TECH TOOLBOX:
APPS AND DIGITAL RESOURCES FOR EXECUTIVE FUNCTION

PRODUCTIVITY

All IN ONE

APP	DESCRIPTION	LINK
Things	Things is a productivity app that provides an all in one calendar and task management system. It has a clean design and syncs across Apple devices only. It displays "today" and "upcoming" lists to show everything for the week ahead. Integrates Google Calendar. One major downfall is the cost; you must pay for the app on each device.	https://culturedcode.com/things/
ToDo	Keep your tasks up-to-date on all your devices by choosing one of ToDo's many sync options. One of the most powerful productivity tools. This app is useful when you have a deadline, need to focus, prioritize and get things done quickly like home or school projects or dozens of detailed work tasks. ToDo is loaded with features like detailed projects, sub-tasks, start dates, due dates, recurring tasks, multiple task alerts, overdue tasks, drag and drop, search, print lists, folders, and more.	http://www.appigo.com/

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CALENDARING

APP	DESCRIPTION	LINK
Google Calendar	Google Calendar is available from nearly any computer or mobile device that allows a single user or group of users to create and maintain a digital calendar of events. The program can be synced across multiple devices or shared with a group to ensure that everyone in the family, class, or workplace can stay organized and on the same page. Can be integrated with multiple apps and now features ability to include reminders, events and goal setting to integrate "task management" into daily calendaring.	https://www.google.com/calendar
Awesome Cal	3-in-1 app. Automatically syncs across devices. Calendar, to-do lists, notes with photos, and more. It has an elegant, easy-to-use interface to organize your life and schedule. App offers month, week, day and list views, event alarms, collapsible weeks, and holiday listings. iPhone and iPad compatible.	https://itunes.apple.com/us/app/awesome-calendar/id480102733?mt=8
	Cozi is the must-have organizer for families. It helps coordinate and communicate everyone's schedules and activities, track grocery lists, manage to do lists, and keep the whole family on the same page. This app syncs with Google Calendar.	http://www.cozi.com/

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TASK MANAGEMENT (TO-DO LISTS AND REMINDERS)

APP	DESCRIPTION	LINK
Trello	Trello is a visual collaboration tool used for project management. Students can use Trello to manage daily coursework and longterm projects. This is also a great lesson planning tool for teachers.	https://trello.com/
Wunderlist	To-do list app. Added lists can be shared with other Wunderlist users. Added to-dos may be edited to include various fields: due date, reminder (time and date independent of due date), sub-tasks and notes. To-dos can also be organized by tags.	https://www.wunderlist.com/

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DIGITAL STUDENT PLANNERS

MyHomework	The MyHomework Student Planner offers a class scheduling feature and will help students track individual assignments. Available as an app and Google Chrome extension.	https://myhomeworkapp.com
MyStudyLife	This app is available for iPhone, Android and web-access only. It is great for schedules, assignments, exams, and reminding students of missing assignments. It is even accessible when you are offline.	https://www.mystudylife.com
iStudiez Pro	This app provides students with an overview of daily schedules and tasks. The assignment tab manages upcoming events and deadlines providing reminders for students, while the syncing of data across devices means you'll never miss a notification.	www.istudentpro.com

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DIGITAL DISTRACTION & TIME MANAGEMENT TOOLS

APP	DESCRIPTION	LINK
Offtime	The Offtime app controls settings by muting notifications but allowing calls to go through. To help students resist the urge to check text messages, a note is automatically sent to those who text you about when you will be available. This app also blocks social media while keeping productivity apps available. Available for Android and iOS.	http://offtime.co/
Self-Control	A great app designed to block out distracting websites for a set amount of time to increase productivity. Mac only.	https://selfcontrolapp.com/
Time Timer	This app allows individuals of all ages to visually see their time ticking away, in turn allowing them to manage time better. Take advantage of the ability to customize, save and re-use timers with countless options including timer names, color coding, alert options, and timer scale options. iPhone and iPad compatible.	https://itunes.apple.com/us/app/time-timer/id332520417?mt=8
Rescue Time	RescueTime gives you an accurate picture of how you spend your time to help you become more productive every day. You can track your time in websites and applications and set goals. Mac, PC, Android, and Linux compatible	www.rescuetime.com
Moment	This iOS app tracks how much you use your iPhone and iPad every day. You can set daily limits to monitor your use and receive notifications when you exceed your screen time. Another useful feature is the ability to manage a family's screen time. For example, students can be "screen-free" during homework or dinner.	https://inthemoment.io/
Forest	This app is available for iPhone, Android, Chrome and Firefox. Build your forest by growing virtual trees to increase your focus time. You can set a timer for an allotted time, starting at 10 minutes. The more trees you grow, the more points you earn and types of plants you can add to your forest. Compete with friends to see who can grow the biggest forest!	https://www.forestapp.cc/

