

CHESS ELECTRICS PTY LTD COMMUNICATION

Date of Issue: 27.06.2018 **Expiry Date:** 29.06.2018 **Initiated By:** Chandra Roulston

Target Audience: All Technicians

Please Select: Toolbox Talk (TBT) Communication MEMO

To be communicated at least once to each crew while this communication is current at the next Start of Shift/ Pre-Start or via electronic communication.

SITE COMPLIANCE - DRIVING

This Memo is to remind all Technicians who operate onsite of their obligation as a Coal Mine Work to comply with the Site Work Health and Safety Management System of the Site they are on. This includes site procedures and site traffic management plans and traffic rules.

As per the Chess HSEQ Safety Policy, Chess Electrics expects workers, at all levels within the organisation and including contractors, to follow safe work practices as prescribed under the legislation and in our policies and procedures. All workers shall make every effort to eliminate work related injuries to themselves and others including, in relation to operating work vehicles in a safe and compliant manner.

Complete full Names to be completed below for hard copy TBT/MEMO delivered in Briefs/Pre-Starts by Supervisors, all electronic communication is to be acknowledged through the associated acknowledgement form.

Supervisor Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____