

# PARENT, FAMILY, & COMMUNITY INVOLVEMENT POLICY & DISTRICT PLAN FOR SCHOOL BASED PLANNING & DECISION MAKING

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## All parents will have the opportunity to be involved on multiples levels within the Public Schools

Opportunity 1:	<b>Parent Involvement (School):</b> Parents will have multiple opportunities to be involved in school based functions.
Opportunity 2:	<b>Parent Involvement (District):</b> Parents will have multiple opportunities to be involved in district parent opportunities (i.e. Parent Centers, Saturday Academies, Parent and Family Engagement Summit, etc.).
Opportunity 3:	<b>Parent Engagement (Board Recognized):</b> Parent Groups that meet the following criteria would be recognized annually by the Board: <ul style="list-style-type: none"><li>• Must have Bylaws</li><li>• Have a greater number of Parents who make up membership</li><li>• Must have no less than 10 members</li><li>• Serve a District-wide Purpose</li></ul>
Opportunity 4:	<b>Parent Governance (School/District):</b> Each school will identify parents to serve on school based committees (i.e. School Based Management Team). <ul style="list-style-type: none"><li>• Parents will have the ability to elect parent representatives to serve on a district-wide parent body.</li></ul>
Opportunity 5:	<b>Parent Governance (District):</b> Parent Congress will be elected representatives of Board Recognized Parent Groups that will participate with equal representation in district-level decision making. The Parent Congress will help inform the following district mandates: <ul style="list-style-type: none"><li>• District Comprehensive Improvement Plan</li><li>• District Committee of Stakeholders</li><li>• Consolidated Application</li><li>• Other Shared Decision Making Opportunities</li></ul>

# Opportunity 3: BOE Recognized Groups

- **BOE Recognized Groups:** Buffalo Parent-Teacher Organization, District Parent Coordinating Council, & Special Education Parents Advisory Committee
- ***Additional groups*** can apply for BOE recognition between July 1 to May 31 of any academic year:
  - Must have bylaws
  - Have a greater number of parent who make up membership
  - Must have no less than 10 members
  - Serve a District-wide purpose

## Opportunity 4 & Opportunity 5: Parent Governance

### School Level

- Each school will identify parents to serve on school based committees (i.e. School Based Management Teams) and representatives for DPCC

### District Level

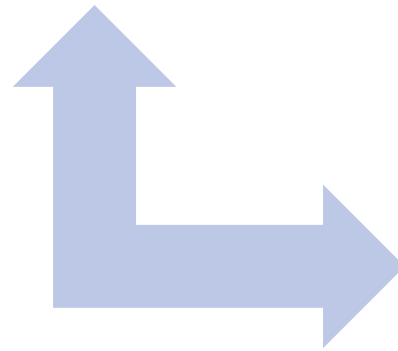
- Elected representatives from BOE Recognized Parent Groups (Opportunity 3) that will participate with equal representation in district-level decision making on the ***Parent Congress***

# Parent Congress

- Informs the following District-level decision-making mandates:
  - a) District Comprehensive Improvement Plan
  - b) District Committee of Stakeholders
  - c) Consolidated Title Application
  - d) Other Shared Decision Making Opportunities
- Participates in monthly meetings with the Superintendent and his staff as a conduit for communication between the District and parents
- 4 Yearly Public Forums for *all* Parents/Caregivers

