



Our Place Our Plan Stakeholder Group Meeting 26/2/19

PRESENT	
Name	Organisation
Anne Hopkins Simpson	South Lanarkshire Council
Kenny Steven	Healthy n Happy
Ryan Cummings	Healthy n Happy
Susan Paton	West Whitlawburn Housing Co-Op
Stephanie McPeake	West Whitlawburn Community Resource Centre
Kirsty McLean	West Whitlawburn Housing Co-Op
David Thom	South Lanarkshire Council
Kimberley Brown	Regen FX
Kerry Walker	Regen FX
Desiree	Springhall & Whitlawburn Youth Development Team
Skye	Springhall & Whitlawburn Youth Development Team
June Smith	Local Resident
Jamie Gilchrist	Handy Folk, Age Active & Local Resident
Danny Smith	Handy Folk, Age Active & Local Resident
Susannah McMurray	Age Active Group & Local resident
Ashleigh McGuinness	Local Resident
Brendan McMahon	Police Scotland
Lindsay Meighan	South Lanarkshire Leisure
Councillor Margaret Cowie	Elected Member

APOLOGIES	
Name	Organisation
Fiona Boyle	Select Hub & Local Resident
Lorna Shearer	NHS
Ellen Feerick	Reach Lanarkshire Autism
Sharon Hampson	Citizens Advice Bureau
Alison Black	Springhall Community Resource Group & Local Resident
Councillor Robert Brown	Elected Member
Councillor Margaret Walker	Elected Member
Carol Nugent	Elected Member
Colin Ferris	Youth, Families & Communities Camglen

Item	Minutes	Action
Welcome & Introductions	Anne opened the meeting by welcoming everyone to the fourth Stakeholder Group meeting and asked if everyone could introduce themselves. Minutes of previous meeting were read and agreed with no matters arising. It was acknowledged and agreed that this meeting would focus on preparation for the launch event.	n/a
Progress of Plan	All group members agreed that the amended neighbourhood plan was satisfactory and ready for production. The plan will be printed and ready for distribution at the launch event.	

Event invitations and distribution methods	<ul style="list-style-type: none"> • Lindsay Meighan to liaise with Active schools Co-ordinators about leaflet drop/ social media promotion with schools for this and future events • Stephanie McPeake happy to promote via social media • Brendan is able to promote when out in community • June happy to take leaflets and promote over the weekend • Kenny to promote on the ground at shops, library, community groups, school gates, community centres. • Councillor Cowie visiting members of local churches • Kim to promote at youth groups, including Morven Hall • Ashleigh to promote at youth dance group • Jamie promoting to Handy Folks/ Seniors group members • Susannah will pass on leaflets to neighbours and others in the community 	<p>Kenny to email leaflet</p> <p>Kenny to drop off leaflets at various locations for collection and distribute</p>
Wider publicity for consideration	<ul style="list-style-type: none"> • Magnet poster for cars • Selfie frames for during event (this should produce great pictures for promotion) • Parent council text message, schools social media. 	<p>Kenny to look into selfie frames</p> <p>Lindsay Meighan</p>
Contributors and activities on the day	<p><u>Confirmed stalls on the day</u></p> <ul style="list-style-type: none"> • Regen FX • Ashleigh Dance Group (tbc) • South Lanarkshire Leisure • Police • Reach Lanarkshire Autism • Project 31 • Springhall Community Centre – SCRG • Springhall Cage plans – SCRG/ SLC • Whitlawburn Community Resource Centre (tbc) • SLC Housing <p>HnH to organise face painter, balloon modeler, other fun activities and Scran 73 for catering (sandwiches, finger food etc).</p> <p>Refreshments and snacks to be available too.</p>	
Tasks and volunteering	<ul style="list-style-type: none"> • Sign-in: HnH staff – as needed June Smith 5.30 – 7pm 	

	<p>Frances McIvor 3-5pm Ashleigh (tbc)</p> <ul style="list-style-type: none"> • Stakeholder and working group recruitment: HnH staff/ volunteers • Hospitality: John Logue Phylis Logue Jamie Gilchrist 	
PB funds	<ul style="list-style-type: none"> • Anne reminds group of the PB event in May and funds awarded • There is now a working group for Environmental and Community Safety • Funding for training and learning experiences • At the event we will talk to people about working groups and encourage them to contribute ideas and sign up for involvement • June suggests cleaning of Roslyn Tower stairs (for Environmental group) 	
Recording the event	<ul style="list-style-type: none"> • Lots of photographs to be taken • Create opportunities for posed pictures • Kim to look into possibility of photographer helping out on the day 	
Update on Springhall Community Centre	<ul style="list-style-type: none"> • The centre will be closed for 9-12 months • Likely to close around May/ Spring time • Library will be moving to the centre • Alternative venues for existing groups will be suggested. Existing Springhall hire cost will be honoured if hiring elsewhere 	
Date of Next Meeting	Date agreed for Tuesday 19 th March at 4.30pm until 6.30pm, Whitlawburn Community Resource Centre	