



**Town of Port Deposit
Planning Commission Meeting Minutes
September 13, 2018**

Chairman Heck called the meeting to order at 7:02 p.m

PRESENT: Chair Jeff Heck, Vice Chair Davidson, Commissioner Komisar, and Town Administrator Rinkerman.

ABSENT: Commissioner Luongo, Commissioner Thiele, Commissioner Shuman and Council Liaison Brown

MINUTES

Minutes from the August 9, 2018 meeting were presented.

Motion was made by Vice Chair Davidson to approve the minutes from the August 9, 2018 meeting as presented, seconded by Commissioner Komisar. Minutes approved unanimously.

NEW BUSINESS

Port Deposit Waterfront Master Plan Review – Jim Klein of Lardner/Klein Landscape Architects gave presentation.

Motion was made by Vice Chair Davidson to support and recommend council move forward with plan as presented with amendments (see below) and seconded by Commissioner Komisar. Motion carried unanimously.

ACKNOWLEDGMENTS

Port Deposit Working Waterfront Committee

Bob Kuhs, Deputy Mayor
John Haines, Councilmember
Kate Rodgers, Councilmember
Randa Thiele, PC / resident
Gwen Campbell, Business owner/resident
Allan Dooling, Business owner/resident
Mike Lipka, Jr. Resident

Port Deposit Town Council

Wayne L. Tome, Sr., Mayor
Bob Kuhs, Deputy Mayor
Kevin Brown, Council Member
Chris Broomell, Council Member
John Haines, Council Member
Tom Knight, Council Member
Kate Rodgers, Council Member

Port Deposit Planning Commission

Jeff Heck, Chair

Stephen Davidson, Vice Chair

Chris Komisar

Randa Thiele

Laura Luongo

Sterling Shuman, Alternate

Port Deposit Staff

Vicky Rinkerman, Town Manager

Additional Contributors

Thank you to the following for participating and contributing to the planning effort through attendance at meetings and public workshop sessions:

Kelly Collins Choi, Center for Coastal Planning, Chesapeake and Coastal Service, MARYLAND Department of Natural Resources

David Dahlstrom, AICP, Upper Shore Regional Planner, Maryland Department of Planning

Janet, Gleisner, Project Manager, Lower Susquehanna Heritage Greenway

Lisa Gutierrez, Director, Public Access, Water Trails and Recreational Planning Program, Chesapeake and Coastal Service, Maryland Department of Natural Resources

Jackie Kramer, National Park Service/Chesapeake, Captain John Smith Chesapeake National Historic Trail

Mary Ann Lisanti, Executive Director, Lower Susquehanna Heritage Greenway

Rebecca Lichtenstein, Engineering Systems Team Leader, Maryland Department of Transportation, State Highway Administration

Tom Revelle, Assistant District Engineer - Project Development, Maryland Department of Transportation, State Highway Administration

Sandy Turner, Cecil County Tourism

Page 34, Strategy 1.2.1 change to read

*1.2.1 Confirm status of Rock Run site from Exelon **and property ownership of adjacent islands**, and gain agreement to market for purpose of hand carry boats as part of an Upper Bay/Lower Susquehanna River Water trail that utilizes access to river right side from Havre de Grace*

Page 35, Strategy 1.3 change to read

*1.3 Continue to pursue expansion of small-scale gatherings, small concerts, fishing tournament, recreational boating events, eco-tourism related activities, **and "jitney" services***

Page 36, add the following under Phasing and Implementation, Mid-term

Pursue opportunities for establishing "jitney" services to connect visitors from the Town Dock to Main Street businesses

Page 39, "Phasing and Implementation" add the following text after "Near Term"

Determine the Town's liability associated with outdoor recreational activities for the Pedestrian Promenade including the terms of the easements and dedications used to establish public access.

Page 41, "Phasing and Implementation" add the following text to first paragraph:

and including completing any gaps and repairing existing sidewalk connections from the proposed soft landing water access from Netter's Alley to Vannort Drive.

Page 42, change strategy 2.4.3 to read

2.4.3 Develop a more attractive entrance, more visible signage *and enhance streetscape along South Main Street at Marina Park*

Page 42, add the following text at the end of section 2.4.3

As part of the sidewalk improvement project (Strategy 2.3), work with MDOT/SHA to enhance the streetscape and edge conditions to provide greater recognition and awareness of Marina Park (through the use of additional banners, pavement details, and other design measures to establish a distinctive design character that visually links South Main Street with Marina Park).

Additional Corrections

Page 31, bottom of page:

Linkages between the waterfront and Main Street are addressed under "Linkages" on page 38

Page 43, Figure 56 change caption to read and add photo



Figure 56 Example of *pedestrian scale wayfinding as placemaking element*

The Planning Commission was adjourned at 8:47 p.m.

The meeting was recorded and audio is available upon request.

Approved:


Jeff Heck, Chair