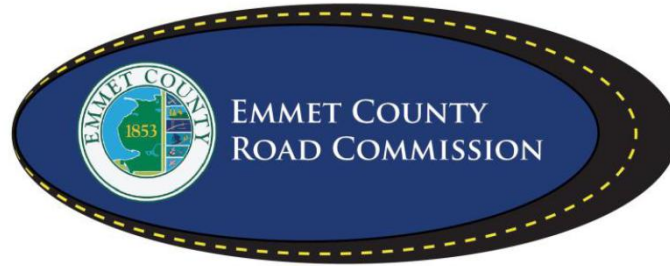


Larry Williams
Robert Notestine
Frank Zulski Jr.
Brian A. Gutowski, P.E.
Engineer-Manager
Lisa Kleeman
Finance Director -
Clerk of the Board



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REQUEST FOR PROPOSAL
PRELIMINARY ENGINEERING SERVICES

The Emmet County Road Commission will receive sealed proposals until Tuesday, June 25, 2019, at 9:00 a.m., at which time they will be opened and read aloud for Preliminary Engineering Services for the Banwell Road over Cedar Creek culvert replacement / bridge installation project in Springvale Township and Snider Road over unnamed creek near Crooked River culvert replacement in Maple River Township. The project design is being funded through the MDNR Aquatic Habitat Grants Program and U.S. Fish and Wildlife Fish Passage Grant through the Tip of the Mitt Watershed Council.

Further information as to specifications may be obtained from the Emmet County Road Commission Offices at 2265 E. Hathaway Road, Harbor Springs, MI 49740, (231)347-8142, or emmetcrc@emmetcrc.com.

EMMET COUNTY ROAD COMMISSION
Frank Zulski, Jr. – Chairman
Robert Notestine – Vice Chairman
Larry Williams – Member

REQUEST FOR PROPOSAL
BANWELL ROAD OVER CEDAR (BERRY) CREEK AND SNIDER ROAD OVER UNKNOWN CREEK
PRELIMINARY ENGINEERING

The Emmet County Road Commission will receive sealed proposals until 9:00 a.m., Tuesday, June 25, 2019, at which time they will be opened and read aloud for Preliminary Engineering for the Banwell Road over Cedar (Berry) Creek culvert replacement / timber bridge installation in Springvale Township and Snider Road over unnamed creek in Maple River Township.

Project Facts

The Tip of the Mitt Watershed Council was awarded a MDNR Aquatic Habitat Grants Program grant for replacement of the undersized culvert on Banwell Road over Cedar Creek with a free span timber bridge and the undersized and perched culvert on Snider Road over an unnamed creek near the Crooked River with a clear span culvert. A U.S. Fish and Wildlife Fish Passage Grant is also partially funding the project.

The current Banwell Road crossing consists of 2-5' diameter corrugated metal culvert. The culvert is vastly undersized for the crossing causing erosion on the downstream side of the stream. It is anticipated the stream would require a crossing with a clear span (Bank Full Width) of 18'-22'.

Banwell Road currently has a 22' wide hard surface. The right-of-way is 66' wide and the road is centered in its own right-of-way. The 2018 traffic count for this section of road was 670.

The expected final crossing width is expected to be 30' curb to curb to accommodate future road widening.

The Snider Road crossing consists of 2-24" corrugated metal culverts that are perched. It is anticipated the creek would require a squashed metal culvert with a width of 60" and 40' in length.

Snider Road currently has a 24' wide hard surface. The right-of-way is 66' wide and the road is centered in its own right-of-way. The 2018 traffic count for this section of road was less than 100.

Consultant Requirements

The Preliminary Engineering work is to include soil borings, road survey, hydraulic survey, MEGLE permitting for the project, HEC-RAS analysis to determine size of the structure, plan sheets fitting the structure to the site, and assist the Road Commission in writing the specification to bid the bridge supply and culvert delivery. The consultant will be required to work with the Road Commission to determine whether the substructure will be a GRS Abutment or timber pile structure.

The Road Commission intends to build the bridge on Banwell Road with its own forces (including culvert removal) other than pile driving and pile cap installation, if called for and install the culvert on Snider Road.

The project is funded by the MDNR Aquatic Habitat Grants Program. The MDNR requires the consultant to provide preliminary plans to the MDNR at 60% design completion for review and then again before final plans are approved prior to bidding the structure.

The project construction phase is expected to take place in the summer of 2020.

Project Submittals

The Consultant must submit 3 copies of the proposal.

The proposal is to include a proposed time frame for completion of the work, action plan on proceeding with the project, past experience including MEGLE permitting, references, and estimated cost to complete the necessary work.

Proposals will be evaluated on the point scale listed below. Point values will be awarded on a sliding scale based upon proposal information provided and total point values in each category are not guaranteed.

Evaluation Scale
(Total Possible Points = 100)

Qualifications and experience of staff dedicated to this project	20
Experience working on MDNR projects	30
Responsiveness – Time schedule to complete work	25
Total cost and hourly rate	25
Total Score	100

Additional Information

The Road Commission is expected to select the consultant at its June 26, 2019 regular meeting.

The Consultant Engineering firm must submit proposals in an envelope clearly marked, “Request for Proposal – Banwell Road and Snider Road crossings Preliminary Engineering Services”, prior to 9:00 a.m., Tuesday, June 25, 2019. The proposals must be submitted to the Emmet County Road Commission offices located at 2265 E. Hathaway Road, Harbor Springs, Michigan.

The Board reserves the right to reject any or all proposals and to award in the best interest of the Emmet County Road Commission.