

Project Management Comparison

Name	Pricing	Features	Best Uses	Compatibilities	Notes of my experience
<u>Trello</u>	<p>Free Basic Plan</p> <p>\$9.99/month/user(paid annually) Variable for large firms</p>	<ul style="list-style-type: none"> • Customizable templates • Gantt Charts(add on) • Idea Management • Kanban Board, Milestone Tracking • Resource Management • Time & Expense Tracker (additional App), • Traditional & Agile Methodologies 	<p>Team Collaboration, Message boards that let you share files and information with team quickly and easily. Each card allows for attached documents, checklists, due dates and comments to keep communication in one location and ensure that all points of a project are represented.</p>	<p>Cloud/iOS/ Android</p>	<p>Trello is a great free option and a wonderful tool for tracking to-dos. However, it has proved to be somewhat confusing for my clients to use. I love that it is easily accessible from both computer and phone.</p>
<u>Wecora</u>	<p>\$30/month if paid annually</p> <p>\$36/month if paid monthly)</p>	<ul style="list-style-type: none"> • Unlimited projects boards, & discussions, • 10 GB storage, • Customizable templates, • Centralize discussions, • Built-In Client Surveying, • Securely Share w/ Clients, • Budgets Automatically Calculated, • Intelligent Grouping, • Dropbox Integration, • Generate Quickbook Invoices • Export to Excel or CSV 	<p>Makes organizing ideas very easy, The dashboard looks like a Pinterest board with posts and commenting features, Sharing of files, Sharing of ideas. The program is intuitive and something your clients will likely be able to easy adjust to.</p>	<p>Cloud based, web accessible</p>	<p>From my personal experience, Wecora is a beautiful presentation tool, but not as helpful for task assignments and record keeping. I do like that it is intuitive, looks very professional and allows for your client to directly comment on presented items.</p>
<u>Asana</u>	<p>\$19.99/month/user annually</p> <p>\$23.99/month/user monthly</p>	<ul style="list-style-type: none"> • List view projects • Board view projects • Assignee and due dates • Start dates • Task dependencies • Timeline • Calendar view • Status updates • Custom fields • Advanced searching & reporting, • Progress view • Portfolios • Lock custom fields 	<p>Asana allows for organizing projects, status of each member of team and tracking deadlines so no one falls behind. It also allows for viewing the projects in many different ways to ensure that tasks aren't completed out of order.</p>	<p>Cloud/iOS/ Android</p>	<p>I have the least amount of direct experience with this tool. In my brief use of this tool, I would say it has a much more pleasant presentation of to-do's and team assignments.</p>

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<p><u>MyDoma</u></p>	<p>\$59/month</p>	<ul style="list-style-type: none"> • Budget management • Client Portal • Idea Management • Milestone Tracking • Resource Management • Time tracking • Mood board • Branded packages • Invoicing and payments • Custom reports • Unlimited projects and users 	<p>Great for managing projects, communicating with clients and keeping all project details and communication in one place.</p>	<p>Cloud</p>	<p>What I love about Mydoma is that a lot of what you need as a designer is right at hand. The client dashboard is customizable. It allows for easy communication within the program and you have fantastic tools like the mood board, the ability to share photos and documents within the program and branded packages.</p>
<p><u>Design Manager</u></p>	<p>\$39.99/month/user Pro Cloud/54.99/month/user</p>	<ul style="list-style-type: none"> • Email Documents • Logo'd documents • Security settings adjustable per user • Accounting, item catalog, budgets • PO's Work Orders • Project scheduling • Time tracker • Print checks and deposit slips • Inventory management • FB group for guidance 	<p>Is best for keeping track of assignments and making sure they are billed correctly</p>	<p>Cloud</p>	<p>I used Design Manager when I first started my business. Then, I found it to be a little clunky and not very intuitive. I imagine there have been some updates since then and this program certainly has its benefits. While programs like Ivy and MyDoma are great for creating proposals, invoices and presenting to clients, they are rather limited in comparison to Design Manager on the accounting front. With Ivy and Mydoma, you will certainly need an additional accounting system, like Quickbooks or Freshbooks.</p>
<p><u>Ivy</u></p>	<ul style="list-style-type: none"> • \$29/month for 3 active projects or less; • \$59/ month for 4-7 active projects; • \$99/month for 8-15 active projects; • \$149/month for 16-30 active projects. • Custom pricing structure for larger firms. 	<ul style="list-style-type: none"> • Centralize designs in one space, • Online payments, • Time Management Tracking, • Product sourcing, • Quickbooks, • Business reports • Syncs to Google calendar • Branded proposals, invoices and purchase orders. • FB Group for guidance • Purchasing group 	<p>Not social in design. This is best for keeping track of your assignments in the most organized way possible.</p>	<p>Cloud/iOS/Android</p>	<p>I have used Ivy for the majority of the time I have been in business. I love their FB community, the ease of using the clipper and their easy transition and linking of documents from proposal to invoice to purchase order. Also, they have a wonderfully knowledgeable and responsive purchasing group. I have been disappointed by the client dashboard which only lets you show pending financial docs and does not allow for communication. Also, the new pricing structure seems unnecessarily complicated.</p>

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<p><u>Basecamp</u></p>	<p>\$45/ month for 3 users or less (not advertised but was made available after trial)</p> <p>\$99/month/unlimited users</p> <p>*Unlimited projects for both programs.</p>	<ul style="list-style-type: none"> • Calendar • Interactive Gantt Charts • Project Templates • Scheduling • Add Recurring Tasks • Set Priorities • Task History • To-Do List, Create Teams/ Groups, • Doc Management Forums • Messaging • Social Collaboration Platform, • Issue History, • Track Project Hours (add on) • Compatible with multiple accessory apps 	<p>Best for managing projects and teams, and assigned tasks. Project calendars allow clients to see scheduled meetings, product deliveries and installations.</p>	<p>Cloud, IOS, Android</p>	<p>One of my designers used Basecamp and I loved it so much, I have decided to use it myself in conjunction with Ivy. Basecamp allows me to store all client documents, assign tasks, manage tasks AND it is compatible with Zapier. With Zapier, as soon as someone completes my service agreement, a client file is created for them in Basecamp according to my template. No More looking for lost documents or emails!</p>
<p><u>Box</u></p>	<p>\$5-25/month/user</p>	<ul style="list-style-type: none"> • Online storage • Secure file sharing • Box Sync • File editing, • Note taking • File preview, • Granular permissions 	<p>Best for file sharing between various parties safely and securely</p>	<p>Cloud/iOS/Android</p>	<p>Box reminds me of Dropbox with a few more branding opportunities. I haven't used it extensively aside from when designers have shared their documents with me, but since I have some designers who like it, I thought I would include it as an option.</p>

MY DESIGN ASSISTANT

