



**BOYS & GIRLS CLUBS  
OF SPRINGFIELD**

**Club Experience At-a-Glance Area Evaluation**

Area: \_\_\_\_\_ Date: \_\_\_\_\_

Staff: \_\_\_\_\_ Score: \_\_\_\_\_

In efforts to manage the quality of our unit, we will begin using this evaluation which will be taken on the specific time that I am observing the area. These evaluations will be taken into consideration for yearly evaluations.

The evaluation will be scored as follows:

- 4- Staff is exceeding the expectation of the performance metric.
- 3- Staff is meeting the expectation of the performance metric.
- 2- Staff is partially meeting the expectations of the performance metric.
- 1- Staff is not meeting the expectations of the performance metric.

The total score will be added together and divided by 32 (total number of points), so that staff know where they stand, overall, by a percentage of the metrics that are being measured. These documents will be returned in staff binders for review, but must be returned to the Program Director.

Safe & Positive Place for Kids	The area is a safe place for members and the staff has positive interaction and also encourages positive interaction between the members	
Fun	Members are engaged and having fun with the activity that is going on in the area.	
Recognition	1) Staff are recognizing members who are doing well. 2) There are recognition pieces displayed in the area.	
Supportive Relationships	Staff are making efforts (to the best of their ability) to create a supportive relationship with members in their area.	

<p>Opportunities and Expectations</p>	<p>Members have an opportunity that is unique and exciting to them and are expected to participate in the activity.</p>	
<p>Classroom Management</p>	<p>The area seems well managed and <i>most</i> members are following the behavior expectations under the management of the staff.</p>	
<p>Staff-Member Interaction</p>	<p>1) Staff and member interaction is positive. 2) Staff are using Love and Logic to handle situations. 3) Staff are speaking to members in an acceptable manner.</p>	
<p>Programming</p>	<p>The program and activities being ran are planned and on the schedule for members. Programs are clearly posted in all areas.</p>	
<p>Overall Performance</p>	<p>The overall experience meets the expectations of FFI and the performance metrics listed above.</p>	

Director Comments: