



Rev. Date: 17 Nov 2017

Page: 1 of 8

INTRODUCTION

The purpose of this document is to present how to complete payments for Palucraft GCC Study products using the automated online payment system.

There are three options available to complete payments:

- 1. Payment by credit/debit card
- 2. Payment by instant EFT
- 3. Payment by normal EFT or cash deposit

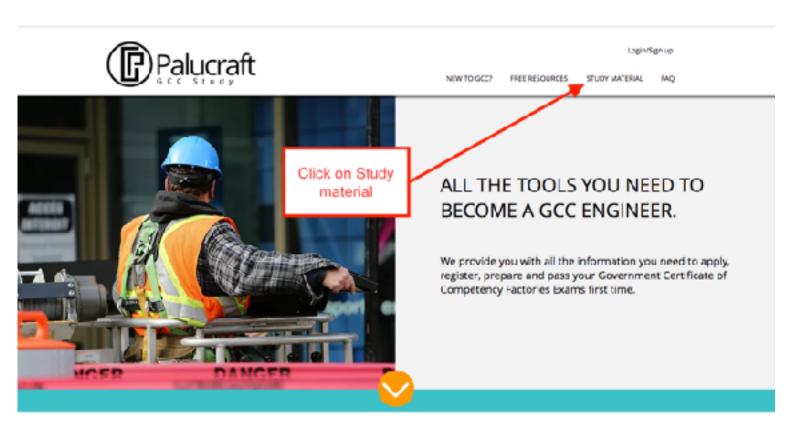
PAYMENT OPTION 1 - PAY BY CREDIT/DEBIT CARD

STEP A1

Access our website (www.palucraft-gccstudy.com) from your internet browser.

STEP A2

Click on 'workbook'. This will take you to the products page.







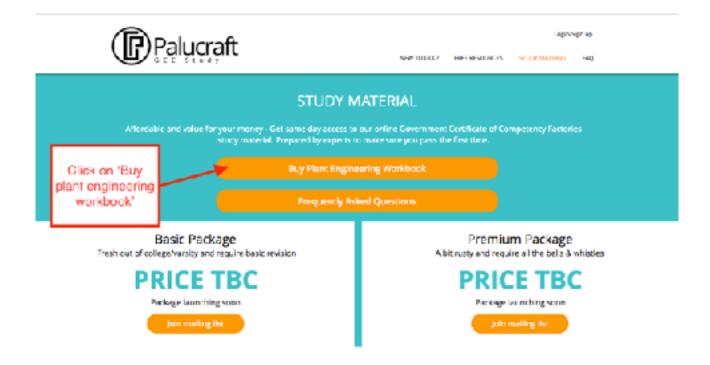
Rev. Date: 17 Nov 2017

Page: 2 of 8



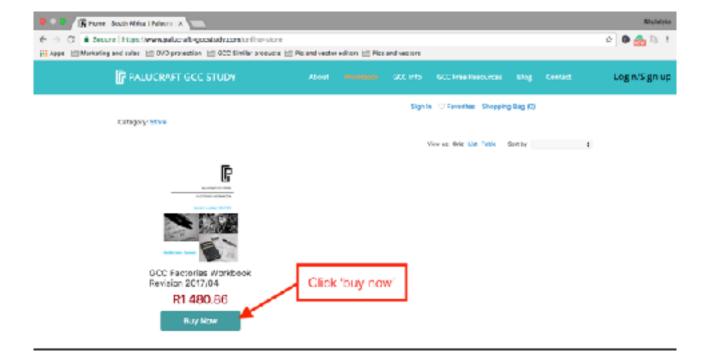
STEP A3

Click on 'Buy Plant Engineering Workbook'.



STEP A4

Click on 'buy now' only once. The item will be added to the shopping bag.







