

Oxford House, Inc.

1010 Wayne Avenue, #300
Silver Spring, MD 20910
(301) 587-2916

March 2009

OPEN LETTER TO DONORS

FROM: THE OXFORD HOUSE WORLD SERVICES OFFICE, Paul Molloy CEO

Oxford Houses are self-run, self-supported group homes for individuals in recovery from addiction to alcohol and/or other addictive drugs. Oxford House, Inc. is the national 501(c)(3) umbrella organization that connects the network for the 1300+ houses nationwide by providing each house with a standardized system of operations.

Oxford House, Inc. is a duly qualified, publicly supported 501(c)(3) Not-for-Profit corporation. Pursuant to section 509(a)(1) of the IRS, grantors and contributors may rely on this determination for exempt status for donations to qualify as tax deductible gifts. Because all chartered Oxford Houses fall under the umbrella of Oxford House, Inc.'s 501 (c)(3) status, gifts to individual Oxford Houses are considered tax deductible.

Recovering individuals in Oxford Houses pay the cost of the housing and rehabilitative support themselves and are grateful to accept donations to help furnish or meet other expenses of their homes.

Please forward the list of any cash or property donations to individual Oxford Houses to the office address above or you may fax your list to Mollie Brown at fax number - 1-803-932-2535 and a receipt will be mailed or faxed to you from the Oxford House National Office.

In the event of a cash donation of \$1000 or more, the donation check must be made out to Oxford House Inc. and mailed to the address above. Be sure that the memo portion of the check clearly designates which house or organization is to receive the donation. After the check is received by the office, Oxford House Inc. will send a check to the designated house or organization in the same amount as the donation.

Please call Mollie Brown on our toll-free number - 1-800-689-6411 - if you have a question.

Oxford House, Inc
Oxford House World Services
1010 Wayne Avenue Suite 300
Silver Spring, MD 20910

DONATION RECEIPT - FOR TAX PURPOSES

Name of Donor: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Specified Chapter/Committee: _____

Date of Donation: _____

This will acknowledge receipt of your donation for our self-run, self-supporting group homes of recovering alcoholics and substance abusers. According to your wishes the chapter or committee identified above was the direct beneficiary or your gift.

Oxford House, Inc is a duly qualified 501(c)(3) not-for-profit corporation. As such, your donation will qualify as a tax deductible gift under IRS regulations. Please call or write the Financial Office if you would like to receive a copy of our annual report or our most recent IRS form 990.

FOR RECORD PURPOSES, YOUR DONATION HAS BEEN VALUED AS FOLLOWS

<u>QTY</u>	<u>ITEM-DESCRIPTION</u>
<u>VALUE</u>	
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

DATE: _____

SIGN: _____

BY: _____

If You Have Any Questions, Please Do Not Hesitate To Call Toll Free 1(800)689-6411