for our classes. We secured A LOT of amazing feedback from you all and look forward to incorporating it into the workings of the Society for this year and all those to come!

I think that's all from my end for now! I've really enjoyed staying in touch and supporting all of your incredible initiatives and projects, so let's keep the lines of communication open and strong! **xoxo, Alex Palmeri**

The Vice President, Operations

Report to Assembly

Geoffrey Tai

vpops@nss.queensu.ca



Hello everyone,

I hope everybody had a wonderful reading week and feel a little bit rested after the break. Just a couple of updates on what's been going on.

NSS Proposed Budget 2017

The NSS Proposed Budget 2017 has been released to the public!! Please encourage students to give feedback for the budget so we can make all the necessary fixes before we do our final voting for the budget. Currently, we are still tinkering with the budget but hopefully today, we can get our first round of reading of the budget completed by the end of this meeting. We can still continue to make changes as feedback comes in so please promote the budget to your students. We will be setting a deadline of Friday March 17th @ 5 pm for feedback so that the final budget will be ready for voting at our next NSS meeting (March 22nd, 2017).

*The budget can be found in the newsletter they got and from the NSS Facebook page.

Student Fee Breakdown

Along with the budget, we have been working on potentially changing the student activity fees for nursing students. We are currently still trying to figure out the breakdown but over the next couple of days, we will be consulting again with Assembly with the aim of having the new student fee ready for the 2017-2018 school year.

Special Skills Survey Please fill it out!! <https://goo.gl/forms/A6iC3MuD6SkBIJIs2>

Did You Know? – Insulin is made in the pancreas but it's not secreted through the pancreas but through another set of vasculature into the bloodstream directly.

Vincat Scientia Morbos,

Geoffrey Tai

Vice President, Operations

Queen's Nursing Science Society

Cell: (647) 980 - 1036

Email: vpops@nss.queensu.ca

Kingston, ON

The Vice President, University Affairs

Report to Assembly

Cortnie Lortie

vpua@nss.queensu.ca



Hello Everyone!

I hope you all had a wonderful reading week and have been surviving the beginning of March!

March Break Open House

The MBOH will be held on Saturday, March 11th this year. I received an email from Laura last week and we are expecting around 250 prospective students!

NSS Station: as one of the spots on the tour we will have Alex (President), Christine (Social), MJ (Academics) and Alexi (Head Cape) to talk about student life and the NSS.

Volunteers: we are still looking for volunteers so please encourage all of you classmates to send me an email! Also if any of you want to get involved, PLEASE do! I volunteered last year and it was lots of fun!

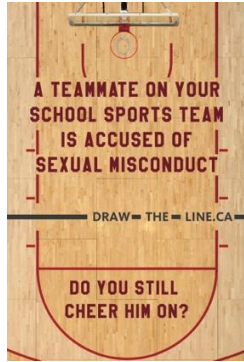
Budget

For the past few weeks Alex, Geoff, Taylor, and I have been working on the 2017 NSS Budget! It was a long process but I am glad with how it has turned out! We encourage you and all of your classmates to give feedback on it so we can make any necessary changes before our final vote! As Geoff added in his report, we will be setting a deadline of Friday March 17th at 5pm for any feedback that you may have in order for the final budget to be ready for voting on March 22nd, 2017.

AMS

Last week AMS Assembly completed **Bystander Intervention Training**. The AMS Annual General Meeting will be taking place on March 6th, 2017 and AMS Corporate General Meeting will take place on March 10th, 2017.

White Ribbon Campaign: during the last AMS meeting (before reading week), we had the opportunity to listening to a guest speaker from the White Ribbon Campaign. White Ribbon is the world's largest movement of men and boys working to end violence against women and girls, promote gender equity, healthy relationships and a new vision of masculinity. They also shared some posters from *Draw the Line* to get us thinking. It was an amazing presentation – if you have any questions about it, please feel free to talk to Alex or myself!



Vincat Scientia Morbos,

Cortnie Lortie

The Presidential Intern

Report to Assembly

Julia Kruizinga

j.kruizinga@queensu.ca



Hello everyone,

Not much is new from my side. It's already Week 8, which is crazy. This semester is just flying by.

