

Dear Artist,

Congratulations! We are pleased that your artwork has been accepted into the Great Lakes Pastel Society Members Exhibit at the Carnegie Center for the Arts in Three Rivers, MI!

Important Dates & Times:

Exhibit dates: June 21 – Sept. 7, 2019

Awards Reception: Fri, June 21, 5:30 – 7:30 pm (ET)

Hours of Operation: Tues - Fri: 10-5, Sat: 9-noon (ET)

Framing & Presentation: All work must be delivered framed and ready to hang. Frames must use wire for hanging.

Sales: There will be a 40% commission on all artwork that is sold. No work will be released before the close of the exhibit. All artwork will be for sale. Your artwork price that you indicated when you entered online will be used for the exhibit.

Delivery: NO SUBSTITUTIONS OF ACCEPTED ARTWORK ALLOWED.

Shipped work, by either Fed Ex or UPS, must be **received by May 31** at the Carnegie Center for the Arts at address below. Shipped work **MUST** include PRE-PAID return shipping label. Artwork will be re-boxed in original container. The GLPS and the Carnegie Center for the Arts are not responsible for damage incurred during shipping.

ADDITIONAL RULES:

- **If shipping artwork, NO PACKING PEANUTS ALLOWED. NO WORK PACKED WITH PEANUTS WILL BE HUNG IN THE SHOW.**
- **If two works are shipped together they must be individually boxed inside the main container.**
- **Shipping boxes and all interior boxes must be labeled with artist's name.**
- **For work hand delivered, ALL bubble wrap, plastic bags, etc. must leave with the artist.**

Hand delivered work can be **dropped off May 28 – June 1 during normal business hours (see above)** to the Carnegie Center for the Arts (see address below). **IF AT ALL POSSIBLE, PLEASE TRY TO HAND DELIVER YOUR WORK.**

Pick up of Hand Delivered Work: Sept. 10 -14 during normal business hours. If someone other than the artist is picking up artwork, the other party **MUST HAVE PICKUP PERMISSION IN WRITING.**

Carnegie Center for the Arts

107 N. Main St.

Three Rivers, MI 49093

Phone: 269-273-8882

www.trcarnegie.com

Questions? Please contact Mary Ann Pals at maryann.pals@gmail.com or 219-926-2266.

Artwork label: Please print legibly, cut out, and secure to back of artwork in lower left corner.

Artwork title: _____
Artist name: _____
Address: _____
City, State, Zip: _____
Phone: _____ Email: _____
(Opt) Website: _____