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Our Ref: BML/RH/Years/Y6/Year7/2018 Induction days

8 June 2018

Dear Parent/Guardian

NEW INTAKE INDUCTION DAYS

Following your acceptance of a Year 7 place at Crofton School starting in September 2018, I am writing to inform you of the arrangements for the induction days on **Friday 22 June** and **Monday 25 June**.

The two induction days aim to help your child familiarise themselves with the school environment and how the school day is organised.

Both induction days will **begin at 8:45am** with students being dropped-off at the school tennis courts, which can be located on the right hand side as you enter the school gates via Marks Road. Due to the high numbers of students arriving and restricted parking, we politely request that you drop your child off with the staff at the tennis courts and vacate the premises to avoid congestion.

Students will be dismissed from both induction days via the tennis courts at **3:00pm on Friday 22 June** and at **3:00pm on Monday 25 June**. Students travelling by bike will need to bring a bike lock and must wear a helmet.

We ask that they wear the uniform of their current school and that they bring a pencil case. A packed lunch will be provided on both days. If you have special dietary requirements please can you contact the school before Monday 18 June . You may also bring your own packed lunch if you wish to do so.

We hope that these days, together with the visits made to the junior schools, will help prepare your son/daughter for their transition to secondary school and set any worries that they may have at rest.

Please also be reminded of the following dates:

PARENTS' INFORMATION EVENINGS

I hope that you will be able to join us on either **Tuesday 19** or **Wednesday 20 June 2018**, 6pm to 7pm. In order to avoid overcrowding, we would ask that parents with surnames beginning with letters A-L attend on the first date, while parents with surnames beginning with letters M-Z attend on the second.

It is most important that you attend this meeting, even if you already have another child at the school. This will be an opportunity for you to meet me, the Head of Year 7 and other senior staff.

AUTUMN TERM START DAY

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The term will begin on **Tuesday 4 SEPTEMBER 2018**, with Year 7 students attending from 8:35am. Please drop your son/daughter off at the tennis courts – thank you.

Yours faithfully

Mr B Marshall
Head of Year 6 Transition