



**CITY OF GRAVETTE**  
**604 FIRST AVE SE**  
**GRAVETTE, AR 72736**  
479-787-5757  
479-787-5018 (fax)  
GravetteAR.com

---

### Important Information About Gravette Day 2017

Plans are ramping up for the 124<sup>th</sup> annual Gravette Day, which will be held on Saturday, August 12. There's a lot going on this year and we'd like to hear from you about being involved in one way or another. Promote your business or organization by reserving your space now!

Many of the festivities will be in Kindley Park and space will be limited. We will be providing a number of areas for Arts & Crafts vendors, as well as plenty of shade for patrons to enjoy all the good food. The Car Show has been relocated near the Civic Center and will be bigger than ever this year. Booth availability and placement will be determined by the prompt return of completed paperwork and the applicable fees. Even though we are unable to guarantee preferred placement, we will make every effort to accommodate your needs!

If not a booth, consider being involved in one of the other activities: There's a parade (we need floats!), beauty pageant, and more!

#### **For-Profit Pricing**

\$30 - 10X10 Promotional/Retail

Tents are allowed in these areas, some natural shade is possible, not guaranteed.

\$125 – Food Vendor

Only food/beverage booths are required to pay this fee.

#### **Non-Profit Pricing**

\$0 - 10X10 Promotional/Retail/Food Vendor

Tents are allowed in these areas, some natural shade is possible, not guaranteed.

Some things to remember:

1. Application and Waiver must be properly filled out, signed, and returned **with booth fees** (if applicable) no later than Friday, August 4.
2. All prices for rides, games, and concessions should be clearly posted.
3. Retailers are prohibited from selling silly string, faux cigarettes, glass containers, and laser lights.
4. Applicable vendors must provide proof of liability insurance.
5. Concessionaires must leave their area in the same condition as when they arrive.  
**All trash must be removed and placed in appropriate containers.**
6. Set up begins no earlier than 8am, Friday, August 11th, and 7am Saturday, August 12th.
7. Keep this cover sheet handy for reference on dates, times, and regulations.
8. Please make check payable to the City of Gravette for all booth fees.
9. Please make check payable to Department of Finance & Administration for Sales Tax Collected.

We appreciate your support for this annual event! If you have any questions, please call or email using the information at the top of this page OR contact me at [phall@gravettear.com](mailto:phall@gravettear.com)

Thanks! – Patrick Hall – Gravette Day Vendor Coordinator

Vendor Application/Waiver for Gravette Day, August 12, 2016

PLEASE COMPLETE AND RETURN TO:

CITY OF GRAVETTE  
604 FIRST AVE SE  
GRAVETTE, AR 72736  
OR  
**phall@gravettear.com**

Company Name or Organization: \_\_\_\_\_

Owner/Representative (main person on site for event): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Main Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Type of booth/concession:      Regular, For-Profit                      Not-For-Profit

Detailed Description of what you will be providing (i.e. food types, games, rides, merchandise):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does the applicant carry Liability Insurance?      Yes                      No

If so, how much? \_\_\_\_\_

[PLEASE PROVIDE COPY OF LIABILITY INSURANCE COVERAGE]

Food & Beverage Booth - \$125.00

10X10 Arts & Crafts or Promotional space (For-profit) - \$30

10X10 Non-Profit space (food or promotion, specify above) - \$0

Electricity required

Electricity NOT required

Type of hookup needed: \_\_\_\_\_

Waiver of Liability

I am the authorized agent for the above mentioned organization/company. The above mentioned company/organization does hereby waive any claim of liability for damages to my property or to my person or any person in my employ or any person acting on my behalf. I will not hold the City of Gravette, Arkansas or any person affiliated with the event responsible for said damages or loss of property. This waiver shall be in effect from the time my concession is placed on city property until it is removed. I also assume all responsibility for injuries, illness or loss of property involving individuals who consume products sold by my concession or who are involved in activities associated with my concession. I have read and understand the attached "Special Event Promoter's Sales Tax Information" and will be prepared to comply with the rules set forth regarding sales tax collection/remitting. Total Sales Tax Rate in Gravette is 9.5%.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name