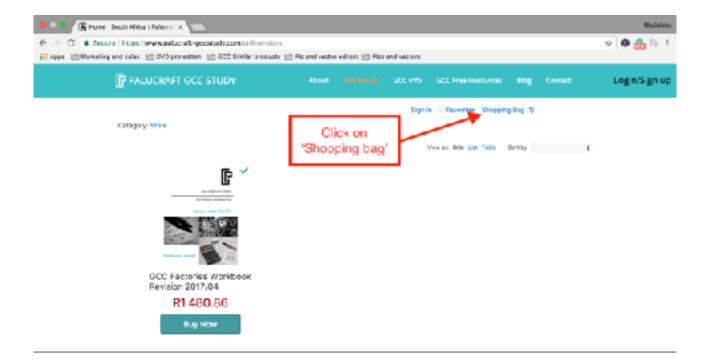
Rev. Date: 17 Nov 2017

Page: 3 of 8



STEP A5

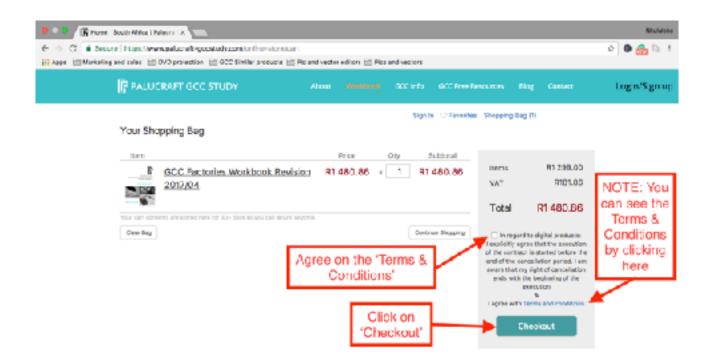
Click on 'Shopping Bag'. This will take you to the checkout page.



STEP A6

Click on box to accept the 'Terms and Conditions' (NOTE: You can view the Terms and Conditions by clicking 'Terms and Conditions'.

Then, Click 'Checkout'. This will take you to the payment page.





Palucraft Palucraft

Doc #: ACC001 Revision: 01

Rev. Date: 17 Nov 2017

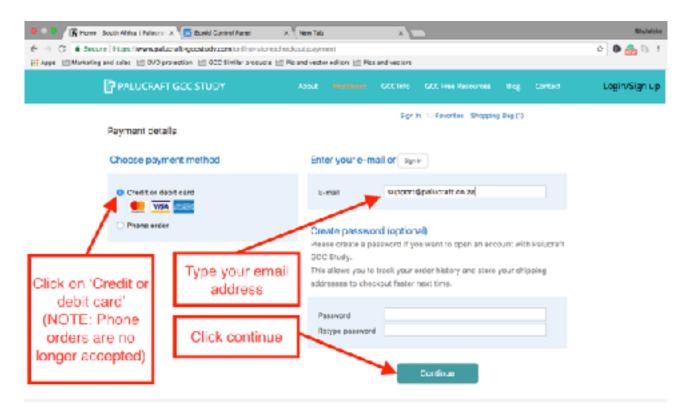
Page: 4 of 8



Click on 'Credit or debit card' (NOTE: Phone orders are no longer accepted).

Type in your email address (NOTE: Please ensure you type the correct email address. The system will automatically send download link to the email provided once payment is processed).

Click continue. This will take you to the Payfast payment option. (NOTE: Palucraft GCc Study uses Payfast as the payment gateway. It is a trusted payment gateway that is highly secure. Palucraft GCC Study does not have access to any of your credit/debit card details).



STEP A8

Click on 'VISA/Mastercard'. This will take you to a secure page where you can provide your credit/debit card details.

STEP A9

Insert your VISA or MasterCard details.

Then click 'pay'. This will take you to the '3D Secure' page where you will complete authentication.

