



Queen Elizabeth's School

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Headteacher: Mrs Katie Boyes

4th June 2020

Dear Parent / Carers

I hope that you all had a restful half term break and managed to enjoy some of the lovely weather we were blessed with. You will be aware that the Prime Minister announced over the half term break that secondary schools should plan for some 'face to face' support for Year 10 and Year 12 from Monday 15th June. Since this announcement our focus has been on developing a plan to ensure the safety and well-being of our students and staff in the next phase and specifically on the re-engagement, nurture and support for our students if they are at home or in school.

Thank you for your feedback to the online surveys at the end of last half term. The information that you have provided has allowed us to formulate our plans for students. In this letter I am outlining the plans for students in each year group and also the Key worker / Vulnerable students for the remainder of this term. The plans have been developed in line with the DfE guidance which can be found in full at the following links;

<https://www.gov.uk/government/publications/preparing-for-the-wider-opening-of-schools-from-1-june/planning-guide-for-secondary-schools>

<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>

Year 9

School will remain closed for Year 9 students and they will continue to receive online learning for this half term.

For the core subjects (English, Maths, Science and RE) work will continue to be set through the google classroom as per the students timetable by their class teacher. However, students will no longer receive daily work for their other subjects.

The Year 9 Google classroom and the school website contain the Option Subject Induction Booklets for all of the option subjects. Students will need to access the Option Induction Booklets for the three subjects that have been confirmed as their options for September. The aim of the Option Induction Booklets is to introduce students to their new subjects. Students should aim to spend no more than two hours per week per subject on these booklets.

Over a two week period in the week beginning the 29th June teachers will set a short task to assess students' understanding of the Option Induction Booklet.



Allenbourn Middle School Colehill First School Emmanuel Middle School Hayeswood First School Hillside First School Lockyer's Middle School
Merley First School Queen Elizabeth's School St John's First School St Michael's Middle School Verwood First School Witchampton First School

If you have any questions regarding the Option Induction Booklet tasks or activities, please contact the course leader for these subjects. Their details can be found in the Options Booklet which is on the school website. If you have questions linked to this please email your child tutor or subject teacher.

Year 10

We will continue to provide online learning for all Year 10 students on the Google Classroom in line with their timetable. Work will be set by 8.30am each morning. Students should submit work to their class teachers as directed and they will receive feedback online from teachers.

To support students with their core curriculum and continued online learning Year 10 students will return for one morning for small group tutorials in English, Maths and Science in their Houses on the following dates;

Date	House
18th June	Lancaster
25th June	Stuart
2nd July	Tudor
9th July	Wessex
16th July	York

- Students will be taught the core curriculum - English, Maths, Science which will focus on consolidation of work from last half term and guidance for work that needs to be completed ahead of September. Opportunities will be provided for students to ask questions linked to their online learning. The sessions will not necessarily be run by your child's usual class teacher but will be delivered by specialist teachers from the English, Maths and Science departments.
- The morning will start at 9am and will end at 12.30pm
- Tutor groups will be joined together to form one teaching group to ensure that groups contain less than 15 students. There will be 6 teaching groups per house.
- Students will remain in the same room and at the same allocated desk for their time in school.
- Students will have a break between each lesson but will remain in the classroom at their allocated desk.
- Students need to bring their own equipment (pens, pencils etc). Students will be provided with paper or handouts which they must take home at the end of the lesson.

Year 12

We will continue to provide online learning for all Year 12 students on the Google Classroom in line with their timetable. Work will be set by 8.30am each morning. Students should submit work to their class teachers as directed and they will receive feedback online from teachers.

To support students with their online work Year 12 students will return for tutorials in option subjects on these dates. Students can identify which option blocks their subjects are in from

their timetable. If you need to confirm option block choices then please contact a member of the Sixth Form Team.

Date	Option block
16th June	<p>A</p> <p>BTEC Business Double</p> <p>Biology</p> <p>Business</p> <p>Chemistry</p> <p>English Language</p> <p>Art</p> <p>Film Studies</p> <p>Geography</p> <p>Health and Social Care</p> <p>Maths</p> <p>BTEC Performing Arts</p> <p>Physics</p> <p>Politics</p>
23rd June	<p>B</p> <p>Biology</p> <p>Further Maths</p> <p>History</p> <p>Product Design</p> <p>PE</p> <p>Psychology</p> <p>Photography</p> <p>BTEC Sport Single</p> <p>BTEC Sport Double</p> <p>Sociology</p> <p>Spanish</p> <p>Theatre Studies</p>
30th June	<p>C</p> <p>Business</p> <p>Chemistry</p> <p>Dance</p> <p>Economics</p> <p>English</p> <p>Geography</p> <p>Graphics</p> <p>IT</p> <p>Law</p> <p>Maths</p> <p>Media</p> <p>Psychology</p> <p>Sport Double</p>
7th July	<p>D</p> <p>BTEC Business</p>

	<p>BTEC Business Double</p> <p>Biology</p> <p>Computing</p> <p>French</p> <p>History</p> <p>Maths</p> <p>Music</p> <p>BTEC Performing Arts</p> <p>Physics</p> <p>RE</p> <p>Sociology</p> <p>Textiles</p>
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- The morning will start at 9am and end at 12.00pm.
- Students will remain in one classroom and at an allocated desk for the duration of the morning including at breaktime.
- Students will need to bring all of the resources that they need for the morning, such as pens and paper.

