

Terms & Conditions Hatchlands 2019

- 1 **On-line applications** must arrive by **Saturday 9 March**. Entries will be selected with the overall design and balance of the exhibition in mind.
The earlier your work is submitted, the better chance your work is used for publicity.
- 2 Selection is made by the SSS Exhibition manager and two or three other society members in accordance to SSS policy. Hatchlands will then do their own selection.
- 3a **This exhibition offers indoor and outdoor space. For all work you must provide your own plinths with the works securely fixed to the plinths. Indoor plinths are WHITE, outdoor plinths are GREY.**
- 3b **2D work must have hooks/D-rings at the back of your framed picture or box canvas (4 mm depth) paintings.**
- 4 All individual artists are requested to organise their own insurance against theft or damage. SSS nor Hatchlands will take any responsibility as set out in the SSS Handbook.
- 5 Entry fee is £10.- per accepted item.
Please do not send any payment with your application at this point.
- 6 The sale price should be calculated **to include 25% commission**. This includes 2.5 % to cover credit card sales. All sales will be done via the SSS as agent and commission will be deducted before the artist is paid. No sculpture should be priced under £ 100.-
Tax is the responsibility of the exhibitor.
- 7 Packing and delivery of the items of sale will be responsibility of the artist, in negotiation with the purchaser. **Sold artwork can only be handed over on 14 July between 4.00 and 5 pm or delivery must be arranged at a later date between artist and purchaser.**
- 8 **Handing in/set up date is 17 June from 8 am – 1 pm.** You will get your delivery slot closer to the dates. Please make sure you are delivering your work with appropriate plinths and hanging possibilities. Any work not safe for display or hanging will be turned down.
- 9 Take down/Collection date is **Sunday 14 July from 5 pm onwards or possibly Monday 15 July**
- 10 Stewarding is expected of all exhibiting artists. Please send in your **on-line stewarding** form with your application forms. All stewards will be trained to handle the credit card machine. During this exhibition you can volunteer to demonstrate your creative skills. Please indicate on the stewarding forms.
- 11 **Confirmation of acceptance will be within 2 weeks of the application deadline**

Exhibition Manager: Sarah Scott, email: scottsarahjk@outlook.com