

2019 Synod Assembly, June 14-15

June 14-15, 2019 - Blair County Convention Center

General Information

The ASSEMBLY of the ALLEGHENY SYNOD of the EVANGELICAL LUTHERAN CHURCH IN AMERICA will be held Friday, June 14, 2019, through Saturday, June 15, 2019. *We Have This Treasure in Clay Jars (II Corinthians 4:7)* is the theme.

Livestream: The Assembly Committee Technology Team will livestream Assembly Worship and Sessions.

Presenter: The Rev. Louise Johnson will be our Presenter. Rev. Johnson is the President of Wartburg Seminary in Dubuque, IA.

Churchwide Representative: Ms. Jennifer Johnson will be with us this year as the Churchwide representative. Ms. Johnson is the Program Director for Synod Support.

Assembly Opening: The Assembly will be held at the Blair County Convention Center. Friday morning's session will begin at **8:30 AM** in the Assembly Hall with worship and opening of the assembly. We will have an opportunity during these two days to act as a legislative body for the Synod, hear and study God's word, sing his praises as well as be renewed in faith and spirit. The Principle Eucharist will be held Friday evening, June 14 beginning with a prelude at 6:45 PM at the Blair County Convention Center. **PLEASE NOTE there will be no Thursday evening opening worship and no child care for Friday's Principle Eucharist.**

Deadlines

Reports for the Bulletin of Reports	April 5
Resolutions/Memorials	April 5
Assembly Packet Material	April 26
Marriott Discount	April 26
Display Table Request	April 26
Event Registration	May 15
Child Care Registration	May 15
Meal(s) Registration	May 15
Nominations	May 15

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Directions

If you need directions to the Blair County Convention Center (1 Convention Center Drive, Altoona, PA 16602), please contact the Synod office. Parking will be available in the front lot or the parking garage.

Voting Members

The Membership of the Synod Assembly, of which at least 60% of the voting membership shall be composed of laypersons, shall be constituted as follows:

- All ordained ministers on the roster of this synod in attendance at the Synod Assembly shall be voting members.
- All deacons and deaconesses of the ELCA, under call, on the official lay rosters of this synod shall have both voice and vote as lay voting members in the Synod Assembly, in addition to the voting membership of lay members of congregations.
- Voting membership shall include the officers of this synod.
- The number of voting members per congregation, using the 2018 congregation report, is:
 - Up to 499 baptized members - two voting members (one female, one male)
 - 500-899 baptized members - three voting members (one female, one male, one either male or female)
 - 900 or more baptized members - four voting members (two females, two males)
- In addition, each congregation may elect one additional voting member who is a youth or young adult at the time of the election and one additional voting member who is a person of color or a person whose primary language is other than English.

Absences

Rostered leaders under call who will not be able to attend the Assembly are asked to write a letter requesting to be excused. These letters are to be sent to Bishop Rhyne at the Synod office.

Event Registration and Fees

Please complete one registration form (included in this mailing) per person and return to the Synod Office by **May 15**. No phone registrations will be accepted. Registration will close May 15 until onsite registration opens at 7 AM, Friday, June 14, at the Blair County Convention Center.

The registration fee for 2019 is \$100. However, the late onsite registration fee will be \$125. The registration fee is waived for Retired Rostered Leaders, Special Calls, Rostered On Leave from Call and Visitors. There will be NO REFUNDS after May 15.

Child Care Registration

Allegheny Lutheran Social Ministries (ALSM) will provide planned programs and activities for pre-school and grade-school aged children and babysitting for toddlers and infants at the Blair County Convention Center at no cost for those children registered on the Child Care Registration Form enclosed prior to **May 15**. Children MUST be preregistered as safety concerns prohibit ALSM from providing care for children who are not pre-registered. Child Care hours will be Friday, 8 AM to Lunch, following Lunch until the close of Plenary and Saturday, 8 AM until the close of Assembly.

Meals & Refreshments

All meals will be provided at the Blair County Convention Center for those who selected meals on their registration form prior to the **May 15** deadline. Retired Pastors, Special Calls, and On Leave From Call, need to select meals, but the fee for the meal(s) is waived. If you have not selected voting members, a registration form may be submitted with meal selections by **May 15** leaving the name blank. Names can be given at the Onsite Registration beginning 7 AM Friday, June 14, at the Blair County Convention Center. The only Dietary Restrictions accommodated by the buffet will be Vegetarian, Gluten Free and Diabetic. If you have not registered for meals prior to **May 15**, you will be responsible for your own meals. Our vendors set deadlines for meal counts and therefore, we must set the same cutoff dates. A list of area restaurants is included. All meal prices below include gratuity.

