

Audiology Assistant Training Guide

BEST PRACTICE MANUAL LAP PROTOCOL

GOALS:

1. To establish the Lab routine
2. To give consistency to the method of patient care
3. To eliminate confusion and time delays that occur due to multiple provider involvement

JOB DESCRIPTION:

An Audiology Assistant is someone who is trained to perform routine tasks and duties that are prescribed, directed and supervised by an Audiologist. An Audiology Assistant's duties are dynamic and ever-changing and include regular office duties, one-on-one patient care and laboratory management. This position is integral to the success of the Audiology clinic and allows the clinic as a whole to provide exceptional patient care. The goals of an exceptional Audiology Assistant should be to increase revenue to the clinic, obtain referrals and repeat business and help to create a return on investment by and for the employer but by far, the most important job duty of an Audiology Assistant is to help create an atmosphere of patient-centered care.

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