

Fire protection at festivals and markets

Checklist for holders of market stalls

Stall holder, stall number: _____

Instructions followed

General

- **Before opening their stalls, responsible parties are to carry out a safety control**
- Employees have been instructed how to react in the event of a fire and how to alert the emergency services
- The emergency plan with emergency numbers is easily visible
- Emptying of ashtrays/wood-burning barbecue into non-flammable containers with lids is ensured

Access

- Escape routes and emergency exits from buildings and marquees must be kept clear at all times
- Access for the emergency services (police, fire brigade, ambulance) must be kept clear at all times
- The use of public emergency services must be guaranteed at all times

Barbecue and cooking equipment

- Barbecue and cooking equipment is positioned such that escape and traffic routes are not blocked
- Hotplates and stoves are positioned on non-flammable surfaces (no wooden tables or aluminium foil covers)
- Sufficient distance on all sides from flammable material is ensured
- Protective screens (especially for children) on all open cooking equipment are guaranteed

Liquid gas installations

- The holders are familiar with the dangers of liquid gas
- Only well-instructed people are allowed to change bottles
- No bottles are to be changed during the opening hours of the event
- Defects are to be rectified immediately, or the equipment is to be taken out of service
- Liquid gas-operated mobile equipment (barbeque, heating, etc.) has been professionally installed
- Equipment, connections, hoses, ignition safety devices and pressure regulators are in perfect condition
- Hoses are not brittle, and are not older than 5 years
- Liquid gas bottles are not stored within the immediate proximity of shafts, drains or hollows
- Liquid gas bottles (including reserves) are not mounted or stored in basements
- The ban on smoking is observed in the area of liquid gas installations

Fire extinguishing equipment

- Fire extinguishing equipment is easily visible and accessible at all times
- A fire blanket (minimum size: 120x180cm) is accessible
- Hand fire extinguisher (minimum content 6l foam / light water / 3kg CO₂) is accessible
- The hand fire extinguisher has been serviced (serviced at least every 3 years)
- Alternative to hand fire extinguisher: functional bucket pump is accessible
- Employees know how to use fire extinguishing equipment

Marquees

- Marquee holding over 100 people has been approved by the fire prevention authorities
- Marquee has been erected in accordance with the regulations of the explanatory leaflet entitled "Marquees" issued by the cantonal fire prevention authorities.

This applies in particular to: lightning protection, safety lighting, emergency exits, fire extinguishing equipment.

Decoration

- All decorations are made from at least flame-retardant material (fire rating 5.2)
- In the event of fire, decorations do not drip when burning, and do not form any toxic gases
- Decorations cover neither exits nor escape signs

Responsible for safety (write legibly)

Name, date, signature: _____

Keep completed and signed checklist at hand for checks carried out by authorities and organisers.

Important telephone numbers:

Fire brigade 118 · Police 117 · Ambulance 144 · Air rescue service 1414