



Vilonia Planning Commission

Minutes from September 30, 2021 Meeting

Members Present:

Trey White, Chairman

Jeanna Branson, Secretary

Steve Austin

Dr. Frank Mitchell

Todd Beene

Brad Fisher

The meeting was called to order at by Trey White.

The minutes from the previous meeting were read. Motion to approve the minutes was made by Mr. Austin and seconded by Mr. Beene. The motion carried.

New Business

Representatives from the Arkansas Department of Health were present for a Question-and-Answer discussion pertaining to health inspections and requirements for restaurants and mobile food businesses. Those representing ADH included Jeff Jackson, Tamara Almond and Cindi Milam.

Mr. Jackson presented copies of Plan Review Guidelines for Food Establishments to each member of the Planning Commission. Once these requirements have been met, the health inspector physically inspects the premises and equipment. If requirements and inspection are met, a permit can then be issued. This permit as it pertains to mobile food vendors is valid anywhere in the state. There is no requirement to either move or stay in one location. Permits are valid for 1 to 3 years depending on the health risk level for each type of establishment.

Equipment and premises requirements for mobile food vendors are the same as brick and mortar restaurants, except the requirement for restrooms and mop sink are deleted. The permit is the same regardless of whether the business is located in the city limits or in the county. The floor plan may not be altered after the permit is issued due to ventilation and space concerns. The mobile food business is required to be actually mobile and not affixed.

When a business is in violation of the health requirements, they will have 10 working days to fix most problems. For multiple violations of the same nature, there are steps taken to improve the situation or risk other consequences. Complaints for any type of restaurant or mobile food business may be made through the portal or via email. Most complaints will be responded to within 5 working days, however illness-related complaints are responded to within 24 hours. Instances of complaints are about the same rate for mobile food vendors and brick and mortar establishments. Reports are available online to the public for the entire state. Businesses will be listed as either "In Compliance" or "Out of Compliance". State law prohibits issuing letter grades or scores.

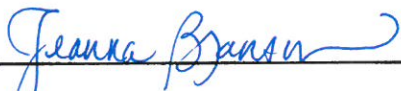
The Health Department representatives were thanked for their time and the information presented.

Announcements

None

Mrs. Branson made a motion to adjourn which was seconded by Mr. Fisher. Meeting adjourned at 7:57 p.m.



Chairman

Secretary

Date: 11-18-2021