

# Application to Serve as a Judge of Election – May 2016 - April 2018

Please print all answers in black or blue ink ONLY.

I am applying as a judge of election for the Democratic Party <input type="checkbox"/> Republican Party <input type="checkbox"/> Either Party <input type="checkbox"/>	I would like to be assigned to Pct <input type="text"/> in Ward <input type="text"/>  <input type="checkbox"/> Yes <input type="checkbox"/> No First Time Judge ( <b>never</b> served before) <input type="checkbox"/> Yes <input type="checkbox"/> No I am willing to work outside my home precinct <input type="checkbox"/> Yes <input type="checkbox"/> No I will have use of a car on Election Day <input type="checkbox"/> Yes <input type="checkbox"/> No I am willing to pick up the key envelope ( <b>IF CHOSEN</b> ) <input type="checkbox"/> Yes <input type="checkbox"/> No My cell phone can be used on Election Day ( <b>IF CHOSEN</b> )		
Last Name	First Name	Middle Name	Sex: <input type="checkbox"/> M <input type="checkbox"/> F
Home Address	Apt. Number	City, Village or Town	Zip Code
Mailing Address (if different)	Apt. Number	City, Village or Town	Zip Code
Home Telephone ( ) -	Cell Phone ( ) -	E-mail (please include if available)	
Social Security Number (last 2 digits ONLY) XXX - XX - XX_____	Birth Date M D Y		
Are you able to serve as a translator for a language other than English? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, which language(s)		

**SIGN BELOW ONLY IF YOU CAN CHECK ALL OF THESE BOXES.**

- I am registered to vote at the Home Address listed on this application.
- I can speak, read and write English.
- I will serve at every election during my appointment period.
- I am not a committeeman, precinct captain or candidate and will not serve as a judge if I become one.
- I will notify the Board of Elections if a person who shares my residence becomes a candidate, and I will not serve as a judge in that election in a precinct where that candidate is on the ballot.
- I am not a registered sex offender anywhere in the United States and have not committed a crime that would require me to register as a sex offender in the United States.
- I have read, understand, and will abide by the judge of election Code of Conduct (please see reverse side).
- I understand that if I am removed as an election judge due to misbehavior, neglect of duty or other cause, I will not be paid for training or election day service; I further understand that if I fail to perform all of the services required of me my compensation may be reduced accordingly.



By law, your name, address and party affiliation are subject to public disclosure. Only the Board of Elections will be using your Social Security number and telephone number. Your phone number may be given to judges of election serving in the same precinct. **If you change your address or phone number, or if you cannot serve as a judge, you must notify the Board of Elections immediately at (312) 269-7984.**

**UNDER PENALTY OF PERJURY, I HEREBY CERTIFY THAT ALL OF THE INFORMATION I PROVIDED IS TRUE.**

Signature of Applicant	Date
Committeeman Requested Assignment P: _____ W: _____ <input type="checkbox"/> Democratic <input type="checkbox"/> Republican	Date

## FOR BOARD USE ONLY

Pending  Date \_\_\_\_\_

Assigned Precinct

Assigned Ward

Home Precinct

Home Ward

Registration Number

Not Reg.  Date \_\_\_\_\_

Incomplete  Date \_\_\_\_\_

Application Source

- Committeeman
- Over the counter
- Mail

Placed by	Date
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Time Stamp Here



## CODE OF CONDUCT FOR JUDGES OF ELECTION

### **As a Judge of Election, I hereby promise to uphold the Code of Conduct by:**

- Being punctual and arriving to the polling place on time so that it is set up and fully functional by the opening of polls at 6:00 am;
- Respecting each and every Voter with consistent, courteous assistance and instructions during the hours that the Polling Place is scheduled to be open for voting;
- Working in a courteous and cooperative spirit with my fellow judges of election and any poll worker assigned to my polling place by the Chicago Board of Election Commissioners;
- Honoring each Voter's secret ballot and making every effort to avoid viewing the Voter's ballot choices, even if the ballot is rejected by the ballot scanner;
- Using the electronic poll book and other paper records of Voter names and information **only for the purposes** of serving the Voters who arrive in the polling place where I serve, and never using the electronic poll book or other listings for random searches or for personal use;
- Utilizing personal information **only as needed** to process a Voter's ballot application and never exposing that information outside the polling place;
- Following all rules governing Election Day as instructed in the Judge of Election Handbook or the electronic poll book; and,
- Relying on the Judge of Election Handbook and/or directions from Election Central if there are questions or conflicts over how to proceed.

I understand that intentional violation of this Code of Conduct may result in removal, loss of pay or other actions as prescribed by State and Federal election codes and privacy laws.

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### **MAIL OR SUBMIT THE ORIGINAL SIGNED APPLICATION FORM TO:**

ELECTION JUDGE DEPARTMENT  
CHICAGO BOARD OF ELECTION COMMISSIONERS  
69 W WASHINGTON ST SUITE 600  
CHICAGO IL 60602