A couple things I want to bring to your attention:

The NOC bios are just about finished. I think it was a good segment following the NSS bios and once the members of this years' KNSC are hired, I hope to do the same with those individuals. I'm also hoping to still get up another corkboard in the NSS student lounge with posted photos and bios of all the NSS members. I am waiting for when the CNSA AD and OD plan on purchasing theirs.

Alex and I have discussed trying to organize a CPR recertification class either at the end of this semester or the beginning of next semester, depending on when students are available. We will start a poll, look at numbers and then talk with the First Aid team to see if this is something they would be interested in. If you have any suggestions, feel free to let Alex or myself know.

I am looking forward to all the events coming up, Nursing Formal, March Break open house, speakers and more. If you need any help, feel free to let me know.

Best regards,
Julia Kruizinga

The Vice President, Operations Intern

Report to Assembly

Alexandra Sobczak

a.sobczak@queensu.ca



Hi everyone! Hope everyone is doing well and enjoyed their Reading Week! There isn't too much that's new with me since it was only the first week back, but I'm looking forward to what the rest of the semester has to offer.

NSS Blood Pressure

I just had the opportunity to participate in the NSS Mini Blood Pressure Clinic this past Friday, and from what I heard from other first years, it was a great success!

NSS Merch

Need to confirm if any orders will need to be made for the year; have already discussed that the #WE THE NURSE jacket bars will be ordered once the campaign is in full force, and will most likely be ordered in time for next year.

Meeting with Exec Council

Had a great meeting this past Friday with Alexandra and Geoffrey to talk about our plans for the rest of the semester.

Letter to AMS

Am finishing up a letter to the AMS as a thank you for the grant that have given us for the Student Lounge and letting them know about where their funding has gone towards and the rewards that the lounge holds for students.

Have a great week!

The Vice President, University Affairs Intern
Report to Assembly
Alex Troiani
alex.troiani@queensu.ca



Greetings Assembly,

March Break Open House

March Break Open House is fast approaching and we are beginning the process to recruit volunteers.

First Aid

Doesn't everyone hate wasting a day of the summer to renew their first aid? The interns will look into the possibility of organizing a nursing school wide first aid renewal.

With thanks,

Alex Troiani

Vice President, University Affairs Intern
Nursing Science Society
Queen's University

Student Senator

Report to Assembly

Taylor Ramsay

senator@nss.queensu.ca



Senate Meeting- February 28th, 2017

Fall-Term Reading Break

Senate voted for the addition of a Fall Reading Break on the Thursday and Friday prior to Thanksgiving, starting in the fall term of the 2018-2019 school year. This allows for a 5-day break in the fall with minimal disruption to the rest of the term schedule. Changes to the schedule will include:

- 1) Shifting Residence move-in day to the Saturday of Labour Day weekend;
- 2) Holding Faculty-specific orientation on Sunday, Labour Day Monday, Tuesday, and Wednesday;
- 3) Holding classes on Thursday and Friday; and
- 4) Holding University/Residence Orientation on Saturday and Sunday (i.e. the weekend after Labour Day weekend.)

Advantages of the recommended implementation are:

- Leaves existing pre-exam study days intact;
- Maintains existing six days of orientation;
- Has minimal impact on sessional dates; -
- Results in a four-day break during a high-stress period in the term; -
- Reduces the time between move-in and the start of classes, which benefits those students who feel alienated by orientation activities or who are more comfortable in an academic setting than in the social setting of orientation.

Special Senate Meeting- March 7th, 2017

Senate will be holding a special meeting on March 7th in order to commemorate the "First Class Day" at Queen's University, in celebration of the matriculation of the first class of students at Queen's University, and Queen's first Senate meeting, on March 7, 1842.

Constitution and Policy Manual

I have had the pleasure to meet with Christine our Events Commissioner in order to look over and make changes to the Events Commissioner portfolio, in order to bring the NSS Constitution up-to-date. Meetings are set with both CNSA delegates Holly and Kaitlyn, as well as the Health and Wellness Commissioner Rowan. Looking forward to meeting with you all. If you have not had the opportunity to set a meeting with me, please contact me at senator@nss.queensu.ca.

Budget Proposal

I have been hard at work with Geoffrey, Alex and Cortnie in finalizing the proposed NSS budget. We have been able to meet with Class Council representatives as well as many other important parties and are looking to finalize the budget very soon. Thank you all for your feedback and your help during this process.

