



## **Springfield-Greene County Library Board of Trustees**

November 19, 2024

Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met on Tuesday, November 19, 2024, at 4:00 p.m. at The Library Center. The Trustees in attendance were Melanie Weiler, David Yancey, Mar'Ellen Felin, James Nevins, Aaron Jones, Stacey Penney, Rachael Morrow, and Chris Bozarth (joined at 4:10).

The meeting was called to order at 4:06.

Weiler moved and Felin seconded that the minutes be approved as amended. Motion carried. (7 yes, 0 no)

### **Finance and Personnel**

Bozarth presented the committee report.

- The FY2024 Audit Report showed no compliance issues with laws or regulations. Nevins motioned and Felin seconded to accept the FY2024 Audit Report. Motion carried (8 yes, 0 no).
- A motion was made from the F&P Committee to approve the Standing Committee Policy Update. Motion carried. (8 yes, 0 no).

### **Building and Grounds Committee**

Penney presented the committee report, discussing updates presented to the Building and Grounds Committee on The Library Station, Schweitzer Brentwood Branch, The Library Center, The Willard Branch, and The Strafford Branch. The Willard Branch will be closed December 2 - December 8 to complete the carpeting process. The drive through will remain open.

Branch Managers presented ARPA project updates.

- Midtown: Steel will arrive at Midtown on Thursday, November 21. Perimeter carpet is being installed.
- TLC: The concrete is being poured. Branco removed part of the parking lot for new construction. Branco is seeing cracks in the parking lot that they have deemed as hazardous for walking to the new auditorium. They are putting together estimates for a new parking lot. It would aid in expense to complete this project while the crew is already mobilized at TLC.
- Republic: The public bid opening is set for December 4, 2024 at The Library Center Auditorium. The GMP will be established by the December 10, Buildings & Ground Committee meeting.

**Programs, Services, and Technology**

Stephanie Smallwood and Adrienne Poulson presented on Youth and Adult Services Reading Programs. The presentation will be sent to all Board members by Kayla Pike.

The next committee meeting will be held on January 14, 2025 in The Library Center Auditorium. Collection Services will present at the meeting.

**Executive Director’s Report**

Walton reviewed highlights from his prepared report.

Walton has been approved as a member of the Rotary Club. No Excuses Absentee Voting was a resounding success. Walton will attend the Legislative Day in January to meet with the new Secretary of State, Denny Hoskins. Bridget Dierks will officially start as the Springfield-Greene County Library District’s Director of Institutional advancement on January 2, 2025.

**Unfinished Business**

WebEx Access Reminder: The Library has the ability to give each Board member a library phone number. This is optional.

Whistle Blower Procedures (Tabled): The Springfield-Greene County Library District received a bill from the lawyer for the original document. He is being asked to reconsider the amount.

**New Business**

The October Statistical Report shows that The Library Station and the Park Central Branch Library traffic continue to increase due to Midtown’s closure.

**Roll Call Vote**

The Board took a Roll Call Vote to go into closed session at 4:54.

Chris Bozarth, Treasurer and Member:	Yes
Stacey Penney, President and Member:	Yes
James Nevins, Secretary and Member:	Yes
Mar’Ellen Felin, Member:	Yes
Melanie Weiler, Member:	Yes
David Yancey, Member:	Yes
Aaron Jones, Vice President and Member:	Yes
Rachael Morrow, Member:	Yes