

2018

# Level 3 Award in Education and Training (RQF)

## **COURSE INFORMATION**

**LEVEL 3 AWARD IN EDUCATION AND TRAINING (RQF)**



### **Express yourself, we know you want to.....**

This award is designed as an introductory qualification to help you into the adult education sector. The units within this award are designed to help you reflect on your own workplace or the setting you intend to work in once qualified.

### **Freedom to teach in any sector....**

We have helped hundreds of people in many different sectors including retail, health and beauty, leisure, sports coaching, post 16 education, college education, construction and many other industries to gain a teaching qualification.

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*Helping you to grow into your teaching role*

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### **Here when you need it.....**

Our online Level 3 qualification is a high quality nationally recognised qualification completed online in your own time. No restrictions and no limits – freedom to complete as quickly or slowly as you choose!

### **Experts in development....**

We are here to support you. Your tutor will be available by telephone and email to answer your questions and help you develop. Our tutors are experts in their field, highly qualified and very experienced.

## The Qualification

To gain the Level 3 Award in Education and Training (RQF) you will need 12 credits from the units listed below. **Unit 1 and 2 are mandatory** and learners are then asked to choose **either unit 3 or unit 4**.

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### Unit 1:

**Understand roles, responsibilities and relationships in education and training.**

This introductory unit helps you to understand the introduction of teaching including health and safety, equal opportunities and the other professionals you may have to work with.

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### Unit 2:

**Understanding and using inclusive learning and teaching approaches in education and training.**

This unit helps you to understand how people learn, the ways in which people communicate and how to use a range of different teaching methods and resources to help you meet your learners' individual needs.

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### Unit 3:

**Understanding assessment in education and training**

This unit introduces the assessment process in education and training. This is a general unit aimed at those delivering workshops or training in the workplace.

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### Unit 4:

**Understanding the principles and practices of assessment**

This unit identifies what assessment is and how to deliver excellent assessment practice. The unit is ideal for anybody with an interest in assessing workplace achievement or those delivering regulated qualifications and awards.

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## Assessment

This award is assessed in a number of ways.

### Assignments.

Learners are expected to write a number of short assignments for each of the sections within the award. The assignments should include theory and relate to real workplace or teaching situations to make relevant points. The assignments will help you to explore and apply the full teaching and learning cycle.

Your tutor will provide feedback and give the opportunity to resubmit assignments if additional work is required.

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### Micro teaching.

The final assessment in this course is the delivery of a 15-minute micro teaching session which you will record and upload to your tutor for marking.

The Micro teaching should demonstrate the content you have studied in the 3 units of the award including:

- An introduction, aims and outcomes, ice breaker and health and safety
- Deliver an inclusive lesson using a range of resources and methods.
- Assess the content and summarize the lesson.

Learners will be expected to provide a range of written material to support their lesson including; scheme of work, lesson plan, learner evaluation and self-evaluation of their performance.

## Certification

The Level 3 Award in Education and Training (RQF) is awarded by our awarding organisation Training Qualifications UK (TQUK).

CTC Training and Development Limited are an approved training centre ensuring that the qualification you are studying is nationally and internationally recognised and delivered to nationally agreed standards.

Our tutors are regularly quality assured both internally and externally by the awarding organisation we work with. This ensure the highest possible standards in teaching delivery.

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**CTC Training and Development Limited.**

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