



United States Department of State

New York Passport Agency

44132 Mercure Circle

PO Box 1122

Sterling, Virginia 20166-1122

If you have never been issued a Social Security Number, please submit a signed statement under penalty of perjury to that effect or use the following:

To whom it may concern,

I _____ (*print full name*) declare under penalty of perjury under the laws of the United States of America that the following is true and correct: I have never been issued a Social Security Number by the Social Security Administration.

Executed on: _____
(DATE)

Signature: _____
(Sign using full name as indicated on the passport application)

Thank you for your recent passport application. In order to continue processing your request, we need evidence of your U.S. citizenship.

Please submit your original or certified U.S. birth certificate. For the birth certificate to be acceptable, it must:

- Be issued by the office of vital statistics of the state, county, or city where your birth occurred;
- Show your full name at birth;
- Indicate your date and place of birth;
- List the full name(s) of your parent(s);
- Bear the seal **and** the signature of the issuing authority; **and**
- Indicate a registration or file date that is within one year of your birth.