A meeting of the Board of Assessors took place on October 23, 2018 and was called to order at approximately 9:30 a.m. Present were Chairman Peter Persoff and Assessor Dick Roussin. Also present was David Zagorski, Assistant Assessor. Assessor Neil Barrocas was absent.

The minutes of September 26, 2018 were approved as written.

Bill schedule for $525 to CAI Technologies was approved.

Board approved and signed Chapter 61, 61A & 61B applications.

An application for real estate exemption under MGL 59:5, cl.22a was approved.

Assessors approved motor vehicle excise warrants abatements and monthly list for October, levy 2018 totaling $75.00:

David informed the board that the Public Disclosure period for assessments would take place the week of October 29th. The book of assessments would be available in the copy room for public inspection. A copy of the assessments would also be available on the town's website.

Peter Persoff made a motion to make it an official policy that follow up letters would be sent to property owners if they were not present for the cyclical inspection of their home. Seconded by Richard Roussin.

The next meeting will be November 6h at 9:30 a.m.

Meeting adjourned at 10:07 a.m.