

Ending the Semester with a Bang!

Budget and Cost Analysis Rubric

Team Members: _____

	Developing (10 points)	Developing (18 points)	Exemplary (25 points)
Formatting And Visual Appeal	Final product has major formatting issues; little or no use of borders; little or no use of color; little or no use of font variety for headings; little of no use of merge cell function for headings. <input type="checkbox"/>	Final product mostly follows the expected formatting given the example budget model detailed in the instructional video. <input type="checkbox"/>	Final product follows all recommended formatting detailed in the example budget instructional video and even shows evidence of creative choices of color, borders, fonts, etc. to add to the overall readability and visual appeal <input type="checkbox"/>
Excel Functions	Final product shows little or no use of Excel functions (cell referencing, multiplication and addition functions, and charts) as shown in the example budget instruction video. <input type="checkbox"/>	Final product uses some of the Excel functions (cell referencing, computation functions, and chart insertion) as shown in the example budget instruction video but contains several errors. <input type="checkbox"/>	Final product makes excellent use of the Excel functions (cell referencing, computation functions, and chart insertion) as shown in the example budget instruction video with few or no errors. <input type="checkbox"/>
Critical Analysis: Cost and Profit	Final product lacks important expense or income information. Expenses, income, or the overall balance of the two for the project are unrealistic and/or incomplete. <input type="checkbox"/>	Final product mostly includes important expense or income information. Expenses, income, and the overall balance of the two for the project are mostly realistic and complete. <input type="checkbox"/>	Final product includes a good accounting of expense and income information. Expenses, income, and the overall balance of the two for the project appear very realistic, complete, and well thought out. <input type="checkbox"/>
Critical Analysis: Impact	Final product lacks vital details as to why or how the product/service is either beneficial or harmful to humans and the environment. <input type="checkbox"/>	Final product mostly examines the possible benefits and hazards of the product/service to humans and the environment. <input type="checkbox"/>	Final product fully examines all possible benefits of the product/service and has the foresight to see potential negative impacts to humans or the environment. <input type="checkbox"/>