For all students in Year 10 and 12 we will send out specific details of teaching groups and roomings for the sessions. We understand that school is going to look very different for students due to the measures we have put in place. To support this we are producing a video explaining to students how they will enter the school and move around the site together with expectations for when they are in school. This information will be sent out to you by Friday 12th June at the latest. We have also uploaded a Public Health England information video to the school website around returning to school together with an NHS video about hand washing. Please share these with your children ahead of their return to school.

Key Worker/ Vulnerable students

For students of Key Workers or those who have an EHCP or Social Worker attending school they will work in an allocated learning group to complete the online learning allocated to their year group. The learning group will be supervised by a member of staff with the support of teaching assistants. Students will be allocated to a learning group and a workspace which will remain fixed for the whole term. Students will have break and lunchtimes in an allocated outside space.

For these students the school day will start at 8.30am and finish at 3.15pm.

Year 10 and 12 students in this group will not be able to join their house groups on the allocated days to avoid mixing between groups. A video version of the lesson will be provided to these students.

If you are a parent or carer of a child with an EHCP, within one of the vulnerable student groups or you are a key worker and your child needs to come into school but you have yet to let us know please email office@queenelizabeths.com. A member of staff will then make contact with you to arrange this provision for the following week.



Travel Arrangements

In line with the DfE guidance we are asking that where possible students walk or cycle to school or that they travel to school by car. The school buses will not be running as usual. If students are unable to attend because of transport issues then then please email office@queenelizabeths.com

For students being dropped to school by car we would ask that they are dropped off and picked up in the following locations;

- Key Worker / Vulnerable students - drop off point in front car park at 8.30am (students will enter school through the main school entrance) and collected from the front car park at 3.15pm
- Year 10 and Year 12 students - drop off point in the Leisure Centre Car Park at 9am (students will enter school through the gates between B and D building) and collected from the Leisure Centre Car Park at 12.30pm for Year 10 and 12.00pm for Year 12.

Drivers are to remain in their car during drop off and pick up.

To adhere to the social distancing requirements it is important that students do not share lifts to school with other students outside of their household.

Minimising Risk

If a student, or a member of their household has coronavirus symptoms, they must not attend school. If students develop symptoms whilst they are in school they must inform a member of staff immediately.

We will be asking students to clean their hands more often than usual and sanitiser will be provided for all students to use at points around the school site. Students will also be asked to observe social distancing throughout their time in school.

An increased cleaning regime will be in place across the school site and all classrooms will be cleaned after lessons have taken place.

We are not accepting visitors onto the school site at this time. If you need to make contact with any member of staff please call or email the school office.

The guidance regarding not sending your child to school if they demonstrate symptoms of coronavirus remains the same. Please remember that if your child or any member of the household has symptoms of coronavirus infection, however mild, you will all need to isolate in accordance with the government guidance. The most common symptoms of coronavirus are:

- High temperature (37.8 degrees and above)
- New continuous cough
- Loss or change to your normal sense of smell or taste

Uniform

All students will be expected to attend school in full school uniform during this half term.

**Behaviour**

We will ensure a well-supported return for pupils in line with our values and ethos. We will continue to maintain our high expectations of behaviour and the behaviour policy remains in place. However, any pupils who are unable to follow the rules in keeping themselves and others safe will not be able to remain in school and parents/carers would be expected to collect their child immediately.

Lunch

There will be no catering facilities on site during this half term. Students will need to bring a bottle of water and any food they may need for their time in school.

Free School Meals

For families eligible for Free School Meals we will continue to provide vouchers through Edenred. If you have any queries linked to this scheme then please contact the school office.

Reporting Absence

From 8th June please can you report any absence for students in Year 10/12 or students in the Key Worker/Vulnerable category in the usual way through the student absence line. When reporting the absence please can you specify the nature of the illness including if your child has coronavirus symptoms.

We have worked hard to ensure that students can return to school in an environment which minimises risk. To further reduce risk please ensure that your children are following the latest government guidance around social distancing and not socialising within large groups.

We are very much looking forward to seeing more students during this half term and we will continue to support all students remotely.

Thank you again for your continued support at this time. If you have any questions linked to the plans outlined in this letter then please do not hesitate to contact your child's tutor or Head of House in the first instance.

Yours sincerely

A handwritten signature in black ink that reads 'K Boyes'.

Katie Boyes
Headteacher