

## **CAG Student Council's Report May 2016 – April 2017**

My primary roles in my last term as Student Councilor included: 1) communicating CAG related deadlines to student members and soliciting nominations to take over the student councilor position; 2) fielding questions concerning CAG specific items with individual members; 3) sitting on the CAG Constitution Committee; and 4) acting as the student representative on the Executive's Hiring Committee.

- 1) In September 2016 and October 2016, I circulated emails to all CAG student members announcing the 2017 CAG gathering at York University and reminding students to update their memberships if they wished to be eligible for the CAG student travel grant. I also solicited student nominations for the Student Councilor position, which will begin in May 2017 and end in May 2019 (Student Councilors hold the position for two years).
- 2) I was in constant dialogue with students for a number of months preceding the student travel grant deadline (February 2017) and deadline for Student Councilor nominations (November 2016). These discussions pertained most often to questions about membership procedure, applying for the travel grant, and what is involved with the Student Councilor position.
- 3) Following the 2016 Executive Meeting at the last AGM, I was assigned to the CAG's Hiring Committee, along with Dan Shrubsole (Committee Chair), Theresa Garvin, Martin Simard, and Neil Hanlon. The role of the Hiring Committee was to develop the job description and select a site for the incoming CAG Administrative Assistant. The University of Ottawa will now house the CAG's national office and support the incoming Administrative Assistant.
- 4) Following the 2016 Executive Meeting at the last AGM, I was assigned to the CAG's Constitution Committee, along with Jamie Baxter (Committee Chair). Our task was to: 'investigate possible updates/changes to the constitution in order to improve effectiveness, efficiency and procedural fairness [related to polling and voting specifically]. By-Laws will be consulted as well'. Jamie and I will report the results of our investigation to the CAG's Executive in May 2017.

As outgoing student councilor, I will work with the incoming councilor to update them on my activities to date. I will also update and hand over the CAG Student Councilor turnover package – a helpful resource that Bethany Coulthard (CAG Student Councilor, 2013-2015) created for me when I took over the Student Councilor position.

Respectfully submitted,

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