

St Mary's Church, Yate
St Nicholas' Church, Abbotswood
St James' Church, Westerleigh
St Peter's Church, Wapley

Deanery of Kingswood & South Gloucestershire

Archdeaconry of Malmesbury

Diocese of Bristol

Parish Number 55/180
Registered Charity number: 1133980

Mission Statement

GROWING in Christ, SERVING our communities, BUILDING God's kingdom

The Trustees 2018

The members of the PCC are the Trustees of the "charity" and share the responsibility with the Ministry Team for promoting the whole work of the Church in the ecclesiastical parish. Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

Team Rector	The Revd Ian Wallace	
Team Vicar	The Revd. Iain Macfarlane	
Associate Minister	The Revd. Hywel Snook	
Curates	The Revd. Beverley Charles (to July 2018)	
	The Revd. Gail Thomas	
Associate Ministers:	The Revd. Chris Ainslie	
Licensed Lay Ministers	Mrs Valerie Macfarlane	
	Mr Wulstan Perks	
	Mrs Joanne Hodge	
	Mrs Ros Bailey	
	Mr. Paul Thurlow	
	Mrs. Norma Felstead (from September 2018)	
PCC Secretary	Mrs Susan Harrison	
PCC Treasurer	Mrs Christine Dolton	
Church Wardens	Mrs Kathleen Anderson, Mr John Cornforth	St Mary
	Mr Patrick Mills, Mrs Jenny Forrester-Wood & Mrs Kathy Shanks	St James
	(Joint Wardens to April 2018)	
	Mrs June Powell (from April 2018)	
	Miss Debbie Foster (to September 2018)	St Nicholas
	Mr Mike Collis, Mrs Shirley Dando	St Peter

Deanery Synod Representatives

Dr Patrick Mills (St J), Mrs Ros Bailey (St N), & Mrs. Kathleen Anderson (St M)

Elected PCC Members

Three members from each DCC of which one is to be the DCC Finance Officer.

Mrs Heather Smith (fin. off.); Mr Chris Farrell; Mrs Mary Perks	-	St Mary
Mr. Jack Gough (fin. off.); Mr. Paul Thurlow; Mr Peter Gillespie	-	St Nicholas
Mrs Kathryn Mills (fin. off.); Mrs Joy Archer; one vacancy	-	St James
Mr Mike Collis (fin. off.); Mrs Janet Williams; Mr. Wulstan Perks	-	St Peter

Co-opted PCC Members

Mr. Steve Lord was co-opted to the PCC in November 2018. He also serves as Gift Aid Officer

PCC Standing Committee

Revd Ian Wallace (Chair); Revd Iain Macfarlane; Mrs Susan Harrison (Secretary); Mrs Kathleen Anderson (St M); Mr Mike Collis (St P); Mrs Kathryn Mills (St J); Mrs. Heather Smith (St M); Mrs Christine Dolton (Parish Treasurer); Mr. Jack Gough (St N)

Parish Health & Safety Officer: Mr Gus Smith.

Parish Safeguarding Mrs Emma Gay

Data Protection: Revd. Hywel Snook

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<u>Churches</u>	<u>Gift Aid Organisers</u>	<u>Electoral Roll Officers</u>	<u>Health & Safety</u>	<u>Child Safety</u>
St Mary	Mr Terry Carter	Mrs Wendy Feltham	Mrs Mary Farrell	Mrs Emma Gay
St James	Mrs Kathryn Mills	Mr Andrew Rapson	Mr Norman Shanks	Mr Richard Lewis
St Peter	Mr Mike Collis	Mr Mike Collis	Mr Mike Collis	Mrs. Janet Williams
St Nicholas	Mr Jack Gough	Mrs Moira Jenkins	Mrs Ros Bailey	Mrs. Ros Bailey

The Parish Governing Structure

The PCC provides an overview of the Parish linking it with the Deanery and Diocese, and takes responsibility for the setting of vision and strategy, approving the overall budget, approving policies to guide the work of the Parish, all legal matters and the monitoring of risk. It operates by delegating responsibility for care of the fabric of Parish facilities to the four District Church Councils, who in return, report their business to the PCC. They also seek PCC approval for faculties and any call on trust funds.

At its meeting on 24th November 2014 the PCC approved a vision and 5 year strategy for advancing that vision. This document sets out clear aims and objectives for each of the five years up to 2020 and introduces a reporting structure so that progress against the vision can be identified and reported on against a set of pre-defined measures of progress.

The PCC Treasurer liaises with the DCC Finance Officers to ensure that all financial liabilities can be met in a timely fashion and that the complex requirements of the various Charities Acts are fully complied with.

The PCC has had four regular meetings this year with an average attendance of 15 members.

The Electoral Roll

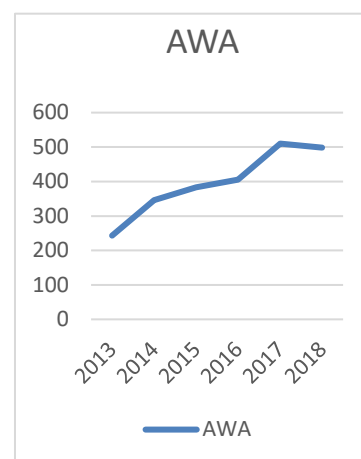
Counting the Electoral Roll and Average Sunday Attendance assesses the size of the church community. A roll has been revised under the Church Representation Rules.

Electoral Roll:	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
St Mary	128	130	127	127	127	89	114	119	134	136	130
St Nicholas	60	57	55	70	75	75	78	73	75	78	69
St James	40	41	34	34	34	33	35	35	37	39	30
St Peter	<u>31</u>	<u>31</u>	<u>31</u>	<u>30</u>	<u>30</u>	<u>23</u>	<u>23</u>	<u>23</u>	<u>24</u>	<u>24</u>	<u>20</u>
Total Parish Roll	259	259	247	261	266	220	250	250	270	277	249

Each Church submits figures to the Diocese, which show Average Sunday Attendance (over and under 16 years of age), as well as their Electoral Roll figure. The Electoral Roll is used to calculate the number of Deanery Synod Representatives to be elected from the parish.

Average Weekly Attendance

Average Weekly Attendance:	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
St Mary	83	180	197	199	263	255
St Nicholas	118	120	137	153	177	182
St James	24	26	27	32	51	44
St Peter	<u>18</u>	<u>20</u>	<u>22</u>	<u>21</u>	<u>19</u>	<u>14</u>
Total Parish	243	346	383	405	510	495



Occasional Offices

Year	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Baptisms	77	82	77	36	48	74	55	55	70	50	58
Weddings.....	24	27	30	21	12	19	23	19	19	16	10
Funerals in church.....	26	22	23	26	19	31	14	23	22	22	28
Funerals at Crem.	48	43	38	27	36	32	46	32	22	25	24

Baptism Preparation takes place on a monthly basis. The ordained ministers meet with parents and godparents to help them understand the meaning and commitment they are about to take through an exploration of the Baptism liturgy.

Marriage Preparation documentation is completed primarily by the Parish Administrator, Mrs Sue Harrison. We also run a Marriage Preparation Day in March in which couples are invited to attend and this is then followed on by clergy visiting couples in preparing for their marriage service.

Funerals are generally booked through Revd. Ian Wallace and then shared across the parish by the clergy and LLMs.

St. Mary's CEVA Primary School

Members of the clergy and lay ministers maintain strong links with local schools and take many assemblies (collective worship) throughout the year.

St Mary's (Church Aided) Primary School continues to be supported by eight foundation and parent governors who have been nominated by the PCC and elected to serve by the Diocesan Board of Education.

Revd. Ian Wallace	-	Foundation	(ex-officio)	
Mrs Ann Crabbe	-	Foundation	(PCC)	- Chair (to November 2018 then Vice Chair)
Mr Charles de Nobriga	-	Parent Foundation	(PCC)	- Vice Chair (to November 2018 then Chair)
Mr Stephen Heape.	-	Foundation	(PCC)	(Retired January 2018)
Mrs Jenny Powell	-	Foundation	(PCC)	
Mrs Sarah Marshall	-	Parent Foundation	(PCC)	(from September 2018)
Mrs Emma Gay	-	Foundation	(PCC)	
Mrs Jacky Fredrickson	-	Foundation	(PCC)	(from April 2018)
Mr. Paul Stott	-	Parent	(elected by parents)	
Mrs Sam Holman	-	Parent	(elected by parents)	(from May 2018)
Mr Jon Bird	-	Head Teacher	(ex-officio)	
Mrs Bethany Scriven	-	Teacher Governor	(elected by staff)	
Mr. James Ridd	-	Teacher Governor	(elected by staff)	(retired May 2018)
Emma Herring	-	LEA Governor	(retired September 2018)	vacancy
Mrs Gemma Wilburn	-	Clerk		

The Rector's Summary of 2018

In January 2015 we launched our vision for the 5 years to 2020. Our aim (as stated in the vision) is: to be a flourishing, faithful and innovative community of hope, spanning all ages, which provides hope to the residents of the Parish and enables them to discover fullness of life in Christ.

In order to achieve this aim we have broken the challenge down into six ministry areas:

- Worship & Prayer
- Discipleship
- Community Engagement
- Pastoral Care and Fellowship
- Children & Young Families
- Governance, Admin., Finance, Communication and Facilities

This year has continued to see a great deal of energy and activity in pursuing the Parish vision but the outcomes have been mixed and have been significantly undermined by the loss of a number of stalwart members who have kept the lamp of faith burning within the Parish across many years. Given the age-profile of the Parish at the start of the vision this loss of older members of the congregation was always envisaged, but 2018 seems to have seen a far greater percentage loss than previous years. More than a third of the 2013 membership of St. Mary's and St. James are no longer with us or able to attend church. We also had to say goodbye to one of our curates, Beverley Charles, who had brought great passion and creativity to the Parish and will be missed. Despite this there is still a strong impetus for growth which is contributing to growing numbers in some of our younger congregations. In particular:

