



Manpower Recruitment Event

March 20, 2018 at NC Works Caldwell, 1909 Hickory Blvd. Lenoir, NC 28645 (next to the J.E. Broyhill Civic Center) from 10AM to 1PM. Must be registered in NC Works and have a referral to interview.

Warehouse Associate (JO# 10828615)

- Assist with shipping and receiving, unloading trucks, checking in merchandise, matching purchase orders to sales orders, and distributing orders to sales associates for processing
- Read customer orders, work orders, shipping orders, and requisitions to determine items to be moved, gathered, distributed and/or shipped
- Fill requisitions, work orders, or requests for materials, tools, other stock items, and distribute items to shipping
- Ensure warehouse is accessible and safe for employee and customer traffic
- Work in a safe manner at all times, and adhere to all safety policies and procedures

1909 Hickory Blvd SE | Lenoir, NC 28645 | 828.759.4680 | www.ncworks.gov

The NCWorks Career Center does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Auxiliary aids and services for individuals with disabilities are available upon request.