

## **Project Coordinator - Green and Urban Environment – SHEDx**

**Contract Period: October 2018 – March 2020**

**Contract Type: 2.5 days per week**

**Remuneration: £125 per day**

The Community Brain are looking for a Project Coordinator to join a dynamic and enterprising team in order to deliver its latest project, SHEDx. This is an exciting opportunity to work on an innovative and well-supported community-led regeneration project which is hoped to leave a lasting legacy for the communities of Tolworth.

SHEDx is a GLA funded and Royal Borough of Kingston Upon Thames supported project that encompasses a range of activities to energise and empower the local community of Tolworth to take ownership of their unused and green spaces, and to help define and improve the future for their town.

The Community Brain exists to develop community cohesion using the widest possible range of the arts, education and local history in order to give people and place renewed importance and pride.

With a passion for the green and urban environment, you will work to the Project Manager and with the Events Projects Coordinator to help organise our engagement and collaboration with stakeholders and the local community. Fun and energetic, we need a practical, proactive and personable project coordinator to help deliver this project.

Applicants will be subject to and must be able to pass a DBS check.

To apply for this position, please email your CV to [contact@thecommunitybrain.org](mailto:contact@thecommunitybrain.org) including a supporting cover letter (2 pages max) explaining your suitability for this role. Please ensure two work related referees are included on your CV. Separately, please provide a completed version of our [Equal Opportunities Form](#).

**Deadline – Wednesday 26<sup>th</sup> September**

**Interviews – Week Commencing 1<sup>st</sup> October**