

## **THE CARADON PILOT GIG ROWING CLUB CONSTITUTION**

**1. Name:** This club shall be formally known as “Caradon Pilot Gig Rowing Club.”

**2. Objectives:**

The club’s objectives are:

- (i) To promote and develop the sport of traditional fixed seat rowing by encouraging old and new members to train and and participate in regattas, without distinction of sex, sexual orientation race or of political, religious or other opinions.
- (ii) To create an atmosphere in which rowers of all ages and ability can contribute to the club via training and regattas.
- (iii) To row competitively against other clubs on a regular basis whenever and wherever the club deems acceptable.
- (iv) To adhere to the objectives of the Cornish Pilot Gig Association. And to promote the current aims of the Association .including good practice and Child protection.
- (v) The club will remain financially independent of any other organisations by charging membership and subscriptions to cover costs of affiliations, insurances and other expenses incurred in the general running of the club.

**3. Membership:**

Membership of the club shall be open to any person completing a membership application and paying the relevant fee as determined by the club’s AGM of the club’s members, and subject to the approval o the club’s committee. Members must agree to objectives and behave in a way which promotes and upholds the objectives of the club. The committee reserves the right to disqualify existing members from membership of the club for any of the following:

- (i) Inappropriate behaviour
- (ii) Threatening behaviour
- (iii) Bringing the name of the club or the sport into disrepute.

**4. General Committee:**

The affairs of the club shall be controlled by a general committee, consisting of minimum of 8 and a maximum 12 members. This committee is to be elected at the AGM of the club from and by the members of the club.

Membership of the committee shall be open to all club members.

The committee shall meet at intervals deemed necessary and decided by them.

Members may be co-opted to assist if required but shall not be authorised

to vote. Decisions will be taken by a simple majority vote of those present. The chairperson may have an additional casting vote if necessary. The number of people necessary for a quorum shall be seven.

**5. Officers:**

Officers shall consist of a Chairperson, Vice-chairperson, Secretary and Treasurer.

The officers shall be elected by the committee. All the officers are elected for one year, but may be re-elected to the same or another office for the following year.

**6. General meetings:**

General meetings shall be held at intervals when decided necessary by the committee, for the purpose of highlighting matters discussed at committee meetings to club members.

**7. Annual General Meeting:**

The AGM shall be held no later than the end of March each year. The secretary shall give 21 days notice of all meetings to all members. Members must advise the secretary in writing, of any business to be moved at the AGM at least 14 days before the meeting. The secretary shall circulate notice of the agenda no less than seven days before the meeting.

The meeting will also:

- (i) Receive the financial statement
- (ii) Elect the general committee
- (iii) Review subscription rates and set them for the new season
- (iv) Elect an external auditor

**8. Extraordinary General Meeting:**

An extraordinary general meeting may be convened by the General Committee when deemed desirable and also upon the written request of four or more members. If possible the secretary shall give seven clear days notice of such a meeting.

**9. Finance:**

The General Committee shall cause proper books of the accounts to be kept which shall be approved yearly, audited by an independent qualified person, and available for inspection by club members before the AGM. Official receipts for all monies received shall be signed by the Treasurer. The club shall maintain a bank current account and the committee shall authorise cheques to be signed by any two of the Treasurer and two other committee members. All monies shall be accountable to the Treasurer. These monies will be used in accordance with the committee's instructions.

**10. Crew Selection:**

A selection committee consisting of three members, chosen by the general Committee from any member of the club shall be responsible for selection of all crews.

Established crews should decide their own crew captain, through which the selection committee may seek advice on individual crew members. Crew captains should be responsible for their own crew management. In absence of an established crew the committee should chose a captain to form a crew. The titles A crew, B crew, C crew etc should indicate the status of the crew. Club members should abide by any decision made by the selection committee in regards to the selection of crews.

**11. Other Business:**

Any matters not governed by the foregoing rules shall be dealt with by the General Committee. Their decision shall be final and binding.

**12. Dissolution:**

If the committee decides that it is necessary or advisable to dissolve the club, it shall call a meeting of the members of the club, of which not less than 21 days notice shall be given (starting the terms of the of the resolution to be proposed) if the proposal is confirmed by a two-thirds majority of those present and voting, the officers shall have the power to release assets held on behalf of the club. Any assets remaining after any proper debts and liabilities shall be given or transferred to such other Sporting or charitable institution(s) chosen by the committee or failing that shall be applied for some other charitable purpose.