

# Signature Card

## *LIMITATIONS ON LIABILITY*

1. **Evolution Payroll Services** shall only be responsible for the processing of payroll and tax payments on the data provided.
2. It is understood that signed checks are negotiable documents and should be reviewed by an authorized representative of the company before distribution.
3. **Evolution Payroll Services** will not be responsible for any penalties or interest that result from the Client's error or omission.

\_\_\_\_\_ I authorize **Evolution Payroll Services** to use the below signature(s) on my behalf for the purpose of

signing payroll checks for \_\_\_\_\_.  
Company Name of Client

\_\_\_\_\_ Do not sign payroll checks for \_\_\_\_\_.  
Company Name of Client

Date: \_\_\_\_\_

Please sign ***completely within*** the area, not touching or crossing any lines.

**SIGNATURE ONE:**

**SIGNATURE TWO:**

Use this signature on all payrolls

Use this signature only when requested.