

## Volunteer role description

<b>Organisation name</b>	Dementia Harbrough
<b>Role title</b>	General helper at Dementia Cafe / Singing for memories
<b>Location</b>	Jubilee Hall, Congregational Church, Bowden Lane, Market Harbrough
<b>Responsible to</b>	Volunteer coordinator
<b>Purpose/ summary of role</b>	<p>Helping with the practical aspects of running the group, as well as socialising and engaging with our members/guests during the afternoon.</p> <p>The practical aspects include preparing the hall prior to the start, setting out tables/chairs , preparing and serving drinks and cakes and helping to clear away at the end of the meeting.</p>
<b>Time commitment</b>	<p>1.00pm to 4pm on the first Tuesday of the month, as arranged with the coordinator</p> <p>and/or</p> <p>1.00pm to 4pm on the third Thursday of the month, as arranged with the coordinator.</p>
<b>Skills and qualifications</b>	Friendly and approachable, comfortable working with older people. Reliable and able to contact your coordinator in good time if you are unable to attend as arranged. Please also read our volunteering policy and code of conduct to understand more about how you will support us a volunteer and how we will support you.
<b>How to apply</b>	You can contact <a href="mailto:volunteering@dementiaharbrough.org">volunteering@dementiaharbrough.org</a> or call 07970 829602 to apply, or download an application form from <a href="http://www.dementiaharbrough.org/volunteering">www.dementiaharbrough.org/volunteering</a> Please note that you will need to supply contact details for 2 referees.