- Our Average Weekly attendance remained strong at 498 (a fall of 12 from the 2017 high of 510) with St. Nicholas continuing to record growth (from 177 in 2017 to 183 in 2018)
- The pattern of decline in some of our traditional congregations has continued but is mostly offset by growth in our younger congregations
- A highlight of the year was the open-air service in Abbotswood to mark the 40th Anniversary of the dedication of St. Nicholas Church. The service drew in a number of members of the local community, some of whom have continued to attend on a regular basis.
- Messy Church had a very strong year recording its highest ever AWA of 78. This average combined some occasions where attendance was greater than 90 which is pushing at the maximum capacity for catering purposes. This raises a question of whether we should be thinking of replicating Messy Church in another venue to relieve pressure on St. Nicholas
- At the beginning of the year we launched Little Sparks at St. Nicholas using the same material as Praise & Play. Some families transferred from Praise & Play to help it get started resulting in a small drop in the AWA of Praise & Play from 67 (2017) to 63 (2018). However, Little Sparks has recorded an AWA in its first year of 29 so that the combined total (92) is significantly greater than previous attendance at Praise & Play
- During the course of the year a decision was taken to wind up The Mix to make room for a new contemporary service. Numbers attending The Mix had fallen to an average of 15 and we had expected to be able to start the new service within months of ending The Mix - the launch was later delayed until early 2019
- A new youth group called 'Rooted' was launched for those in school years 6 to 8, and a combined youth event with Fromeside Benefice was held in September called 'Acts for Eden' which attracted 36 young people.
- Towards the end of the year a new prayer initiative was launched at St. Mary's called 'The Flowing River'. This initiative links with the prayer initiative within the Mission Area
- Our work as a Mission Area with Fromeside was launched in mid-January with a combined Covenant Service in which we committed ourselves to working together in four areas. That was followed by a period of detailed planning with a plan being produced by mid-summer. Five cross-benefice groups continue to meet regularly to oversee the outworking of those plans. A more detailed report on the Mission Area can be found on page 9
- Part of the Mission Area initiative envisaged the formation of Small Missional Groups early in 2019, but these began to spring up spontaneously towards the end of the year and we ended the year with four in existence and discussions under way about the formation of a fifth group. Two of the groups had reformed themselves from pre-existing home groups but the others were fresh initiatives. They are still in their infancy but show great potential
- We have continued with a range of creative and innovative services, including 'Easter cracked' and a revitalised Crib Service, and have run many community events including The Christmas Tree Festival, cooked breakfasts at St. James, harvest suppers in people's homes, pancake parties in two of the churches, Follow the Star (formerly Nativity Go), Midsummer Madness, the Armistice 100 field of poppies, trail and beacon and participation in Yate Rocks and the South Glos Show. However, it also became clear through the year that many of the ideas contained within the 2015 Vision document have now been implemented and there is need for fresh thinking. In 2019 we shall begin a process of refreshing our vision for the next 5 years.

Ian Wallace

Activities and Impact

Worship & Prayer

Aim: to provide opportunities for as many people as possible to encounter the living God in vibrant, life-giving and culturally-appropriate worship; and to have broadened and deepened communal and private prayerfulness.

- We have spent much of 2018 outworking the results of the Worship Review which we concluded at the end of 2017. Detailed planning was done for the launch of a Contemporary Service on Sunday evenings to fill the gap in service provision identified by the Review. The Mix was wound up in May in anticipation of a September launch, but the decision was then made to delay the launch until early 2019
- We introduced 1662 Communion at St. Peter's to extend our suite of services offered to the community.
- Discussions around the re-shaping of worship at St. Nix were begun but have not yet been concluded.
- Little Sparks was launched at St. Nix in January using the same resource material at Praise & Play and has grown to a regular attendance of 50+. Some of the families have transferred across from Praise & Play which has seen lower attendance during this year, but has still retained a core membership of approximately 60 people. The combined attendance exceeds the previous attendance at Praise & Play alone.
- We continued to provide creative and innovative services for children and young families, including the regular Sunburst service, Easter Cracked and the Crib Services which picked up on the Church of England's Christmas theme of 'Follow the Star'
- The Faith & Fun on Friday's Missional Community have begun offering a Taizé service on Friday mornings at St. Nix and St. James Wednesday Coffee Morning Group have established a new prayer area in the church.
- Our service for people with learning difficulties ('Pathway') has continued throughout the year and ended the year with a Carol Service retelling the Christmas story in song and drama
- The North Yate Mission Group held a Pilgrim Service in Brimsham Park in the summer
- Prayer has also developed across the Parish. A new prayer group was established at St. Mary's on a Thursday lunchtime called 'Flowing River' based around Ezekiel 47. This complements the on-going prayer group at St. Nix which meets early on a Wednesday morning

Ian Wallace

Discipleship

Aim: to enable people to set out on their journey of faith and to identify their progress along that journey, by providing stepping stones to enable them and the community of faith as a whole to move forward to the next stage of the journey