OSLER- March 24th, 2017

I have had the opportunity to attend these meetings as a Nursing representative. This initiative is an up and coming student health promotion program. Opportunities available to students currently include:

- KCHC Nutrition Programs, the sign up sheet is available here https://docs.google.com/spreadsheets/d/1ZtEkMz_NMNgvJlo5g7iKvlO6pPHbq-QPm8XM4UyR79A/edit#gid=0
 - the Kingston Community Health Centre is looking for students to assist with a cooking class for individuals from lower income households with various health conditions. They are also looking for students to assist with modifying recipes to suit the needs of their different health populations
- Education and Special Programs Team, the sign up is available here https://docs.google.com/forms/d/e/1FAIpQLSdmLHjBxCDHCaUAYrG6CgkL6k6AlvJzhnmixGjogL_GikXnFA/viewform?c=0&w=1
 - OSLER is looking for students who are interested in community health promotion and education as well as student community observerships

Alumni Award for Excellence in Teaching Committee- March 6th, 2017

I will be helping to choose this year's winner of the Alumni Award for Excellence in Teaching. There are many great candidates this year and I look forward to announcing the winner soon.

QHIP- Speaker Series March 11th, 2017 9:00 am-4:30 pm



Self-Management Program of Transformation Research

This FREE workshop is open to all health care professionals.

Why should I take this workshop?

- Learn how to assess patients' confidence and commitment to engage in health behaviour change
- Learn skills to influence change in patients' health behaviours
- Learn techniques to use in clinical settings to promote adherence to treatment plans and encourage follow-up for refraction, reassurance and next steps.

Workshop Format

The workshop consists of

- mini lectures
- interactive exercises
- videotaped case studies
- skill practice with peers

Brief Action Planning: Clinician Influence and Patient Action Workshop

Location: Queen's University, Building TBD, Room TBD

Date: Saturday, March 11, 2017

Time: 9:00am to 4:30pm

Efforts are needed to assist and empower patients to actively self-manage health behaviours that influence chronic illness outcomes. By providing self-management support, patients can experience fewer symptoms, improved quality of life and lower use of health care resources.

Brief Action Planning addresses many of the barriers providers have cited to providing self-management support. It can be used routinely by both individual providers and health care teams to facilitate patient-centered goal setting, action planning and to build self-efficacy in chronic disease management and prevention.

The core skills of BAP can be learned by anyone interested in supporting others to make change. It is a highly structured, stepped-care, self-management support technique grounded in principles and practice of Motivational Interviewing and behaviour change theory and research.

Course Overview

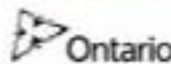
Brief Action Planning uses a 7.5 hour long workshop format to provide health care providers with an opportunity to learn specific, brief and efficient communication strategies and skills that can be utilized in the setting of brief medical office visits.

- Based on theories, principles and practices of Motivational Interviewing (MI) and the evidence-based literature of behaviour change, drawing specifically on self-efficacy and action planning theory and research.
- Designed to acquaint the participant with the literature, theory and techniques for promoting change in health behaviour and supporting self-management.

To sign up please go to:

<https://go.qc/forms/9K0d6fWzsswWpOw1>

Spaces are limited.



QHIP Exec Hiring- Applications due March 20th

Applications available here:

<https://drive.google.com/file/d/oBwbiJovOh8L6bUdmX2Zxb2U5RGs/view>

Academics and Professional Development Commissioner
Report to Assembly
Matthew Secord
academics@nss.queensu.ca



Hi everyone!

Hope you all had an amazing reading week! I don't have all that much to report this week. I've met with the study buddy TA's and we are working towards getting that in gear. We were having some difficulties with scheduling, but hopefully it is all worked out now! Other than that, nothing all that urgent from me!

