



Coalition To Restore Coastal Louisiana

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Job Title

Community Engagement Associate

Salary

\$35,000 including 100% employee's health insurance, monthly cell phone reimbursement, and retirement plan contributions (salary negotiable).

Job Description

The Coalition to Restore Coastal Louisiana (CRCL) is a non-profit, non-partisan organization working to drive bold, science-based action to sustain a dynamic Coastal Louisiana through engagement and advocacy. CRCL unites business leaders, scientists, landowners, national and local conservation groups, government agencies, hunters, anglers and a broad spectrum of concerned citizens to advance restoration for the benefit of people and nature.

As Community Engagement Associate, this position will coordinate and engage various aspects of CRCL's outreach and community activities by connecting people both directly and indirectly in coastal restoration experiences (specifically Habitat Restoration Program (HRP) events, Oyster Shell Recycling Program (OSRP) events, tabling events, community outreach events, student internship engagement, the State of the Coast conference, fundraising events, and other type of events or conferences).

The position will be strategically placed to drive the Community Engagement and Outreach objectives of the organization and to help promote and advocate for the restoration of coastal Louisiana. The position will report to the Director of Finance, Administration and Community Engagement.

General Responsibilities

- Connect and engage new collaborative relationships around coastal restoration activities (specifically surrounding CRCL's HRP and OSRP volunteer events);
- Inspire and establish long-term partnerships, relationships, and collaborations with corporations, non-profits and individuals;
- Promote coastal restoration efforts related to community dialogue opportunities and events;
- Support the OSRP in recruiting new restaurants throughout Louisiana in joining the program;
- Capture best-practices, data, and volunteer engagement outcomes surrounding CRCL's various Outreach and Engagement activities;
- Support the Outreach and Engagement Team's activities including Tabling Events, Fundraising Events, Student Intern Program, the State of the Coast Conference, and restoration events.

Required Qualifications

- Exceptional interpersonal skills
- Ability to track data and information into various software sources and databases
- Dedicated and committed to CRCL's mission
- Willingness to learn about coastal restoration and how local communities are affected

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- Ability to execute multiple initiatives concurrently
- Experience in hosting of events or facilitation of meetings

CRCL has a deep sense of pride, passion and commitment for collaboration. We strive to ensure people are included and valued. To accelerate the solutions for the many coastal issues affecting Louisiana's coast, CRCL has a social responsibility to incorporate different ideas, perspectives and backgrounds to create a stronger and more equitable work environment to deliver better results. We support an inclusive environment where employees feel empowered to share their experiences and ideas and we encourage **Women, Veterans, LGTBQ+, People of Color, Developing Professionals** and more to become part of the CRCL network.

Submit Resume and Cover Letter (see details below) to Thomas.Donley@CRCL.org by noon on October 31, 2019.

Timeline: Deadline is Oct 31, 2019 (noon) for resumes and cover letter. Screening will occur Nov 1- 7. Interviewees will be informed by Nov 8. Interviews will occur either Nov 13 or 15. Final Decision will be made by Nov 18.

Expected Start Date: January 1, 2020 (negotiable for sooner)

Resume: Please include all relevant experience, including professional and personal experience that is relevant to the position.

Cover Letter: Please include your contact information and an answer to the following two questions (feel free to copy and paste these two questions into a word document when sending your cover letter):

Question 1: Tell us of an experience that you are especially proud of where you worked with a diverse audience?

Question 2: What motivates you?