- 2018 began having completed the 'Fruitfulness on the Frontline' (LICC) course with three other churches in the area. This was cemented with an excellent Lent course entitled 'Everyday Mission'. It involved a sermon series, home grown material for small groups and a video series based on the people of the parish involved with the five marks of mission. It is crucial that we consolidate these ideas with opportunities within our churches and small groups to tell our own everyday stories of mission. Prayer and youth ministry is growing too (see separate reports).
- A major part of our strategy to foster discipleship in the parish is to develop small groups for long-standing and new members of our churches, including those on the 'fringe', and to do this using the Alpha course. Two Alpha courses were held involving sixteen people. Those groups continue to meet, although with less people. As a result, one member was baptised and two confirmed in November. Here is a snapshot of the development of groups in the parish:-

	Nov 2016	Nov 2018	% change
Total Groups	7	10	43%
Total Attendance	53	83	57%
Total People	44	71	61%
Total People less ministry team	38	63	66%

- The main handicap in developing this work is our failure to develop enough competent and confident leaders to lead Alpha and small groups. However, five people completed the deanery Growing Leaders course in 2018 and seven began one in the Autumn, so there are grounds for hope.
- 2018 also saw the introduction of small missional communities (SMC) who have a single outward community focus, and who develop a 'rhythm of life' together. In the Autumn, Hywel Snook developed a study tool based on the letter of James to enable groups of people to become a SMC. This was employed alongside a sermon series on 'James' for the parish. Two groups were established and one made the transition from a small group to SMC using this tool. Others are planned for 2019.
- We took the decision to end Question Time and 'This is 4U' in 2018.

- As we turn our attention to the new 5 year mission plan, we will need to address the following: -
 - define exactly what we mean by 'discipleship' and how it can be sustained. Hitherto we have placed much emphasis on 'activity';
 - bring clarity in adopting two different approaches to mission in quick succession, i.e. 'Everyday Mission' and SMCs.

Iain Macfarlane

Community Engagement

Aim: develop as a missional community, bring transformation to the lives of the people of the Parish of Yate and beyond by ministering God's love through acts of kindness & loving service in a way that lowers the barriers to finding faith and makes known the good news of the hope that is found in Jesus.

- We continued our tent at the South Gloucester Show this year and in our we had another successful year. Even though the footfall was lower than previous years, over 100 people each day took part in workshops from making bath bombs, to building bird boxes and flower arranging and went away with a beautifully wrapped gift, that they were encouraged to give to someone – “freely you have received, freely give”. As well as many more who made beads, learned to knit, painted door plaques and many other crafts. This event is a great opportunity for Christians from different churches in Yate and Chipping Sodbury to work together to show the hospitality and love of Christ and to raise the profile of the church.
- We continued our presence on the Saturday of the Yate Rocks Community Festival, over 100 children engaged in crafts around the Creation Story and had their face painted. The Sunday Service 'Praise in the Park' was well attended and a podcast was recorded of the service. Teas and cakes were provided for the choirs in the afternoon of the Sunday by the parish. However volunteers were thin on the ground for the Sunday afternoon.
- St Nicholas celebrated their 40th anniversary with an outside service and barn dance. Bishop Lee led the service well and lay people took an active part in telling their stories. This acted a great confidence boost for St Nix and new church members were made as a result of this outreach. Many of the user groups attended the service and the barn dance and a promotional video was published along with a podcast from Bishop Lee.
- St James provided another full calendar of social events that were well supported by the village and are a great opportunity for community engagement. The harvest auction was a great success as was the breakfast for the ride and stride. In 2019 many other breakfast events are planned on the back of this success.
- St Peter's held a Harvest Supper to which people from Codrington and Dodington were invited. Barley Close Farm hosted the event which was very well attended. Many people appreciated the atmosphere and the chance to gather together.
- Midsummer Madness at St Mary's brought children from Sunburst, Messy Church and St Mary's School together for a fun treasure hunt and teddy parachute jump from the Church tower.
- In September we began setting up small missional communities. So far we have three formed communities. Good News for Brimsham, Faith and Fun on Friday and A group centred in the Counties Estate. Two other groups are in the process of forming one on the Birds estate and another centred on the St James coffee morning.
- Engaging with New Housing: The Good News for Brimsham group has formed links with the local council around improving broadband speed and supporting the lighting of the beacon for 100 years since WW1. We have links with Friends of Brimsham Park and are working on the setting up of a pavilion in the park and a community event centred on its opening. The group has held several reflective walks round the park which they will continue this spring.
- St Mary's hosted a fantastic event around the commemorations of 100 years since WW1. A poppy display was hung from the tower of the church made by various community groups. Local school children made clay poppies which were displayed in the churchyard and a WW1 trail was setup around the town.
- Nativity Go! was rebranded as Follow the star and moved within the church building.
- The Christmas Tree Festival at St Mary's returned by popular demand, hundreds visited over the two weekends and enjoyed a fantastic programme of community music and dance as well as the amazingly varied display of Christmas Trees.
- St Nicholas continues to work closely with Abbotswood Action and engage in events like the Clean-Up day, Apple Day and the Christmas Fair, to provide positive, fun activities for all ages and to bless the community.
- There are many ongoing and active relationships with the community, through both church and community led activities, groups and forums. The Lunch Club at St Nicholas which is a joint church and community initiative has been very well attended where a number of different groups together to share food and fellowship.