Thank you,

Matthew Secord
Academics & Professional Development Commissioner
Queen's Nursing Science Society
Email: academics@nss.queensu.ca
Kingston, ON

Health and Wellness Commissioner
Report to Assembly
Rowan Stanford Ladon
13rsl5@queensu.ca



I hope everyone had a fantastic and restful reading week! ☺☺☺

Here is some news from my end:

- Blood pressure clinic happened this week! It was a fun couple of days and we had a pretty good turnout of students and participants. Will discuss more at the meeting.
- On March 25th Horizons of Friendship is hosting an event at Haynes Hall, where students will have the opportunity to meet traditional Indigenous midwives from Guatemala who are travelling around Canada to share their experiences and stories working in maternal and child health. We are collaborating with Raúl Scorza from Horizons in promoting this exciting opportunity. The Facebook page is up and running so be sure to check it out and invite anyone who has an interest in healthcare!
- I am currently working on the health and wellness survey. Stay tuned for more updates!

Thank you interns for the 4-piece meal!

Social Issues Commissioner

Report to Assembly

Erin Roach

oerkr1@queensu.ca



Updates:

- Food drive is up and running. Please encourage your classmates to participate.
- We have decided to move the Anti-Stigma workshop until next year as there are many different events going on right now. This also gives me time to contact KGH patient experience advisors to see if I can get a speaker with lived experience.
- Verbal updates from equity caucus will be given at the meeting.

Events Commissioner

Report to Assembly

Christine Figeys

events@nss.queensu.ca



I hope everyone had a wonderful and relaxing reading week J Here are the updates in regards to the events that are planned for this semester.

Nursing Formal: March 31st:

- Communicating with Student Photographer and negotiating a price.
- Ticket Sales: **please encourage your friends and classmates to purchase tickets!**
- Raffle: Raffle winners will be announced Friday, March 10th; purpose of this raffle is to increase ticket sales during this period so more planning around budgeting can be made in terms of photography/decorations, but most importantly to create excitement towards the event.
- In the Process of Ordering Formal Tickets.

Feedback: Please contact me if you have any suggestions for the formal or if you have any visions you would like to see happening at the formal ☺☺☺

Formal Team:

Below is an outline of the different areas that I will need help with for the formal. Please let me know if you are interested in helping in any of these areas. I hope to schedule a meeting within the next few weeks with more concrete plans for those who are interested in helping out.

- **Ticket Hand out:** March 27th – March 31st
- **Set Up:** 5:00-5:30pm (helping with decorations, setting projector, etc.)
- **Check In:** 5:30-6:30pm (checking in students with tickets, directing to table, answering questions – ex: washroom locations, etc.)
- **Awards/Power point:** 8:00-8:30 (announcing awards, handing awards, creation of power point).
** Please let me know if anyone would be interested in creating a power point to present at the formal. I will be sending out a post soon on the event page for students to send me some of their favourite pictures/memories.
- **Tear down:** 1:45am or sooner (Escorting to exist, removal of our supplies).

Underground:

- Underground cancelled event for our St. Patty's day event; more details will follow during assembly.
- Asked underground for scheduling for Halloween during next semester – pending response.

Other:

- Waiting to hear back from new Engineering event coordinator for possible event this semester, as previously mentioned from the previous coordinator interest in having nursing being a part of some of their upcoming events.
- Thinking about another fundraising event for this semester as Underground has been cancelled; Will keep NSS updated.

Have a lovely week ☺

CNSA Official and Associate Delegates

Report to Assembly

Kaitlyn Meloche & Holly Dye

cnsa@nss.queensu.ca



Hello Everyone!

We hope you had a restful and rejuvenating reading week! Only half a semester to go!

Before reading week, we had a meeting with Cheryl and got the School of Nursing's approval to host the Regional Conference. Now we just have to put in a bid to fully get approved from the CNSA. By-elections open this week and are working with past conference directors to formulate our bid.

Have a great week!!

Kaitlyn and Holly

Head Cape, Nursing Orientation Week

Report to Assembly

Alexi Honsberger

nursingorientation@ams.queensu.ca



Verbal Report.

KNSC Director
Report to Assembly
Olivia Owsiany
knsc@nss.queensu.ca



Verbal Report.

Year 1 Class President

Report to Assembly

Caitríona Buckley

caitriona.buckley@queensu.ca



Verbal Report.

Year 2 Class President

Report to Assembly

Dara Sheere

14dgs@queensu.ca



Verbal Report.

Year 3 Class President

Report to Assembly

Brianna Sitwell

13bs66@queensu.ca



Hey everyone, I hope everyone had a very relaxing reading week, and are prepared for the home stretch of this year!

