



*2018*  
*Petite Classes*  
*Handbook*

[cjsda.com.au](http://cjsda.com.au)

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27/1472 BOUNDARY RD, WACOL 4076

## **WELCOME**

A big welcome to all of our petite students and families to 2018 at CJS Dance Academy! I am so excited to start this year with all of you and looking forward to getting into our inspiring schedule of classes designed specially for our youngest students aged between 2-5.

You can find out more about me on our brand new website at [cjsda.com.au](http://cjsda.com.au). I am looking forward to getting to know all of you over the next 12 months. Welcome to the CJSDA family!

*Miss Chelsea*

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## **CONTACT DETAILS**

**Studio Location**                      Unit 27  
1472 Boundary Road  
Wacol 4076

**Studio Contacts**                      3161 2829  
[dance@cjsda.com.au](mailto:dance@cjsda.com.au)  
[www.cjsda.com.au](http://www.cjsda.com.au)

**Mobile Numbers**                      Chelsea Clark-Sprester (Director) 0423 977 437

*Email is our preferred method of communication. Please only use our mobile numbers if the matter is urgent. Thank you.*

## **COMMUNICATION**

We are BIG on communication here at CJSDA and it is our aim to respond to all enquiries as soon as possible. Our office staff can be contacted at 3161 2829 between 3pm-7pm, or if the matter is urgent, you can contact Miss Chelsea on the number listed above.

For convenience, our primary means of communication is via email. You will receive regular newsletters and important information via email so please ensure you have provided the studio with an up-to-date email address that is regularly checked. We are of course happy to include multiple email addresses per family if you would like your correspondence sent to numerous recipients.

## **STUDIO POLICIES**

A full list of studio policies can be found at [cjsda.com.au](http://cjsda.com.au). Please ensure you familiarise yourself with ALL policies including social media and code of conduct.

## **REGISTRATION**

Before lacing up those jazz shoes, it's important that all students and/or parents – whether returning or new - fill out and sign your registration paperwork so we can ensure we have the most up-to-date contact details for you.

This information includes your registration form, media release form (so we can show off photos and videos of our amazing dancers in and around the studios) and public liability / Insurance contract.

Registration 2018: \$45 per student

*Registration fees are payable by cash or card at the time of registration.*

## **TERM DATES**

We follow the same term dates as Queensland public schools. Some workshops for exam students may be held in school holidays (details below).

<b>Term 1</b>	Monday January 22 - Thursday March 29
<b>Term 2</b>	Monday April 16 - Saturday June 30
<b>Term 3</b>	Monday July 16 - Friday September 22
<b>Term 4</b>	Monday October 8 - End of Year Concert date (TBA)

## **PUBLIC HOLIDAYS**

Classes will NOT be held on the following public holidays

<b>Term 1</b>	Good Friday - Friday March 30 Easter Saturday - Saturday March 31
<b>Term 2</b>	ANZAC Day - Wednesday April 25 Labour Day - Monday May 7
<b>Term 3</b>	EKKA Day - Wednesday August 15

*ALL Classes will still be held during 'student free days'. A reminder about ALL holidays will be outlined in each term newsletter.*

## **PETITE CLASS SELECTIONS**

STUDENT AGE AT 1/1/18	CLASS OPTION
2-3 years	<p><b><u>Mummy &amp; Me</u></b></p> <p>A dance class for toddlers who are walking and talking but aren't quite ready to be in a class without mummy (or daddy or a carer) just yet. Parent/carer stays with their child to encourage and guide through class activities.</p>
3-5 years	<p><b><u>Tutu Tap &amp; Twist</u></b></p> <p>A special class designed specifically for our younger dancers, Tutu Tap &amp; Twist combines elements of ballet, tap and jazz to encourage movement quality, musicality, self confidence and, most importantly a love of dance. Students in this class are required to have ballet, tap and jazz shoes as the class covers all three styles.</p>

## **FEES**

Payment of classes is based on a term fee and the amount of classes students do per week (classes for the Petite age group consist of ½ hr or ¾ hr lessons).

Invoices will be emailed out to each student/family at the start of each term with fees due in **Week 3**. Any families, who will have difficulty in paying the term fees, please speak to Miss Chelsea, as other arrangements may be made.

There are NO REFUNDS on any missed lessons (class packages). If students do happen to miss a lesson they may make-up a class by attending another class (any style). If students are long term sick, please provide us with a medical certificate.

Fees can be paid by cash or card at the studio, by direct deposit or via PayPal through our Parent Portal.

NEW students in our Petite Classes (Mummy & Me + Tutu Tap & Twist) are eligible for **one FREE** trial class (*new students only*). If you then choose to register you will be charged for the remainder of the term plus the applicable registration fee.

### **Class Packages (Per Term – includes GST):**

Class Package	Classes per week	Cost per term
Mummy & Me	1 class	\$120
Tutu Tap & Twist	1 class	\$155

## **UNIFORM**

It's important that ALL students are dressed accordingly for all classes. This not only ensures students are able to move freely but is also a health and safety requirement. No bare midriffs allowed.

All uniform components are available for purchase from:

- PW Dance & Sportswear – 2/1274 Boundary Road, Wacol; 3271 1935
- Sue's Shop - 5/112 Coonan Street, Indooroopilly; 3378 3502

### Mummy & Me | Tutu Tap & Twist

- Plain coloured leotard
- Ballet skirt or CJSDA dance shorts (optional)
- Pink ballet tights or pink ballet socks
- Clean leather or canvas ballet shoes
- Tutu Tap & Twist students also require tap shoes (tan) and jazz shoes (tan)

## **CARPARK**

CJSDA asks all parents to remember we are sharing our carpark with a number of other businesses and park in allocated spaces only. Please drive safety at all times and ensure you are not blocking any driveways or entrances to surrounding businesses.

## **SOCIAL MEDIA POLICY**

- We encourage all students and parents to Like our Facebook page by visiting [facebook.com/cjsda](https://facebook.com/cjsda) and to Follow our Instagram account at [instagram.com/cjsda](https://instagram.com/cjsda).
- Intellectual property laws (for example, costume design and choreography) must be observed by all studio patrons when posting online.
- While affiliated with our studio, we will not tolerate any posts that are racially, sexually, physically or religiously offensive.
- Photos or videos taken from performances or rehearsals may NOT be posted online.

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If you have any questions or concerns please don't hesitate to email, phone or see me. Our policy is that NO parents are able to sit in and watch our classes. Teachers will always inform parents if we feel your child is not quite ready for any of the classes OR if any other problems occur during the lesson.

The team from CJS Dance Academy, hope all the students enjoy the fun and friendship of dancing!

*Miss Chelsea*