Adult Friday Lunch Buffet

Salad, Herb Crusted Chicken, Meatballs, Penne Pasta with a choice of Marinara or Alfredo Sauce, Garlic Bread, Vegetable Medley, Chocolate Cake with Raspberry Coulis (\$18)

Adult Friday Dinner Buffet

Salad, Pulled Pork, Marinated Grilled Chicken, Tuscan Cod, Ranch Roasted Potato, Vegetable Medley, Assorted Desserts (\$28)

Child Friday Lunch (up to age 12)

Hamburger, French fries, Applesauce, Dessert, Juice Box (\$12)

Child Friday Dinner (up to age 12)

Chicken Tenders, Macaroni & Cheese, Applesauce, Dessert, Juice Box (\$12)

Handicap Seating for all meals will be reserved for those who have indicated a need on their registration form.

Coffee will be provided until 2 PM on Friday, June 14.

Lodging

Lodging is the responsibility of each individual registrant or congregation, with the exception of Retired Pastors, Special Calls, and those On Leave from Call. A block of rooms is reserved for the Allegheny Synod at the Courtyard Marriott, adjacent to the Blair County Convention Center, at a discounted rate of **\$114** per night. To receive the discounted rate, reservations must be made by **April 26** and you must state you are with the Allegheny Synod. For other lodging options, please see the enclosed Lodging Information sheet.

Retired Pastors, Special Calls, and On Leave from Call only, you are reminded to check the box in section 4 Lodging of the registration form, in order to have the Synod Office make your accommodations. **All rooms are double-occupancy.**

Nominations

We are sending out a call for service to congregations to nominate devoted Lutherans for election at the Assembly to serve as Officers, Council Members or Committees. Serving in one of these capacities is a great opportunity to support the Lutheran Church and God's work in our community. Nominees must complete and submit the included Nominations Form to the Synod office. To have biographical information included with your nomination, the included completed Nomination Form must be received no later than **May 15**. Once the Nomination is received, an email or written confirmation will be sent stating the position(s) of interest. Nominations will be accepted after May 15, however, biographical information will not be included; only the nominee's name will be listed. If you have missed the deadline, you may bring 300 copies of your Nominations Form to be distributed to the Assembly.

Resolutions & Memorials

Resolutions should be submitted by **April 5** and come from a voting member, a congregation, a committee, or an agency of the Synod. Included with this mailing is a sample form for Resolutions and Memorials to be presented at the Synod Assembly. Any resolution received after **April 5** will not be included in the Bulletin of Reports.

The Committee on Reference and Counsel will review all resolutions. The committee may consult with the maker of the resolution if changes are required. The goal of this process of review and revision is to ensure that the resolution is germane to Assembly business and that it is in the proper format for consideration by the Assembly.

Workshops

There will be a number of workshops to choose from including a workshop by our Bible Study Leader, Louise Johnson, and workshops by other partner ministries.

Displays

Synod Assembly displays are to provide information, samples of services, resources and/or products and should be in line with the ministries of the Evangelical Lutheran Church in America. All partners, committees, and other groups that would like to request display space may do so by completing the included Display Table Request form and returning it by **April 26**. The Allegheny Synod Assembly Committee will review all requests for approval and you will be notified of their decision. The Allegheny Synod's Display Table Guidelines is available on the website, AlleghenySynod.org, under Resources/2019 Synod Assembly Registration and Material.

The cost for a display table is \$25 per day. This fee is waived for partners, congregations and committees of the Allegheny Synod. If electricity is needed, there is an additional cost of \$25 per day. The cost of tables, electricity, and for any additional equipment needed is determined by the Blair County Convention Center. Therefore, we strongly recommend that you bring your own equipment including extension cords.

It is the responsibility of the vendor to setup and disassemble their display. The Convention Center will be open Thursday afternoon and early Friday morning before the Assembly convenes for setup. A directory of display table placement will be posted near the registration desk and tables will be marked accordingly. Disassembling of your display would need to be done by the conclusion of the Assembly on Saturday.

Brochures

Any brochures or other informational items to be included in the Assembly Packets must be sent to the Synod Office by **April 26**. Please send 300 copies of each item.

Bulletin of Reports

All reports from **Conference Deans**, Officers, main Synod Committees and Partners must be submitted to the attention of Synod Secretary, David Finney, at SynodSec814@gmail.com by **April 5** to be included in the Bulletin of Reports. All reports should be submitted electronically as a word document (.doc or .docx), a basic text file (.txt) or a PDF file (.pdf).

