

# 2019 Arkansas Thespian Festival Short Film Submission Guidelines

## Each troupe should submit only one short film entry.

*A note from Jena: This year YouTube submission will be the primary place to upload videos. There is a google drive folder to share with as well. This means there are TWO places for students to upload videos to ensure that we have everyone's work as well as a backup. Please feel free to contact me at [jenava.harris@csdar.org](mailto:jenava.harris@csdar.org) or 479-979-5440 if you have any questions. Thank you!!*

Following the submission guidelines detailed below will ensure that the 2019 Short Film event runs smoothly and is most beneficial for all students involved. Short Film entrants will be held to the same standard of professionalism that we expect from all Arkansas Thespians. In certain cases, it may not be possible for your troupe to use the noted methods.

- File names should read as follows: "[Troupe Number] - [Film Title]"
- File format should be .mp4, .mov, or .avi. Please do not submit a .wmv file unless your software offers no other option. Please do not submit films with resolution higher than 1080p.
- The film's TOTAL RUNTIME, including title cards and credits, must be **no longer than 5:00:00 (five minutes, zero seconds, zero frames)**.
- Before submitting, test your finished film on two other machines (not the one it was created on) to ensure it plays smoothly for its entire runtime.
- Use Google Drive AND Youtube to submit a digital copy. It is best to do this as early as possible *before* the festival begins. Deadline for submissions is January 25<sup>th</sup> at 5:00 PM.
  1. Google Drive is free up to 15GB (if your file is this large, there is a problem with your export). Files must be SHARED (using the Can Edit setting) with [thespianshortfilm@gmail.com](mailto:thespianshortfilm@gmail.com). A link to view will not suffice.
  2. YouTube upload is going to be via a channel set up for Arkansas State Thespians. You will create a channel of your own. (This is free but must be linked to a Gmail account). Once you have uploaded video to your channel, you will share a link to your video to [thespianshortfilm@gmail.com](mailto:thespianshortfilm@gmail.com).
- If you are unable to submit your file online for any reason, please inform [thespianshortfilm@gmail.com](mailto:thespianshortfilm@gmail.com). Bring your file to the room in which the event will be held *before the round begins*. Use a flash drive or portable hard drive. DVDs of any kind should be an absolute last resort as compatibility can not be guaranteed. Blu-ray discs can not be accepted under any circumstance.

Thank you for your attention and adherence to these guidelines. Please do not hesitate to contact Jenava Harris at 479-979-5440 or [jenava.harris@csdar.org](mailto:jenava.harris@csdar.org) with any questions or concerns. It should be our collective goal to conduct the event as professionally, expeditiously, and effectively as possible, so we can also have a ton of fun watching the creations of Arkansas's talented young filmmakers.