



## NCWorks Career Center – Burke

720 East Union St | Morganton, NC 28655 | 828.438.6161 | [www.ncworks.gov](http://www.ncworks.gov)

### March 2018 Workshops

Employment Readiness ~ Monday 2:30PM – 3:30PM

- **Managing Your Money: Budgeting & Financial Literacy**  
Creating a budget, learn about credit cards and loans, checking & savings accounts, identity theft and scams, money saving tips, etc.  
**Date: March 5<sup>th</sup>**
  
- **Job Search Strategies**  
Tips for searching for a job  
**Date: March 19<sup>th</sup>**

NCWorks Online Resume ~ Wednesday 9:00AM – 12:00N

- Learn how to use NCWorks, build a resume, and search for job opportunities.  
**Dates: March 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup>, 28<sup>th</sup>**

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The NCWorks Career Center does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Auxiliary aids and services for individuals with disabilities are available upon request.