The Bulletin of Reports will be distributed in May via e-mail. It will also be available on the Synod website in a PDF format. Please print copies of the appropriate sections for your voting members and inform them to bring the copies to the Assembly. **Copies will not be available at the event.** Those who do not have access to an electronic Bulletin of Reports, may request a printed copy by contacting the Synod office (office@alleghenysynod.com or 814-942-1042).

Publicity

Registrants, including children registered, for the Allegheny Synod Assembly understand that publicity photographs may be taken during the event and their image/photographic likeness may appear in photographs taken during the Synod Assembly. By registering for the Synod Assembly, you hereby give permission that photos containing your image/likeness may be used for publicity or general information purposes including publication on the Allegheny Synod web site or within other publicity which may be seen by the general public. The Allegheny Synod will not seek any further permission nor provide any notification before using such photos.

**If you have any additional questions, please call
the Allegheny Synod Office, 814-942-1042.**

REGISTRATION FORM

Please **print legibly** and complete **one** registration form per person. If you have any questions, contact the Synod office at 814-942-1042 or office@alleghenysynod.com.

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Daytime Phone: () _____ Evening Phone: () _____

Congregation Name: _____ Congregation City: _____

E-Mail Address: _____

CONFERENCE

Please select your conference.

- ☐ Bedford
- ☐ Blair-Huntingdon
- ☐ Clearfield
- ☐ Johnstown
- ☐ Laurel Highlands
- ☐ Nittany

ROSTERED LEADERS

Please check all that apply.

- ☐ Pastor
- ☐ Deacon
- ☐ Male
- ☐ Female
- ☐ Retired
- ☐ On Leave from Call
- ☐ Special Call
- ☐ Assembly Committee Member
- ☐ Synod Council Member
- ☐ Synod Staff
- ☐ Invited Guest

LAITY

Please check all that apply.

- ☐ Male
- ☐ Female
- ☐ Lay voting Member
- ☐ Synodically Authorized Minister
- ☐ Visitor
- ☐ Alternate
- ☐ Assembly Committee Member
- ☐ Synod Council Member
- ☐ Synod Staff
- ☐ Invited Guest
- ☐ Intern
- ☐ Youth/Young Adult (Age 30 & Younger)
- ☐ Person of Color/English Second Language

1. VOTING MEMBER REGISTRATION FEE:

Visitors do not pay the registration fee. Registration will close May 15. Late Registration (\$125) is only available Onsite.

\$100 Registration Fee \$ _____

2. CHILDCARE REGISTRATION:

☐ Yes, I need childcare. **Please complete the childcare registration form.**

3. MEALS & HANDICAP SEATING:

Please indicate your meal selections with a ☒ below. The only Dietary Restrictions accommodated by the Buffet are Vegetarian, Gluten Free and Diabetic. Prices include gratuity. Deadline for all meals is May 11.

- ☐ Adult Friday Lunch Buffet @ \$18 \$ _____
- ☐ Child Friday Lunch @ \$12 \$ _____
- ☐ Adult Friday Dinner Buffet @ \$28 \$ _____
- ☐ Child Friday Dinner @ \$12 \$ _____

Handicap Seating:

☐ Yes, I need reserved handicap seating for all meals.

4. LODGING:

For **Retired Rostered Leaders**, **Special Calls**, and **On Leave From Call** only. Double Occupancy Rooms. For all others, please see Lodging Information.

☐ Yes, I qualify for lodging as a Retired Rostered Leader, Special Call or On Leave from Call.

5. TOTAL AMOUNT ENCLOSED: \$ _____

Enclose a check made payable to the Allegheny Synod and return to: Allegheny Synod, ELCA, 701 Quail Avenue, Altoona, PA 16602.

CHILD CARE REGISTRATION

Allegheny Lutheran Social Ministries (ALSM) will provide planned programs and activities for pre-school and grade-school aged children and babysitting for toddlers and infants at the Blair County Convention Center at no cost for those children registered prior to **May 15. However, children MUST be pre-registered as safety concerns prohibit ALSM from providing care for children who are not pre-registered.**

Child care hours for Friday will be 8 AM to Noon/Lunch, following Lunch until the close of Plenary and on Saturday, 8 AM till the close of Assembly. PLEASE NOTE Child Care will not be provided for the Principle Eucharist Friday evening.