The work of community engagement as a Parish continues with some good results. Progress is being made in many of the areas discussed. Over the coming months we will begin to see more community engagement on a local level via the missional communities. There have been some encouraging signs of this already and we look forward with hope to future.

Hywel Snook

Pastoral Care & Fellowship

Aim: to develop a more visible and pro-active Parish-wide network of pastoral support that promotes the development of a vibrant community of faith based on healthy, caring relationships between people of all ages.

- Since the Annual Report in April 2017, Joanne Hodge has taken on the responsibility for the Pastoral Care Ministry Area as set out in the Vision Document.
- Work has begun to identify people in each congregation and many of the various groups across the Parish who may be willing to be nominated as people who are known to the members as the person to whom cares and concerns can be passed on.
- Work has been done on collecting information to make up the Pastoral Care Directory. At present it is stored in a password protected area of the website with only the Ministry Team having access in order to comply with GDPR.
- The Shalom Group and This is 4U have both ceased during the year
- The Mothers' Union provides pastoral support in a variety of ways. Some members volunteer at Bristol Cathedral, where they listen to visitors and help with children's projects. At least two members visit Ashworth Prison, where they provide pastoral support as well as refreshments to the families of inmates. Each week members provide refreshments and support to the young families who attend Praise and Play at St Mary, and also to the families who attend the monthly Baptism Preparation Sessions.
- Messy Church members who, between the monthly meetings held at St Nicholas, provide pastoral support to several of the more needy families in the form of home visits, text and telephone contact; support with accessing the Food Bank, meals cooked and a regular listening ear. In addition, at Christmas they were able to give lovely hampers to three families who were struggling financially.
- The Craft Group held at St Mary, which has a number of core members who have formed a caring and supportive role within the group. The group continues to attract new members who bring fresh enthusiasm and skills which help to keep the group interesting and fun. Sewing, knitting, crochet, silk painting, quilting and card making projects as well as games of cards and dominoes are enjoyed at each meeting but most of all it is the advice and companionship of the members that keep the group a thriving club.
- The Friendship Group and Lunch Club at St Nicholas are going from strength to strength, and have a very regular attendance. The Friendship Group has had to move into the church to accommodate the growing numbers and divide into two sessions for some of the activities.
- Lunch @1at St Mary is also thriving.

Joanne Hodge

Youth, Children & Young Families

Aim: to grow into a church where all children, young people, students and young families feel they belong, can grow in Christ and exercise their God-given ministries

In line with the parish vision for work with children and young families the following progress has been made:

- Praise & Play has continued to grow in strength at St. Mary's with average attendance above 70 persons per week.
- Praise & Play has now been replicated at St Nicholas Church on Tuesday mornings and is called Little Sparks. This is run in conjunction with Jacobs Well and has around 40 people who attend each week
- Although there is no formal mentoring for young parents, there are a number of people within the parish who are fulfilling this role.
- The Facebook presence and podcasts are helpful to young parents as they can engage with issues of faith in a format which is recognizable to them.
- Messy Church continues to attract just over 70 people each month, some families who have been attending for several years and there are some new families. There was an away day in Wotton-Under-Edge this year which was a great success. Messy Church continues to mentor the teenagers who assist at Messy Church through its monthly team meetings.
- Sunburst attracts a regular number each week although numbers have diminished over the past year.
- Other opportunities to engage with the families have offered this year through the Epiphany Party, Light Party, Midsummer Madness.
- The Mix ended in April this year as the uptake was very small.
- The Youth session at St Nicholas continues twice a month but is still being run by the ministry team which was envisaged as an interim measure. This will need to be revisited this year as this is not sustainable.
- Rooted began in June 2018 on the first Sunday of the month and has 12 young people who come along.
- Due to the way the school holidays fell this Christmas the Follow the Star Trail was not given such a high profile as it had been previously. However the crib services at St Mary's were very well attended as in previous years.
- A joint youth event with Fromeside was held at St Mary's in September to which 37 young people came. Further joint events are planned such as a youth pilgrimage in May 2019
- The parish continues to reach out to families and young children through its participation in Yate Rocks and the South Glos Show, Midsummer Madness, open events such as International Day and the Christmas and Autumn

Days which Abbotswood Action host. The schools continue to come into St Mary's for their carol concerts, and St Nix for Easter Experience and Advent Adventure, and the schools were engaged with the making of the clay poppies at Remembrance. YIA held its school concert in the church and it is expected that they will do so again.

