



# Internship Application

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_

## How did you hear about us?

Friend (name) \_\_\_\_\_

Online (website) \_\_\_\_\_

Other \_\_\_\_\_

## Education

College/University \_\_\_\_\_

Degree level currently working toward:  BS  BA  MA  MS  Other

Major/Minor: \_\_\_\_\_

## Availability

What days/times are you available to work in the office?

\_\_\_\_\_

## Skills (Please check all that apply):

\_\_\_\_\_ Phone Solicitation \_\_\_\_\_ Research \_\_\_\_\_ Graphic Design



# Internship Application

Continued

\_\_\_\_\_ Event Planning      \_\_\_\_\_ Event Production      \_\_\_\_\_ Writing  
\_\_\_\_\_ Verbal Communication      \_\_\_\_\_ iOS/Apple

**Using a "P" for proficient, an "E" for expert or a n "N" for not proficient, please indicate your level of skill with the following Microsoft Office software:**

\_\_\_\_\_ Word      \_\_\_\_\_ Excel      \_\_\_\_\_ PowerPoint      \_\_\_\_\_ Publisher      \_\_\_\_\_ Access

**Please answer the following questions in 30 words or less:**

Why do you want to be an intern at the Gloria Gemma Breast Cancer Resource Foundation? \_\_\_\_\_

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If you could be a superhero, who would you be and why? \_\_\_\_\_

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Please submit completed application, resume and cover letter to the appropriate email address listed on the intern description