

120 Hartsdale Corp -- Storage Rooms Rules

1. Storage will be offered only to shareholders who reside in the building.
2. There can be no storage outside of a shareholder's apartment in hallways, stairways, garage, terraces or any other spaces on the property not designated for storage by the Board.
3. At this time, there are three spaces designated for storage:
 - The bicycle storeroom
 - Two general storage rooms in the cellar, one on either side of the building. Assigned spaces may not reflect which side the shareholder resides in.
4. In the general storerooms, space will be provided to those who wish to store approved items at a rental for the space of **\$20.00 per square foot per year** for the actual footprint of the storage area.
5. The storage space for each unit will be marked out by the Building. Space will be allocated on a fair and equitable basis as determined by the Board.
6. The rental fee for the space will be for the period from June 1 to May 31, for the year or any portion of the year.
7. Additional space can only be acquired through a new application.
8. All items being stored remain the full responsibility of the person storing them. The Building takes no responsibility for damage done to any item(s) in the storage room for whatever reason, theft or any personal injury as a result of them being placed there.
9. The two general storage rooms will be locked at all times and only the Superintendent will have a key for access. He will escort you for access to the room Monday through Friday between 8am and 4pm.
10. Storage in all three designated areas is only for shareholders who reside in the building. If a shareholder moves out of the Building, everything that they have stored must be removed from the storage room by their Closing. Anything remaining in their storage area will be thrown out or given to charity.
11. All stored items must be kept in a neat and safe manner.
 - Small items must be kept in see-through containers, clearly marked as to what it contains.
 - Stored items can be placed to a vertical height up to 8 feet, as long as the building determines that the storage placement is structurally safe.
 - The building recommends that all-steel shelving be used for maximum safety and utilization.

12. Since there is limited space in the building, the building reserves the right to limit the amount of space that a shareholder can have in the basement at any time. The Building will do this on a fair and equitable basis.
13. All stored items must comply with Fire Department regulations. There shall not be anything stored in the basement that the Building determines to be highly flammable. The following items may not be stored in the designated storage areas:
 - Paper, cardboard, magazines or books
 - Film, video or music tapes
 - Cardboard boxes
 - Paints, chemicals or other flammable liquids
 - Mattresses – bedding and other cloth materials
 - Stuffed and or upholstered furniture
 - Carpet or carpet padding and rugs
 - Fabric or cloths
 - Toxic plastic items
 - A motor or any item with gas in it
 - Solvents or any other flammable materials
14. Every item must be identified with a clear label as to the shareholder and his/her apartment number.
15. Periodic inspections of the storage rooms will be held and any illegal items found will be discarded.