Child Meals may be purchased at the cost of \$12 for lunch (*Hamburger, French fries, Applesauce, Dessert, Juice Box*) and \$12 for the banquet (*Chicken Tenders, Macaroni & Cheese, Applesauce, Dessert, Juice Box*) for children up to age 12. Child meals may be ordered on the registrant's form.

Items to bring: a blanket or sleeping bag for a nap if needed, personal supplies (such as diapers, wipes, formula, juice, snack), a change of clothes in a bag clearly marked with your child's name.

Further questions? Contact the Synod Office at 814-942-1042.

Assembly Registrants Name: _____

Emergency Contact Number: _____

Name and Age of each Child:

Name _____ Age _____

Name _____ Age _____

Name _____ Age _____

Name _____ Age _____

Name _____ Age _____

Please list any allergies: _____

RELEASE:

I hereby give permission for the childcare staff from Allegheny Lutheran Social Ministries to provide care for my child/children (listed above) during the Allegheny Synod Assembly on June 14 & 15, 2019. It is understood that all reasonable precaution will be taken by ALSM staff to prevent injuries, but neither ALSM staff, Allegheny Lutheran Social Ministries nor the Allegheny Synod, ELCA shall be held responsible in case of accident or death, and I hereby release them from any claim.

Parent/Guardian Signature

Date Signed

LATE REGISTRATION FORM

Please **print legibly** and complete **one** registration form per person. If you have any questions, contact the Synod office at 814-942-1042 or office@alleghenysynod.com.

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Daytime Phone: () _____ Evening Phone: () _____

Congregation Name: _____ Congregation City: _____

E-Mail Address: _____

CONFERENCE

Please select your conference.

- ☐ Bedford
- ☐ Blair-Huntingdon
- ☐ Clearfield
- ☐ Johnstown
- ☐ Laurel Highlands
- ☐ Nittany

ROSTERED LEADERS

Please check all that apply.

- ☐ Pastor
- ☐ Deacon
- ☐ Male
- ☐ Female
- ☐ Retired
- ☐ On Leave from Call
- ☐ Special Call
- ☐ Assembly Committee Member
- ☐ Synod Council Member
- ☐ Synod Staff
- ☐ Invited Guest

LAITY

Please check all that apply.

- ☐ Male
- ☐ Female
- ☐ Lay voting Member
- ☐ Synodically Authorized Minister
- ☐ Visitor
- ☐ Alternate
- ☐ Assembly Committee Member
- ☐ Synod Council Member
- ☐ Synod Staff
- ☐ Invited Guest
- ☐ Intern
- ☐ Youth/Young Adult (Age 30 & Younger)
- ☐ Person of Color/English Second Language

1. VOTING MEMBER REGISTRATION FEE:

Visitors do not pay the registration fee. Late Registration (\$125) is only available Onsite.

\$125 Registration Fee \$ _____

2. TOTAL AMOUNT ENCLOSED: \$ _____

Enclose a check made payable to the Allegheny Synod and return to:
Allegheny Synod, ELCA, 701 Quail Avenue, Altoona, PA 16602.

HOTEL LIST

Lodging is the responsibility of each individual registrant or congregation, with the exception of Retired Pastors, Special Calls, and On Leave from Call. The Synod office will **NOT** be taking or making lodging reservations for registrants. Please use this list to assist you in making your lodging reservations. A block of rooms has been set-aside for the Allegheny Synod at the Courtyard Marriott at a discounted rate of \$114 per night until April 26. When making reservations at the Marriot, state you are with the Allegheny Synod.

