

Looking for job experience and some money this summer?

# MARIAN ENGEL SUMMER TEEN INTERNSHIP

Apply for the Crete Public Library District  
Marian Engel Summer Teen Internship



Gain valuable work experience, time management and organization skills, as well as decision-making and leadership skills. This internship is only available for Crete Public Library District teen residents age 16-19.

**See other side of flyer for detailed internship information**



**CRETE PUBLIC LIBRARY DISTRICT**  
1177 N. Main St. | Crete, IL 60417 | 708.672.8017

## Position Description

The Crete Public Library District seeks two (2) creative and enthusiastic Crete Public Library District teens to serve as summer interns for the Marian Engel Summer Teen Internship. The main focus of this internship is to create a program for teens (grades 6-12) which includes initial idea concepts, marketing, and implementation of said program.

Other duties may include: assisting with our social media outreach; creating teen and adult summer reading prize giveaways; creating book displays; assisting with children's programming; and maintaining and organizing the library's collections.

## Who can apply?

Crete Public Library District teen residents age 16-19 who do not have any job experience. Crete Public Library District comprises the Village of Crete and Crete Township, as well as a few other areas. Call or visit Crete Public Library District for more details on boundary guidelines.

## When is the submission deadline?

The submission deadline is Saturday, May 11, 2019.

## What do I need to apply?

All applicants need to submit a resume and cover letter to Cassandra O'Connell-Teen Librarian, either by email at: [coconnell@cretelibrary.org](mailto:coconnell@cretelibrary.org), or in person at the library. If sending application via email, please have the subject line be "Marian Engel Summer Teen Internship".

## How long will the internship last?

The internship lasts seven (7) weeks, with a total of two (2) hours per day, six (6) hours per week.

## How much is the stipend?

Two (2) teen interns will receive \$500 each at the end of the internship.

The Marian Engel Summer Teen Internship is made possible by the Crete Library Foundation and Friends of the Crete Public Library District.