We are having a class council meeting this week either Thursday or Friday (I will know the exact date at the meeting).

Bank account: ~\$6500.00, with a goal of \$10,000 (before NSS help). Therefore, we are currently 65% of the way there.

Class meeting:

We have a class meeting on Friday, March 10th, and after the meeting class council will be doing a quick presentation regarding pinning/ formal/ our fundraising goals, and the committees.

Here is the link to the google doc if anyone wants to take a look at it.
<https://docs.google.com/presentation/d/1-5S3RYgnjS2WXcwrHJ3VwECJHer-Y9Tq5GYtswPdBNA/edit?usp=sharing>

We are collecting “submissions” or “applications” for the committees, and so far have interest in Pinning, Yearbook, and Setup/take down, no interest in Formal Planning yet, but we are still hopeful. The due date for those submissions at the moment is Wednesday March 8th at 12, but may be extended to the end of the week if needed. We have had limited interest in helping to raise money over the three years, therefore we have a little “catch” on slide 20.

ALSO

Unfortunately you can't get away with not helping at all . . I am so sorry!

SO.. **every.single.person.** has to do at least one of the following: (there will be a list of those who are involved to keep track of who has helped).

- 1) Be on one of the committees!!
- 2) Run a fundraiser! (bake sale, ticket sales, bottle drive)
- 3) Run/ host a nursing event!
- 4) Or you have the option to opt-out: **Increase in Formal ticket for you and your date of \$20.00 each ticket.**

PS. We are not doing this to be cruel. We are doing this so that formal and pinning is a collaboration of everyone. It makes it so that every person contributes to the process, and prevents the workload from being forced on just a couple of people.

Bake Sale

We are having a bake sale in the ARC on MARCH 23rd from 10-4pm. We have asked our class to sign up to bring items as well as sign up for a time slot. This is honestly more trying to get people to be involved rather than raise a lot of money, but we'll see! PLEASE come support Nursing 2018, WE NEED THE SUPPORT GUYS! ☺

Yearbook

I received an email this week from the advertising company in regards to signing on for the new yearbook contract. However, we are discussing other options with our class council. Perhaps ordering photobooks only for the select people who want one. It may end up being like \$15-20 per person, however in the past there have been MANY yearbooks left over. Just a possibility, I am open to suggestions if anyone has some good input for alternatives to the typical yearbooks that have like advertising in the back and such!

Year 4 Class President

Report to Assembly

Kelsey Elchuk

12kle1@queensu.ca



Social

- Planning a social event for week 12 (formal pre-party at fellow nurse's house)
- Possibly renting two buses to transport everyone to the formal

Pinning

- Pins delivered to SON from Jostens
- Pinning awards, MC and valedictorian have been voted on and to be sent to SON
- Venue (Sydenham United Church) booked
- To do: book caterer, photographer, flowers, decorations, design programs, order composite frame, seating plan, email awards presenters, baby photo Powerpoint,
- Looking into possible class gift if leftover funds
- Tickets to be distributed in week 12

Formal

- Venue booked, menu selected – 113 guests is final amount
- Seating chart and meal selection via Google Doc last week
- Request put out for volunteers – great way to help us out and get a feel for how formal will work! Message Devon Laflamme if interested
- Graphic designer hired to create invitations, tickets, logo, and welcome sign
- DJ booked, equipment rental organized
- To do: decorations, photographer, Snapchat filter, photo area, playlist Google Form
- Tickets to be distributed in week 12

Yearbook

- Yearbook editors have continued using the online software
- Online store for payment still open
- Approximately \$1000 in advertisement funds collected to date
- Google Form for inputting grad quotes
- Signature sheets to be distributed at “party” with the profs in Week 12
- Online meeting with Friesens rep this week

Other

- Keeping an Excel spreadsheet of costs for each of the above to hopefully help out future class presidents

- Queen's Nursing Graduation pinky rings came in last week – they are beautiful and I highly recommend organizing it for your year if there is interest!

AST Year 3 Class President

Report to Assembly

Sara Stephenson

11ses10@queensu.ca



Hi Everyone!

Knock! Knock!

Who's there?

Sara

Sara who?