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NOTETAKING

APP	DESCRIPTION	LINK
Evernote	Notes can be text, a full webpage or webpage excerpt, pictures, audio, or handwritten notes. Notes can also have file attachments. Notes can be sorted into folders, then tagged, annotated, edited, given comments, searched and exported as part of a notebook. Full integration with a variety of apps (like Penultimate and Google Calendar).	https://evernote.com/?var=3
Notability	This app integrates handwriting, PDF annotation, typing, recording, and organizing. It features synced audio (similar to smartpen), multiple fonts, colors, styles, and sizes. It can also include photos, figures, and webpages. The text will automatically wrap around these objects. You can upload a PDF of any note to Dropbox.	http://www.gingerlabs.com/
Awesome Note	Awesome Note HD is an innovative notetaking application and to-do manager for iPad that allows you to combine notes with to-do lists. Notes and folders created in Awesome Note can be synchronized with your Evernote account, and if you edit those notes in Evernote, your changes are synchronized back into Awesome Note so that your notes stay up-to-date no matter where you're reading them. Awesome Note also allows you to export individual notes into your Evernote account and import individual notes from Evernote into Awesome Note.	https://appcenter.evernote.com/app/awesome-note/ipad
Whink	A similar option to Notability. Whink allows students to draw or type notes, or record audio notes. Students can collaborate and share notes, and keep them organized both on their device and on the web. Students may like the multitasking ability of using Whink to take notes while using another app to watch a video or read a PDF document.	http://whinkapp.com/
One Note	Microsoft OneNote is a notetaking and list making app that syncs across all devices. Features include the ability to share notes, highlight, draw, and enter text. With the Microsoft Surface, you can also use a pen for handwriting or marking up text. Great functionality for students, as they can organize notebooks by classes or projects.	https://site.onenote.com/?public=1&wdorigin=ondcauth2&wdorigin=ondc

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NOTETAKING DEVICES

DEVICE	DESCRIPTION	LINK
Livescribe Pen	Livescribe Pen + App: This smartpen and app are designed to capture audio as you write and sync it in real time with your notes, using specialized paper and companion software.	https://www.livescribe.com/en-us/
▦MOLESKINE Smart Writing System	The Moleskin Smart Writing System is an analog-to-digital note-taking set that comes with a notebook, smart pen, and Moleskin Notes app. You can take notes in real time on physical paper, and it automatically syncs to your phone or tablet. The notes can then be edited and filed according to subject. Another cool feature is the ability to sync a paper planner with Google Calendar or iCal. One downfall is that the planner is only a 5x8 IN, which isn't large enough for many students. This product is quite expensive at $199 for the set and then $30 per notebook.	https://us.moleskine.com/smart-writing-system
reMarkable	reMarkable is a paper tablet that's designed to replace notebooks while keeping that paper feel intact. Students can use it for reading, writing, notetaking, and sketching. With reMarkable, students get the benefit of saving all writing to the cloud without the distraction of a tablet or laptop. This device is quite expensive at $499.	https://remarkable.com/

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HAYUTIN & ASSOCIATES

PDF ANNOTATION

APP	DESCRIPTION	LINK
LiquidText	Read in ways not possible on paper. LiquidText gives you the tools to focus on what matters, compare distant sections, take notes, build upon thoughts, and pull out key facts from the text. Turn a static document into a highly flexible and malleable one, to make interacting with content intuitive and effortless.	http://liquidtext.net/
iAnnotate	iAnnotate has an intuitive interface with a comprehensive, customizable set of features that let you annotate, manage, and share PDF documents; fully searchable library. Organize, find, and read your documents.	http://www.iannotate.com/
Scrible	Scrible is a free browser plug-in for saving, commenting on, and annotating articles found on the web. Students use Scrible to take notes on online articles, documents, and PDFS, create citations, save bibliographies, and integrate their work to Google Docs.	https://www.scrible.com/
Easy Annotate	Easy Annotate is a side-by-side PDF editor that links two documents. It allows you to easily read, annotate, and compare two documents at the same time. Compatible with Dropbox, Google Drive, iCloud, and WebDAV.	https://itunes.apple.com/us/app/easy-annotate-split-screen/id727622263?mt=8