Gail Thomas

Governance, Administration, Finance, Communication & Facilities (GAFCaF)

Aim: to support ministry within the Parish by ensuring

- **that we invest sufficiently in the smooth running of the administrative functions underpinning Parish work**
 - **that our communication reflects a dynamic community reaching out to others and is clear, relevant and timely**
 - **that our buildings are appropriately maintained and developed as attractive, welcoming places**
- This year has seen some changes in the Parish Office that have inevitably caused some disruption to the smooth running of the administrative functions. In March, Joanne Hodge, who had faithfully served as the Parish Administrator for four years and who had designed many of the administrative systems, retired in order to better pursue her studies at Trinity College. An interim solution was put in place involving three people sharing her workload and while this enabled the Parish Office functions to continue without hiatus it has created some issues around the interface between the three roles
 - A thorough review of our communications was undertaken by a newly formed Communications Group. This led to the launch of a new website early in the year with greater functionality than had previously been the case. It also united the Parish communications under one website that is regularly maintained with fresh content.
 - We began production of a monthly magazine enabling a fuller description of forthcoming events than has been possible in the Weekly Notices
 - In May we carried out an audit of our handling and storage of personal data in order to comply with the new General Data protection Regulations 2018. In addition, members were asked to sign a consent form to enable a proper database of Parish members to be established.
 - A new spreadsheet was introduced to enable the monitoring of weekly attendance on an on-going basis throughout the year
 - Work has continued with the Parish Architect to develop plans for certain repair works to St. Mary's that will include some internal re-ordering, to develop plans for the installation of toilets at St. James and for the redevelopment of the St. Nicholas Youth Centre to improve access and reintegrate the two halves of the building to allow for more flexible use.
 - Research was undertaken into the history of Tudor Cottage as a basis for discussions with the Diocese about retaining Tudor Cottage under Parish control and potentially refurbishing the building to create office and meeting accommodation.

Ian Wallace

Mission Area

This year has seen the first full year of our work with Fromside Benefice to create a Mission Area aimed at bringing new growth and energy to both benefices. Relationships between the two Ministry Teams have been strong and many members of the congregations across the benefices have shown excitement and commitment, being willing to give up significant amounts of time to form part of the multiple working groups. A covenant was developed through 2017 which reflected our own understanding of what it meant to work together in Mission in this area and that covenant was signed by almost 100 people from the two benefices at a special service on 21st January.

Since then four groups with a membership from both benefices have developed detailed plans for each of the four streams (Missional Church, Youth, Communications and Prayer). Each of those streams has a specific aim which when combined form a route-map to achieving the overall aims of the Mission Area. The process has been overseen by a Mission Area Oversight Group made up of four lay members from each benefice and the leaders of each stream. The Mission Area plan was completed and signed off by mid-summer and since then the groups have continued to meet to oversee the outworking of those plans. Highlights from the Mission Area annual review include:

- Outreach Groups established in each of the four churches in Fromside
- Four Small Missional Community Groups established in Yate Parish with a further two in the pipeline.
- Advocacy undertaken in North Yate with existing residents regarding Broadband speeds which has helped to build trust
- Combined Youth event called "Acts for Eden" happened in Yate focusing on Creation Care
- Messy Church started in Fromside with support from Yate

- Proposal for employing a Youth minister developed and approved by all 5 PCCs, who also made a budget allocation for 2019
- New platform established for Podcasts and 31 podcasts have been recorded in both Yate and Fromeside and are available through the Yate Parish website
- Team established to design and produce Christmas Communications using a common theme
- Sharing of communication ideas across the Mission Area has been established
- Mission Area prayer cards printed and circulated across the Mission Area. They are regularly used as part of the intercessions
- Three prayer days have been run (two in Fromeside and one in Yate, but all have been available to anyone from across the Mission Area)

It is difficult to assess the impact of these activities accurately in the absence of a set of measures and recorded data. However, the following can be said:

- Both benefices had strong attendance during the latter half of the year and look to have exceeded the attendance targets set out in the Mission Area plan
- There is without doubt more missional thinking within our congregations and people are looking for opportunities for engagement

Safeguarding

As yet another year passes I am delighted to be able to report that it has brought no major safeguarding issues. The churches in the parish continue to play host to ever more groups and services for all age groups. It is to be hoped that these groups are made to feel welcome, are safe while on the premises and are able to talk with the people around them about any things that trouble or concern them. I am certainly led to believe that this is so. There have been a few occasions when people have voiced concerns about situations in their lives outside the church and members of the various groups have been able to provide both a listening ear and practical help. Hopefully a little bit of help at an early stage can prevent these problems from escalating into, what could become, safeguarding issues.

It has also long been recognised that the lay-out of the churches have safeguarding implications. Special care is being taken to ensure that secluded areas, such as prayer corners, are designed to ensure that no-one's safety, especially the safety of the clergy, is in danger of being compromised. This will be an important consideration during the re-ordering of St Mary's.

The parish now has a comprehensive list of all the activities taking place regularly in the churches and the people involved in their organisation and delivery. This will, in time, help to highlight where training or DBS checks need to be provided or updated. Keeping this list up to date will not be an easy task. It will probably involve the leaders of each group providing an updated list of helpers in their group on a regular basis (every 6 months?) so that the list can be updated.

In time this list will also highlight any training undertaken by leaders and staff to ensure that good practice is shared within the groups and that safeguarding issues are understood and can be identified if necessary. It is now several years since any in-house training was offered so it may be time to arrange another training day as the up-take on the last one was excellent.

DBS checks continue to be carried out by the office where these are appropriate.

