Florida Department of Education
Project Award Notification

RECEIVED 4-10-19

1 PROJECT RECIPIENT Madison County School District	**2 PROJECT NUMBER** 400-2679B-9CP01
3 PROJECT/PROGRAM TITLE IDEA Part B Pre-K Entitlement **TAPS 19C002**	**4 AUTHORITY** **84.173A IDEA Part B - Preschool** **USDE or Appropriate Agency** **FAIN#**: H173A180027
5 AMENDMENT INFORMATION Amendment Number: 1 Type of Amendment: Certification of Roll Forward Effective Date: 03/25/2019	**6 PROJECT PERIODS** Budget Period: 07/01/2018 - 06/30/2019 Program Period: 07/01/2018 - 06/30/2019
7 AUTHORIZED FUNDING Current Approved Budget: $54,855.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: $7,944.01 Total Project Amount: $62,799.01	**8 REIMBURSEMENT OPTION** Federal Cash Advance

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 06/30/2019
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2019
- Last date for receipt of proposed budget and program amendments: 05/31/2019
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2018

10 DOE CONTACTS **Program**: Cyrilla Hackley Phone: (850) 245-0988 Email: Cyrilla.Hackley@fldoe.org **Grants Management**: Unit C (850) 245-0496	**Comptroller Office** **Phone**: (850) 245-0401	**Duns#**: 175079268 **FEIN#**: F596000721004

11 TERMS AND SPECIAL CONDITIONS

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- Other:

12 APPROVED:

Authorized Official on behalf of Richard Corcoran
Commissioner of Education

4/3/19
Date of Signing

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	A) Agency Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	**Madison County School District**	**Date Received** 2019 MAR 25 AM 11:48 RECEIVED CONTRACTS, GRANTS, AND PROCUREMENT
B) Program Name: ___IDEA Part B Pre-K Entitlement_____ **TAPS Number:** ____19C002____		**Project Number (DOE Assigned)** **400-2679B-9CP01**

C) Amendment Type	D) Amendment Request Contact Information	
☐ Program ☒ Budget **Amendment Number:** _____1_____	**Contact Name:** Lori Newman	**Telephone Numbers:** 850-973-1562
	Mailing Address: 210 NE Duval 210, Madison, FL 32340	**E-mail Addresses:** Lori.newman@mcsbfl.us

E) Required Signature and Certification

I, ____Dr. Karen Pickles_____, (*Please Type Name)* as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

Dr Karen Pickles _____ Superintendent _____ 18 Mar 2019

Signature of Agency Head | Title | Date

F) Narrative

IDEA Part B Pre-K Entitlement Roll Forward allocations will be utilized to supplement existing function/object codes as described in the budget form DOE 151.

Funds will be utilized as follows: **Professional and Technical Services** – Provide reevaluation services and group counseling services to PreK students with disabilities through contracted services.

A) Madison County School District
District/Agency Name

B) 400-2679B-9CP01 / 19C002
Project Number / TAPS Number

C) #1
Amendment Number

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

D) Total Project Amount Currently Approved	E) Total Project Amount resulting from this Budget Amendment
$ 61,472.04	$ 62,799.01

F) Line Item Description

FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE	AMOUNT INCREASE	AMOUNT DECREASE
6140	310	Professional and Technical Services Provide re-evaluation services and group counseling services to PreK students with disabilities through contracted services	0.0	$1326.97	$0
				$1326.97	$0
				Total	Total

4/3/19

FLORIDA DEPARTMENT OF EDUCATION
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FLORIDA DEPARTMENT OF EDUCATION
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Richard Corcoran
Commissioner of Education

MEMORANDUM

TO: Walter Copeland
Madison County School Board

FROM: Matt Kirkland

DATE: January 29, 2019

SUBJECT: Individuals with Disabilities Education Act, Fiscal Year 2019 Roll Forward Funds (Preschool)

FOR YOUR INFORMATION, below are the 2018 roll forward and 2019 project funds for IDEA.

2017 Roll Forward	6,151.12		
Roll Forward Adjustment	0.00		
2018 Allocation	54,863.00		
Allocation Adjustment	-8.00		
2018 Total Funds Available		61,006.12	
2018 Expenditures (DOE399)		-53,526.11	
Approved 2018 Roll Forward			7,480.01
2019 Allocation			54,855.00
Allocation Adjustment			464.00
Total Funds Available for 2019			62,799.01
Current Year Project 2019: 400-2679B-9CP01			

If the total Fiscal Year 2019 funds available (above) is equal to or less than the project amount in the 2019 project award notification, then by receipt of this letter the authority to encumber and/or expend up to the total Fiscal Year 2019 funds available is now effective. (The project amount cannot exceed the total Fiscal Year 2019 funds available.)

If the total Fiscal Year 2019 funds available are greater than the project amount in the 2019 project award notification and you wish to utilize those additional funds, a budget amendment must be requested to increase the project to the total Fiscal Year 2019 funds available. Budget amendments are requested using form DOE-150. The amount of the total Fiscal Year 2019 funds available that exceeds the project amount in the 2019 project award notification may not be encumbered or expended prior to the approval of a budget amendment and receipt of a revised 2019 project award notification.

If there are any questions regarding this roll forward, please contact Tracy Busby at (850) 245-9309.

Suzanne Pridgeon
Interim Deputy Commissioner, Finance and Operations