Altoona Grand Hotel

1 Sheraton Drive
Altoona, PA 16602
814-946-1631

Super 8

3535 Fairway Drive
Altoona, PA 16602
814-942-5350

Clarion Inn

3306 Pleasant Valley Blvd.
Altoona, PA 16602
814-944-9027

Wye Motor Lodge

200 Plank Rd.
Duncansville, PA 16635
877-611-9959

Comfort Inn

130 Patchway Rd.
Duncansville, PA 16635
814-693-1800

Courtyard Marriott

2 Convention Center Blvd.
Altoona, PA 16602
814-312-1800

Econolodge

2901 Pleasant Valley Blvd.
Altoona, PA 16602
814-944-3555

Hampton

180 Charlotte Drive
Altoona, PA 16602
814-941-3500

Holiday Inn Express & Suites

115 Convention Center Blvd.
Altoona, PA 16602
814-693-1004

Microtel Inn & Suites

1601 Valley View Blvd.
Altoona, PA 16602
814-946-1400

Motel 6

1500 Sterling Street
Altoona, PA 16602
814-946-7601

RESTAURANTS

Aki Japanese Steak House

267 Park Hills Plaza
Altoona, PA 16602
814-942-2118

Arby's

524 W Plank Rd.
Altoona, PA 16601
814-942-4725

Applebee's

5580 Goods Lane
Logan Valley Mall
Altoona, PA 16602
814-941-7171

Bob Evans

317 W Plank Rd.
Altoona, PA 16602
814-946-0309

Burger King

300 W Plank Rd.
Altoona, PA 16602
814-942-8347

Champs Sports

205 Charlotte Drive
Altoona, PA 16601
814-949-4032

Chick-fil-A

106 Sierra Drive
Altoona, PA 16601
814-942-1647

Cracker Barrel

100 Charlotte Dr.
Altoona, PA 16601
814-944-0691

Denny's

220 Park Hills Plaza
Altoona, PA 16602
814-942-4223

Don Patron Mexican Grill

2724 Plank Rd.
Altoona PA 16601
814-949-1958

Eat'n Park Restaurant

137 Bowling Lane
Altoona, PA 16601
814-943-4070

El Campesino

206 E Plank Rd.
Altoona, PA 16602
814-944-3121

Five Guys

3420 Pleasant Valley Blvd.
Altoona, PA 16602
814-944-2001

Honeybaked Ham Company

3415 Pleasant Valley Blvd.
Altoona, PA 16602
814-201-2281

Jethro's Steakhouse

417 Parkview Ln.
Altoona, PA 16601
814-942-2178

Kentucky Fried Chicken

594 W Plank Rd.
Altoona, PA 16602
814-943-3914

Kings Family Restaurants

201 Sierra Dr.
Altoona, PA 16601
814-949-2077

La Fiesta

3312 Pleasant Valley Blvd.
Altoona, PA 16602
814-201-2811

LongHorn Steakhouse

333 W Plank Rd.
Altoona, PA 16602
814-942-7881

Long John Silver's

522 W Plank Rd.
Altoona, PA 16602
814-942-9934

McDonald's

407 E Plank Rd.
Altoona, PA 16602
814-943-6677

Olive Garden

3315 Pleasant Valley Blvd.
Altoona, PA 16602
814-949-9540

Outback Steakhouse

100 Sheraton Dr.
Altoona, PA 16601
814-941-0555

Panda Express

240 Park Hills Plaza
Altoona, PA 16602
814-940-7208

Perkins Restaurant

3300 Pleasant Valley Blvd.
Altoona, PA 16602
814-941-2100

Pizza Hut

3420 Pleasant Valley Blvd.
Altoona, PA 16602
814-944-8000

Popeyes Louisiana Kitchen

309 E Plank Rd.
Altoona, PA 16602
814-201-2766

Primanti Brothers

2550 Plank Rd. Commons
Altoona, PA 16601
814-204-2949

Red Lobster

3330 Pleasant Valley Blvd.
Altoona, PA 16602
814-942-6288

Red Robin

230 Park Hills Plaza
Altoona, PA 16602
814-414-0817

Taco Bell

516 W Plank Rd.
Altoona, PA 16602
814-949-2750

Wendy's

301 E Plank Rd.
Altoona, PA 16601
814-943-7106

RESOLUTION/MEMORIAL FORM

Please use this form as a guide when submitting Resolutions or Memorials to the Assembly. Resolutions should be submitted to the Allegheny Synod, ELCA, 701 Quail Avenue, Altoona, PA 16602 by **April 5**. Any resolution received after **April 5** cannot be included in the Bulletin of Reports.

Name of Proponent

Introductory Statement (Optional)

Resolved,

Submitted by:

Signature

Print Name

Street Address

City/State/Zip

DISPLAY TABLE REQUEST

To request a Display Table, please complete the requested information below by **April 26** and include a check if applicable made payable to the Allegheny Synod with the registration form(s) and return to:

Andrea Paul
1301 Allegheny St., Ste. 124
Hollidaysburg, PA 16648-2455

If you need further information or have any questions, please contact Andrea Paul at 814-695-3496 or by email andrea.paul@thrivent.com.

Contact Person: _____

Contact Number: _____

Email Address: _____

Name of Display/Company: _____

Display Description: _____

Tables Reservation Fee (\$25 per day):

Sub-Total

of Tables _____ \$ _____

☐ I am a partner, congregation, or committee of the Allegheny Synod and my fee is waived.

Electricity Fee (\$25 per day):

☐ Yes, I need electricity. _____ \$ _____

Total Amount Enclosed

\$ _____