Sara nurse in the house? (no, certainly not yet)

Gift card raffle

- Prior to reading week we gave our class (those who were present at 370 on Thursday) 10 raffle tickets to sell.
- We are raffling a \$100 L.C.B.O. or Starbucks gift card (winner's choice) on March 16th, before holidays
- AST '18 are selling tickets! I have some now if you like!

Professional Event "Beyond the Bedside"

- March 21! Mark you calendars!
- Speakers: Annie Woodman- Nurse Practitioner and professor at Queen's University Tanya Dion- Health Care Manager at Quinte Detention Centre Carol Kolga- Nurse Researcher Doris Splinter-Flynn- Rapid Response Nurse Allison Forsyth- Sexual Response Nurse
- Tilt
- Please "invite" your classes on Facebook

AST Nursing Bars

- We are going to place an order for "AST Nursing" bars by the end of March.
- Tilt

Sara

AST Year 4 Class President

Report to Assembly

Ashley Poffenroth

9ap61@queensu.ca



Verbal Report.



Nursing Science Society

Appendix A

NSS 2017 Budget

Due to the length of these reports, you can access them at the following links:

Executive Summary: <http://queensnss.com/.../NSS-2017-Proposed-Budget-Executive-S...>

Detailed Report: <http://queensnss.com/.../NSS-2017-Proposed-Budget-Detailed-Re...>

Feedback Form: <https://goo.gl/forms/9DBaoq6TomLOh2XD3>



Nursing Science Society

Informal Meeting Minutes

Date: March 8th, 2017

Time: 7:00 PM

Minutes Taker (Position): Alex Troiani, Intern to Vice President, University Affairs

Purpose of Meeting: Biweekly NSS Assembly Meeting

In Attendance:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Alexandra Palmeri (President) | <input type="checkbox"/> Kelsey Elchuk (Year 4 Class President) |
| <input checked="" type="checkbox"/> Cortnie Lortie (Vice President, University Affairs) | <input checked="" type="checkbox"/> Brianna Sitwell (Year 3 Class President) |
| <input checked="" type="checkbox"/> Geoffrey Tai (Vice President, Operations) | <input checked="" type="checkbox"/> Year 2 Class President |
| <input checked="" type="checkbox"/> Taylor Ramsay (Senator) | <input checked="" type="checkbox"/> Catriona Buckley (Year 1 Class President) |
| <input type="checkbox"/> Kaitlyn Meloche (CNSA Official Delegate) | <input type="checkbox"/> Ashley Poffenroth (AST 4 Class President) |
| <input checked="" type="checkbox"/> Holly Dye (CNSA Associate Delegate) | <input checked="" type="checkbox"/> Sara Stephenson (AST 3 Class President) |
|
 | |
| <input checked="" type="checkbox"/> Christine Figeys (Events Commissioner) | <input checked="" type="checkbox"/> Alexi Honsberger (Head Cape) |
| <input checked="" type="checkbox"/> Matthew Secord (Academic & Professional Development Commissioner) | <input checked="" type="checkbox"/> Olivia Owsiany (Kingston Nursing Student Conference Director) |
| <input checked="" type="checkbox"/> Erin Roach (Social Issues Commissioner) | <input checked="" type="checkbox"/> Julia Kruizinga (Intern to President) |
| <input type="checkbox"/> Rowan Sandford Ladon (Health and Wellness Commissioner) | <input checked="" type="checkbox"/> Alex Troiani (Intern to Vice President, University Affairs) |
| | <input checked="" type="checkbox"/> Alexandra Sobczak (Intern to Vice President, Operations) |
| | <input type="checkbox"/> Other: |

Meeting Minutes

7:00 PM Assembly begins

7:34 PM Alexandra Palmeri (President)

- discussed Carly's presentation

- approved agenda (motion#2)
- no speaker's business
- thanks everyone for their work "our hard work does not go unnoticed."
- Pres and VPUA missed a meeting (AMS) – they are attending another AMS meeting tomorrow
- School of nursing curriculum committee talk – working on visual representation of the program (top secret)
- reviewing budget
- met with class councils
- CLINICAL SWEATER ARE HAPPENING!!! – they are around the 50\$ mark
- we've made good grounds on nursing support – President did research paper on mental health on nursing students (NS spending money on this project)

7:45 PM Geoffrey Tai (Vice President, Operations)