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BRAINSTORMING AND MIND MAPPING

APP	DESCRIPTION	LINK
MindNode	MindNode makes mind mapping easy. Mind maps are a visual representation of your ideas, starting with a central thought and growing from there. This allows you to brainstorm & organize your thoughts in an intuitive way, so you can focus on the idea behind it.	https://mindnode.com/
MindMeister	MindMeister is a collaborative online mind mapping software that is both versatile and easy to use. Students of all ages can utilize MindMeister to study more efficiently, unleash their creative potential and draw cognitive connections between ideas.	https://www.mindmeister.com/
Popplet	Used as a mind-map, Popplet helps students think and learn visually. Students can capture facts, thoughts, and images and learn to create relationships between them.	http://popplet.com/
Inspiration Maps	Inspiration Maps is a mind-mapping tool that helps students create diagrams, maps, graphic organizers, brainstorms, and outlines. It's great for students who struggle with pre-writing and benefit from a visual. Maps can be shared via email, Dropbox, or as a PDF.	http://www.inspiration.com/inspmaps
Kidspiration	Kidspiration was designed to help elementary students make visual connections across content areas. Students can create mind maps and diagrams and then turn ideas into writing. For math, visual tools are available to support students with foundational skills.	http://www.inspiration.com/Kidspiration

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TEXT TO SPEECH & E-READERS

APP	DESCRIPTION	LINK
Voice Dream	The Voice Dream reading app lets students transform text-to-speech, can be tailored to suit every reading style from completely auditory to completely visual, plus a synchronized combination of both. Voice Dream Reader supports reading PDF and Word documents, DRM-free EPUB and DAISY eBooks, web pages and more. It's directly integrated with Bookshare, Dropbox, G-Drive, Evernote, Pocket, Instapaper, and Gutenberg.	http://www.voicedream.com/
Voyzer	Voyzer is a text-to-speech reader with high quality voices in 17 languages. The app supports reading PDFs, non-DRM ePUB eBooks, owner typed files and websites like Wikipedia. It is integrated with Dropbox, G-Drive and Gutenberg.	http://www.voyzer.com/Voyzer_Mobile_Voice_Reader/voyzer.html
Read & Write	The Read&Write plug-in for Google Chrome makes digital reading more accessible. It allows students to highlight information, define unknown vocabulary, and have the text read aloud on any webpage.	https://chrome.google.com/webstore/detail/readwrite-for-google-chro/inoeonmfapjbbkmdafoankkfajkcphgd?hl=en-US

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SPEECH TO TEXT

APP	DESCRIPTION	LINK
Dragon Dictation	Dragon Dictation is an easy-to-use voice recognition application powered by Dragon® NaturallySpeaking® that allows you to easily speak and instantly see your text or email messages. In fact, it's up to five times faster than typing on the keyboard for many users.	http://www.nuance.com/for-individuals/mobile-applications/dragon-dictation/index.htm
Speech Recognition SoundWriter	SoundWriter is a Google Chrome add-on that uses speech recognition in Google Docs. It's like Dragon but without the price tag.	https://chrome.google.com/webstore/detail/speech-recognition-soundw/idmniglhlcjfkhncgbiiecmianekpheh?hl=en

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DIGITAL STORAGE & PASSWORD ORGANIZATION

APP	DESCRIPTION	LINK
Google Drive	The goal of Google Drive is to provide a central place to store your files online so that you can access them from anywhere. Additionally, you can access your Google Drive from multiple devices, since the software is available for Windows, Mac OS X, Android, and iOS platforms.	https://www.google.com/drive/
Dropbox	Dropbox lets you bring all your photos, docs, and videos anywhere and share them easily. Access any file you save to your Dropbox from your computer, iPhone, iPad, and the web.	https://www.dropbox.com/
Turbo Scan	TurboScan turns your iPhone into a multipage scanner for documents, receipts, notes, whiteboards, and other text. With TurboScan, you can quickly scan your documents and store or email them as multipage PDF or JPEG files. iPhone and Android compatible.	http://turboscanapp.com/
Password Manager	iPassword can securely store your important information and can automatically log you into websites with a single tap. There's no need to remember the usernames, passwords, or even the website addresses.	https://itunes.apple.com/us/app/password-manager-secure-account/id547904729?mt=8