

# Marching Band Pre-arranged Absence Form

## Rationale:

The success of the marching band is determined by the efforts of each individual. When one person is absent, that absence affects many people. Therefore, all rehearsals and performances are mandatory. Failure to attend may result in the loss of the end of the year award or removal from the marching band. Should circumstances exist in which a pre-arranged absence is necessary, students must fill out the appropriate excuse form and turn it in at least three school days before the absence.

## Excused Absences:

Emergency situations and sickness are excused absences. In the event of an emergency, contact a section leader or staff member at the first available moment. The band office phone number is (630)428-6000x4816. Any other absences may be considered unexcused based on the circumstances surrounding the absence.

## Work:

Work is not considered an excused absence.

## Staying after school for a class:

Every effort should be made to avoid missing marching band rehearsal. Use before school, lunch/option periods, and non-rehearsal afternoons for meeting times. If a teacher is not available during Lunch/Option or before school, students must fill out the appropriate excuse form and talk to their section leader prior to the absence. Group projects are not an excused absence.

## Private Lessons:

Effort should be made to schedule private lessons around marching band. In the event this is not possible, students will be excused for private lessons. Students are expected to hustle to and from private lessons to minimize absence from rehearsal. Exception: Drum Majors and Bass Drummers may not miss marching band rehearsals for private lessons. (Only one absence form is necessary for the entire season to cover private lessons absences.)

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**All Signatures are Required.**

**This form must be completed and turned into a  
Drum Major 3 school days before the absence**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Absence: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

Reason for Absence: \_\_\_\_\_

Section Leader Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Section Leader Recommendation:      Excused      Unexcused

Drum Major Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Drum Major Recommendation:      Excused      Unexcused

Staff Signature: \_\_\_\_\_      Excused      Unexcused