- still trying to promote the budget
- posting the presentation for those to read, last day for feedback is St.Pattys day
- we are looking into a new student fee (2017-2018)
- He wants to make a set office hour schedule
- wants us to fill out special skills

7:48 PM Cortnie Lortie (Vice President, University Affairs)

- March Break Open House
- sign up to volunteer
- NSS station
- AMS meeting with speaker from white ribbon campaign (domestic violence) and it was a really good presentation, we could have a workshop on this
- volunteers to:
 - o Meet and greet
 - o Cheryl talks
 - o Tour
- sending out another email tomorrow for final numbers and to confirm time slots

7:55 PM Julia Kruizinga (Intern to President)

- NOC bios, corkboard
- First aid renewal

- 7:57 PM Alexandra Sobcazk (Intern to Vice President, Operations)
- volunteered with the mini blood pressure clinic
 - NSS merchandise
 - Ordering #WeTheNurse jacket bars when campaign is in full swing
- 7:59 PM Alex Troiani (Intern to Vice President, University Affairs)
- March Break Open House
 - First Aid Renewal
- 8:00 PM Taylor Ramsay (Senator)
- voted for fall term reading break
 - allows for 5-day break in fall (add on to thanksgiving) results in minimal changes to orientation week
 - email Taylor about portfolio
 - Someone needs to add her to AST 18 group
 - she wants to know how to advertise stuff on the pages
- 8:03 PM Cortnie said we should make a newsletter to advertise
- 8:07 PM MJ Secord (Academics and Professional Development Commissioner)
- Clinic Talk – they need to certify people – more volunteer opportunities coming
- 8:12 PM Rowan Sanford-Landon (Health & Wellness Commissioner)
- Was unfortunately unable to make the meeting –send her an email with questions
- 8:13 PM Erin Roach (Social Issues Commissioner)
- food drive upcoming
 - Equity caucus – Threatening it to not make orientation student-run
 - We need to include option on genders to choose that you're not a male or female
- 8:16 PM Christine Figeys (Events Commissioner)
- said everything is going good with formal
 - at 75 ticket sales – we have now broken even
 - St.Pattys underground event – apparently it is cancelled because it is all booked
- 8:19 PM President wants everyone to buy formal tickets
- 8:21 PM Holly Dye (CNSA Associate Delegate)
- got approval from SON to host conference
- 8:22 PM Alexi Honsberger (Head Cape)

- we have 2 new events this year for orientation week
- Amazing race event is currently being updated
- NSS is going to beach day
 - o Note: Interns want to go to beach day

8:27 PM Catriona Buckley (Year 1 President)

- she was at the meeting with her class council
- CLASS BRUNCH IS HAPPENING -10\$
- re-elections for class council discussion

8:34 PM Brianna Sitwell (Year 3 President)

- class council meeting tomorrow
- She is at 65% of her fundraising goal
- Integrated practicum meeting – a bunch of committees
- She is making it so everyone has to do something for formal/pinning
- Yearbook – she might not do a yearbook – might make a photobook
- Bake sale is coming up
- gumcaboobs and gummy flowers

8:40 PM Sara Stephenson (AST 3 President)

- professional event – speaker series

8:43 PM Kelsey Elchuck (Year 4 President) not present

8:44 PM no new business

8:44 PM discussion period

8:45 PM we need to find better ways of communication for events (schedule, google docs)

8:49 PM Alexandra Palmeri (President)

- said we are more proactive about stuff this semester
- we need to build in a calendar on NSS website
- we need to be careful about spamming on class pages

8:51 PM office hours talk (sign ups confusion)

8:52 PM Catriona wants to remove everyone as admins so she has full control

8:55 PM MJ needs help planning the career fair (potential hiring)

8:59 PM budget- extend meeting 15 minutes

9:06 PM – extended meeting 15 minutes

- Student fees are changing – even out 4 year stream and AST stream

9:12 PM We're cutting down all of the food for events

- we're getting rid of printing
- we are saving money on halls (using classrooms)
- still looking for CNSA budget
- searching for a substitute for pinning
- DODGEEBALLLLL

9:17 PM General funding available

- student initiative fund in the works
- looking for new website host that is cheaper
- we are changing banks to lower banking charges

9:20 PM Meeting adjourned