



Springfield-Greene County Library Board of Trustees

September 16, 2025

Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met on Tuesday, September 16, 2025, at 4:00 p.m. at The Library Center. The Trustees in attendance were: Chris Bozarth, Mar'Ellen Felin, Melanie Weiler, Stacey Penney, David Yancey, Rachael Morrow (joined at 4:04), Aaron Jones (joined at 4:05).

The meeting was called to order at 4:03 p.m.

Meeting Minutes

August 19, 2025 Board meeting - Felin moved and Penney seconded that the minutes be approved. Motion carried. (5 yes, 0 no)

August 26, 2025 Special Board meeting: Tax Rate – Penney moved and Yancey seconded that the minutes be approved. Motion carried. (5 yes, 0 no).

Building and Grounds Committee

Bozarth presented the committee report.

- Bozarth shared updates for capital improvement projects underway
 - The Library Station: restroom renovation and lobby flooring status
 - The Library Center: column tile installation, children's flooring project, and the pavilion project
 - Midtown Carnegie: high-capacity toilets
 - Schweitzer Brentwood Branch: glass door repairs
- Bozarth shared updates for the three ARPA projects.
- The Buildings and Grounds Committee motioned that the Board add \$18,633 to the Library Center Project GMP for construction of the Local History Display Case, which is funded by a gift. Motion approved (7 yes, 0 no).
- The Buildings and Grounds Committee motioned that the Board add \$3,000 to the Library Center Project Budget for architectural fees for the design of the Local History Display Case, which is also funded by a gift. Motion approved (7 yes, 0 no).

Finance and Personnel Committee

Jones presented the committee report discussing financials, ARPA project reports, a revised meeting room policy, and the recommended peer group list for compensation, classification, and benefits study.

- The Finance and Personnel Committee motioned that the Board approve the Meeting and Event Space Policy. Motion approved. (7 yes, 0 no)

- The Finance and Personnel Committee motioned that the Board approve the Peer Group for Compensation, Classification and Benefits Study. Trustees discussed the contents of the list and asked clarifying questions. Yancey moved to authorize the director to move ahead with the Peer Group for Compensation, Classification and Benefits Committee with the understanding that staff would discuss with the consulting firm adding a clerical category. Penney seconded. Motion approved (7 yes, 0 no).

Programs, Services, and Technology Committee

Felin presented the committee report.

- Stephanie Smallwood, youth services coordinator, presented a summary report on the 2025 Summer Reading Program.
- The board discussed the role of the Programs, Services and Technology Committee without modifying the committee's charge.

Institutional Advancement Report

Bridget Dierks presented the report.

- The Library Foundation is a beneficiary of Mrs. Ava Louise Smith's estate. Mrs. Smith passed away in May 2025. She was a decades-long library user and a dedicated patron of the Schweitzer Brentwood Branch. Mrs. Smith lived in the Brentwood neighborhood and was a dear neighbor and friend to many.
- The estate included a TOD investment fund that totaled \$2,336,809 and unspecified residuals that will be distributed at a later date. The Library Foundation is honored to receive this gift.
- From the estate, \$300,000 was awarded to the Library District to fund the Hatch Auditorium project, which includes naming rights to the art gallery in the lobby.
- The remainder of the estate will be endowed to provide an annual unrestricted income for operational expenses of the Library District.
- The Library Foundation Board is seeking an investment management firm to manage the fund. An RFP process is underway.

Executive Director's Monthly Report

Walton presented the report and highlighted a correction to the legislative update. The corrected sentence should read "the major change is eliminating tangible and intangible (personal) property taxes and providing taxing entities a one-time opportunity to increase their tax rate on real property to recover the lost revenue."

Unfinished Business

- None

New Business

- Felin moved to appoint Lori Ruzicka, human resources director, as the employer delegate to attend the annual LAGERS meeting as the Library District's voting representative with the authority to delegate the role to an appropriate substitute, if desired. Penney seconded. Motion approved (7 yes, 0 no).

- August 2025 Statistical Reports were presented. Trendlines remain consistent.

Roll Call Vote

Penney motioned to go into closed session under RSMo 610.021 (2) and (13). Morrow seconded. The Board took a Roll Call Vote to go into closed session: 5:13 p.m.

Rachael Morrow, Member	Yes
Stacey Penney, Member	Yes
Mar'Ellen Felin, Member	Yes
Melanie Weiler, Secretary and Member	Yes
Chris Bozarth, Vice-President and Member	Yes
David Yancey, Member	Yes
Aaron Jones, President and Member	Yes

The closed session ended at 5:54pm.

At 5:54pm, Yancy made a motion to motioned to adjourn. Penney seconded the motion. Motion approved (7 yes, 0 no).