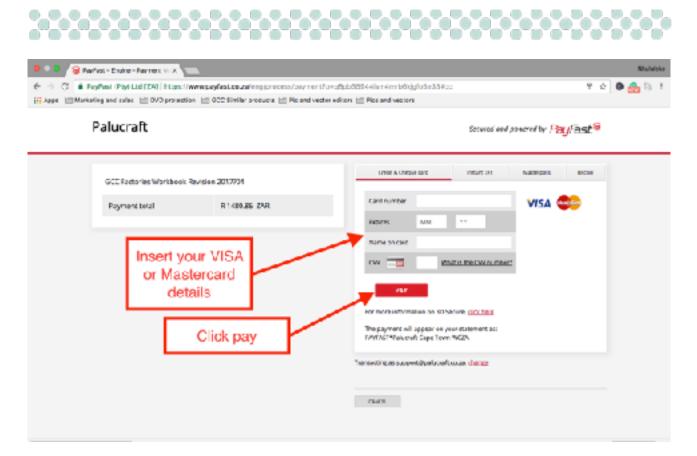
Once authentication is complete, payment is processed. You will then immediately receive an email with a link to download the GCC Factories Questions and Answers.





Rev. Date: 17 Nov 2017

Page: 5 of 8

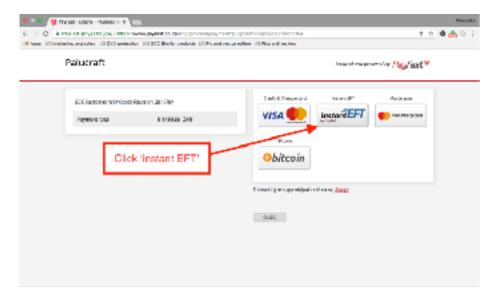


PAYMENT OPTION 2 - PAY BY INSTANT EFT

Follow STEP A1 to A9.

STEP B1

Click on 'instant EFT'. This will take you to the bank option page.





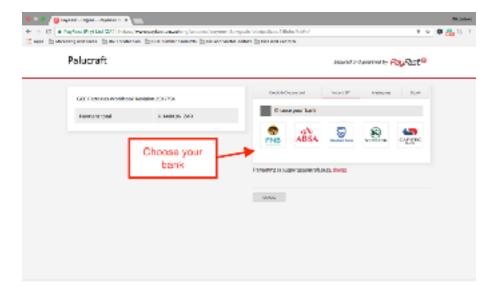
Doc #: ACC001

Revision: 01 Rev. Date: 17 Nov 2017

Page: 6 of 8



Select your bank. This will take to page to login into your online banking.





Palucraft P

Doc #: ACC001 Revision: 01

Rev. Date: 17 Nov 2017

Page: 7 of 8

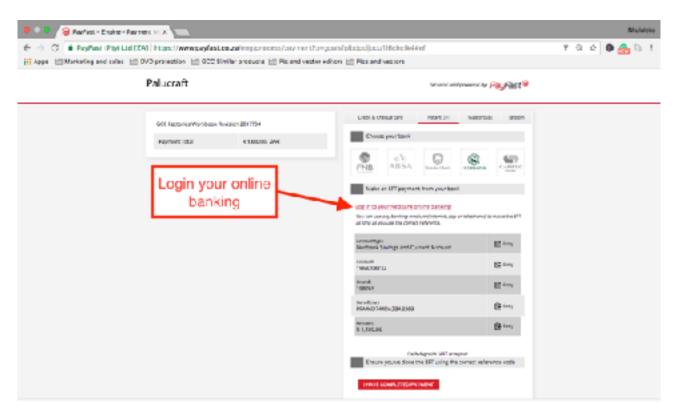


STEP B3

Login to your online banking.

This will redirect to your online banking login. Banking details and reference will be automatically inserted (NOTE: The payment gateway Palucraft GCC Study uses is Payfast. It is a trusted payment gateway and highly secured. You can read more about Payfast on www.payfast.co.za).

Once payment is complete, a link will be immediately sent to your email address for downloading the GCC Factories Questions and Answers.





Palucraft

Doc #: ACC001 Revision: 01

Rev. Date: 17 Nov 2017

Page: 8 of 8



PAYMENT OPTION 3 - PAY BY NORMAL EFT OR CASH DEPOSIT

STEP C1

Follow STEP A1 to A6 AND Step B1.

Use the banking details provided to make payment. Please make sure that the correct reference number is used.

Once the payment reflects to our banking account, a link will be sent immediately to download the GCC Factories Questions and Answers.