The issues which need to be addressed during the coming year include:

1. Requesting compliance reports regarding safeguarding from each group. (This was planned for last year but has yet to be carried out. It is to ensure that all groups have thought about any safeguarding issues that could apply to them.)
2. Being aware of the issues that surround social media.
3. Keeping the list of activities up to date.
4. Finding a new Safeguarding Officer! I have held the position for several years, (originally just offering to hold the fort for a few months while Helen Fletcher was ill!) I am woefully aware that I am really not the person for the job, especially as it really needs someone whose ICT skills are so much better than mine! I would be really grateful if anyone could be found who would be prepared to take over.

Emma Gay

Health and Safety Report

- This year has been a fairly quiet year on the accident front, with only one incident resulting in an injury requiring medical treatment.

- The Health & Safety Officers have identified a need to educate members of the congregation and users of our premises that that everyone has a role to play in Health and Safety to ensure everyone, including themselves, are kept safe.
- Progress has continued to develop safe working practices across the Parish. A meeting of the Churches Health and Safety Representatives was held where it was agreed that closer working and sharing of information would enable a better understand of the pitfalls of various aspects of the implementation of the Parish policy.
- With all the ongoing activities around implementing the Mission Area work and the involvement of a variety of groups in this work we face the challenge during 2019 of keeping focus on completing and recording our risk assessments so that we keep everyone as safe as possible. Health & Safety Officers have recognised this challenge and will monitor compliance.

Gus Smith

Data Protection & Privacy

In May 2018 the PCC reviewed our management of personal data in line with the newly issued General Data Protection Regulation 2018. An audit was conducted of the way in which information is stored to ensure that all personal information is stored securely under lock and key or behind password protection. The members were also asked to complete a consent form confirming how their personal data can be used by the PCC and its employees, and procedures were put in place to regulate the use of personal data.

Since May a check has been kept on our compliance with GDPR. One minor data breach was investigated and found to be because of an inadvertent failure to follow the new procedures. Apart from that one incident we are confident that personal data has been securely stored at all times.

Ian Wallace

Treasurer's Report

- Our voluntary income (planned giving + collections + tax rebates increases by £2789 giving a total of £97805.
- Income from fund raising decreased by £3892.
- Our charitable giving also decreased by £3131.
- Our payments increased by £19106. This was partly due to increases in staff salaries, increased mission activities and payments to do with various projects around the Parish.
- We paid our pledged share amount in full to the sum of £79130 but this remains some way short of our aspirations of covering the employment costs of two stipendiary clergy.
- Our three investment accounts capital values decreased by £2560.

Christine Dolton

Conclusion

The Annual Report is a composite document prepared by Officers and members of the PCC, in line with the terms of the Charities Act 1993 and the Charities Act 2011. We hope this report gives a clear picture of the church and the way in which the PCC have administered the task placed on them as trustees in the Parish of Yate.

On behalf of the PCC, The Revd. Ian Wallace (Team Rector). 30th March 2019.

THE PARISH OF YATE
PAROCHIAL CHURCH COUNCIL

ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2018

Independent Examiner's Report to the Members of the Council

I report on the accounts of the Council for the year ended 31st December 2018.

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, adequate accounting records have not been kept, or these accounts are not in accord with these records.

In addition, there are no matters, in my opinion, to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Christopher John Edwards. F.C.C.A.
Chartered Certified Accountant
17 Vayre Close Chipping Sodbury Bristol.
BS37 6NT.
South Gloucestershire.

8th April 2019

Note to the Financial Statement For the year ending 31 December 2018

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in terms of the trust or bequest and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund. Where there is no separate investment, interest will in future be apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds that can be used for PCC ordinary purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest accrued. All other income is recognised when receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Independent Examiner's Report to the PCC of the Parish of Yate New Town

This report on the accounts of the PCC for the year ended 31 December 2018, is in respect of an examination carried out under Church Accounting Regulations 2006 (tnr Regulations) and s.43 of the Charities Act 1993 (the Act)-

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and section 43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination included a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also included considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; or
- to prepare accounts which accord with the accounting records and comply with the Regulations have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Fixed Assets

Consecrated property and moveable church furnishings

Consecrated and beneficed property is not included in the accounts in accordance with s.96 (2) (a) of the Charities Act 1993.

Moveable church furnishings held by the vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory- which can be inspected (at a reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 with individual value below E1000 are written off.

Investments

Investments are valued at market value at 31 December. 2018

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents and other income are shown as debtors less provision for amounts that may prove uncollectable-

Yate 071


Parochial Church Council of the Parish of
Yate Notes to the financial statements for
the year ended 31st December 2018

Incoming Resources	Note	Unrestricted funds	Restricted funds	Endowment funds	Total Funds	
					2018	2017
Incoming resources from donors	2a	97805			97805	95016
Other voluntary incoming resources	2b	27521			27521	5400
Incoming resources from operating Activities - to further the councils						
Activities 1	2c	58078			58078	55027
To generate funds	2d	18649			18649	22527
Income from investments	2e	2682	4566		7248	6180
Other incoming resources	2f	418			418	7208
Total Incoming Resources		205153	4566	0	209719	191358
Resources Expended						
Grants	3a	1607			1607	3823
Activities directly related to work of the church	3b	156875	6801		163676	142653
Church Management & Administration	3c	35996			35996	35694
Costs of Generating Funds	3d	5647			5647	5650
Total Resources Expended		200125	6801	0	206926	187820
Net Incoming (Outgoing) Resources		5028	-2235		2793	3538
Gains and Losses on Investments		-1035		-1525	-2560	13976
Transfer of Funds		-3809	3809		0	-13420
Net Movement in Funds		184	1574		233	4094
Balances B/F @ 1.1.18		159623	74150	101656	335429	331335
Balances CIF @ 31.12.18		159808	75723	100131	335662	331355
Balance sheet analysis		159808	75723	100131	335662	331355
Check differences		0	0	0	0	0