# District Plan for School Based Planning & Shared Decision Making

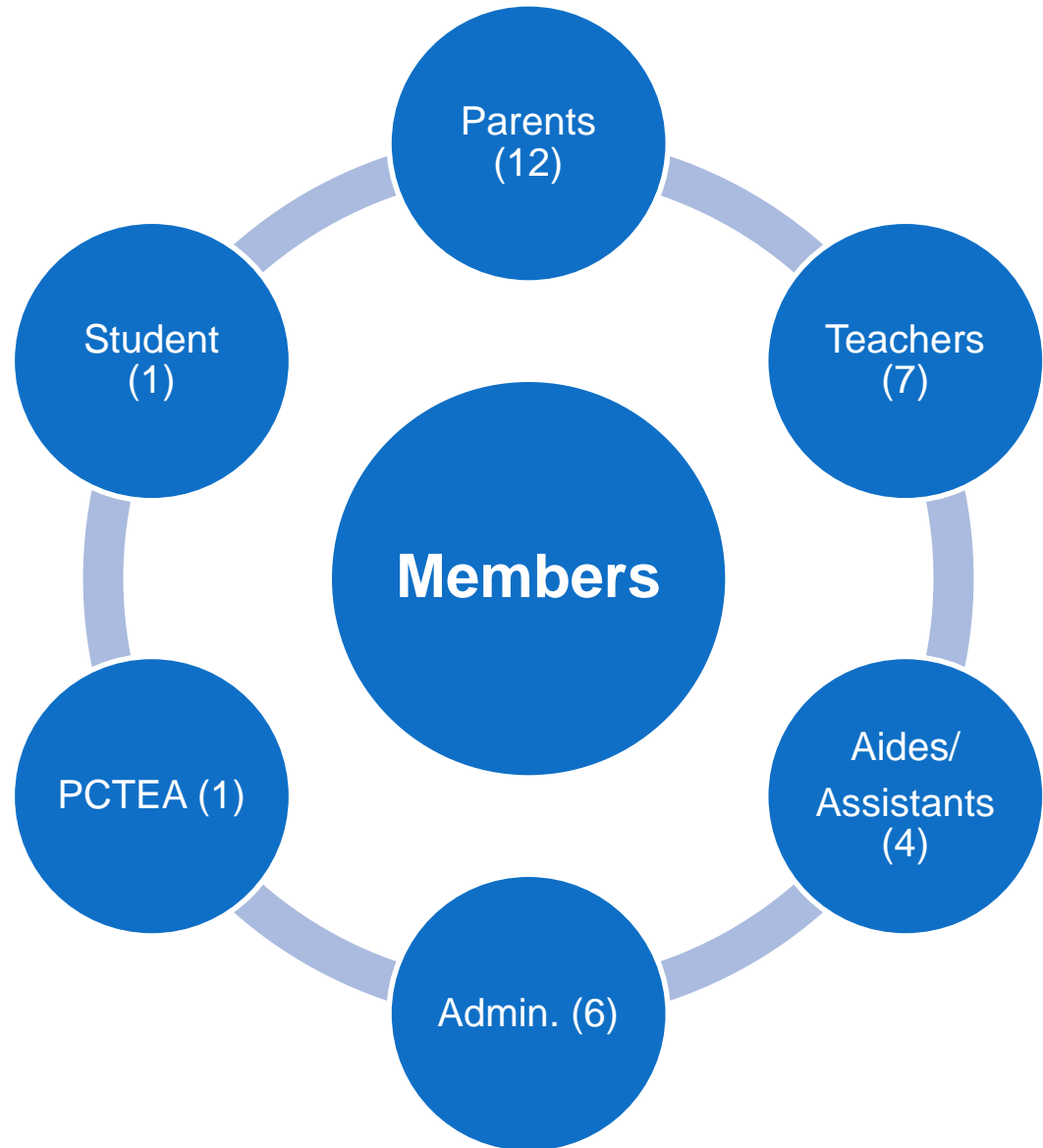
District Committee of Stakeholders



School Based Management Teams

## District Committee of Stakeholders

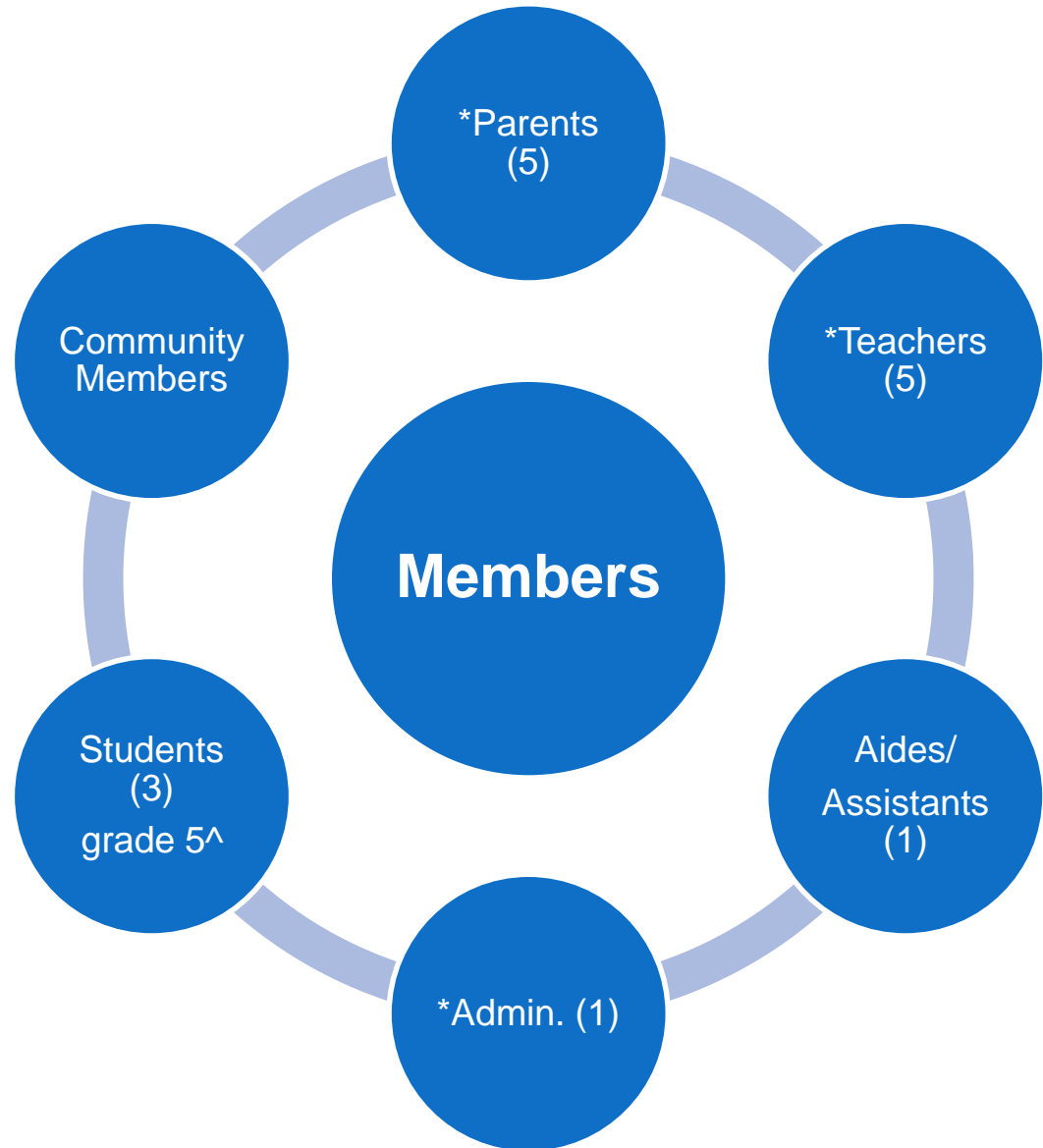
- Receive & review records from SBMTs
- Make recommendations to Superintendent & BOE
- *Quorum:* 1 from each, except student



# School Based Management Teams

\*Mandated Members

- *Quorum:* 1 from each





# School Based Management Teams

- **SBMT Parent Members (5):** Must include DPCC Rep, PTO/PTA President, and Parent Facilitator
- Each SBMT is responsible for setting expectations and operating procedures- meeting times, location, notices, agendas, meeting minutes, etc...
- Notice of meeting should be made at least 10 days prior
- Meetings should be at an agreed upon time to allow constituent groups to participate

# School Based Management Teams

- Notify BOE when team is seated and operating
- Submit annual report on the progress of the SBMT to District Committee of Stakeholders
- Suggested areas of focus:
  1. *Student Achievement*
  2. *Student Support*
  3. *Parent Involvement*
  4. *Budget & Resource Allocation*
- Make decisions on consensus- not unanimous agreement

# Budget & Resource Allocation

- SBMTs, when feasible, will be granted flexibility in use of available resources to support program activities
- May include: grants, supplemental student support services, parent involvement, & staff development
- Individual schools are able to decide the appropriate use of allocations through School Based Budgeting process
- SBMTs will determine how those allocations will be expended

# School 81 SBMT



# Onward....

- Questions / Concerns:
  - [buffaloptorg@gmail.com](mailto:buffaloptorg@gmail.com)
  - BPTO Website: <http://buffaloptorg.wixsite.com/buffalopto>
  - Facebook: Buffalo Parent-Teacher Organization (BPTO)
  - Facebook: Buffalo PS Parent Congress