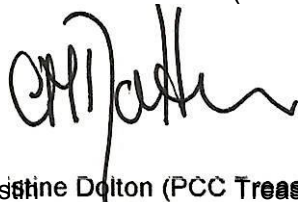
Yate 071
 Parochial Church Council of the Parish of Yate
 Balance Sheet as at 31.12.18

	Note	2018	2017
Fixed Assets			
Tangible Fixed Assets			
Investment Assets	5b	166236	168796
Current Assets			
Stock	6		
Debtors	7	7000	7000
Cash at bank and in hand	8	162426	159633
Total		169426	166633
Liabilities - Amounts falling due within one year	9		0
Net Current Assets		169426	166633
Liabilities - Amounts falling due more than one year	9		
Net Assets		335662	335429
Funds			
Unrestricted	5	159808	159623
Restricted	5	75723	74150
Endowment	5	100131	101656
		335662	335429

Approved on 1st April 2019



Revd. Ian Wallace (Chair)



Christine Dalton (PCC Treasurer)

The notes on pages 1-9 form part of these accounts

Date 28th April 2019

THE PARISH OF YATE
PAROCHIAL CHURCH COUNCIL

ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2018

Independent Examiner's Report to the Members of the Council

I report on the accounts of the Council for the year ended 31 st December 2018.

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, adequate accounting records have not been kept, or these accounts are not in accord with these records.

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Mr Christopher John Edwards. F.C.C.A.

Chartered Certified Accountant

17 Vayre Close Chipping Sodbury Bristol.

BS37 6NT.

South Gloucestershire.

8th April 2019

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Fund Analysis

	2018					2018	
	Opening Balances	Income	Payments	Transfers In	Transfers Out	Capital Revaluation	Closing Balances
General							
Printer	318	51	-150				219
Discretionary Capital	55383					-830	54553
Discretionary Revenue	3806	1836	-1918				3724
Parish - General	3172	3844	-27061	22176			2131
St James General)	9495	18484	-21278	954	-3772		3883
St Mary's General	3848	90215	-64917	5422	-28813		5755
St Nicholas General	6515	66034	-51064		-1 1010		10475
St Peter's General	1896	8387	-17529	10000	-1176		1578
St Nicholas Y Centre for PCC	1279	15566	-16208				637
St Mary's EB Memorial	38050	240		17833	-5422		50701
St Peters CBF General	24104	496			-10000		14600
St Peter's Investment CBF	11757					-205	11552
General Funds	159623	205153	-200125	56385	-60193	-1035	159808
Specific							
St. Marv's Newman Income	12117	4254	-6801				9570
St. James Fabric	33094	160		400	-954		32700
St. Nicholas Fabric	14619	81		4363			19063
St Nicholas Roof	14319	71					14390
Specific Funds	74149	4566	-6801	4763	-954	o	75723
Endowment							
St. Mary's Newman Trust Caoital	101656					-1525	100131
Endowment Funds	101656			0	o	-1525	100131
Total Funds	335428	209719	-206926	61148	-61147	-2560	335662

Parochial Church Council of the Parish of
Yate Notes to the financial statements for
the year ended 31st December 2018

Incoming Resources	Note	Unrestricted funds	Restricted funds	Endowment funds	Total Funds	
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Balances CIF @ 31.12.18		159808	75723	100131	335662	331355
Balance sheet analysis		159808	75723	100131	335662	331355
Check differences		0	0	0	0	0

Yate 071

Parochial Church Council of the Parish of Yate Notes
to the financial statements for the year ended 31st
December 2018

2	Incoming Resources	Unrestricted funds	Restricted funds	Endowment funds	Total Funds	
					2018	2017
2a	Incoming resources from donors				0	
	Planned Giving	64113			64113	64507
	Income Tax Recoverable	19383			19383	18658
	Collections (Open plate)	14309			14309	11851
		97805	0	0	97805	95016
					12427	
2b	Other voluntary incoming resources grants	12427			0	1495
	Donations, Appeals, etc.	15094			15094	3905
	Total Incoming Resources	27521	0	0	27521	5400
2c	Income from operating activities to further the councils objectives					
	Church hall lettings	45160			45160	42334
	Fees	12918			12918	12693
		58078	0	0	58078	55027
2d	income from operating activities to generate funds					
	Funds generated	18598			18598	22490
	Copier	51			51	37
		18649	0	0	18649	22527
	Income from investments					
	Interest/Dividends	2682	4566		7248	2433
		2682	4566	0	7248	2433
2f	Other ordinary income resources					
	Miscellaneous	418			418	2208
	Insurance claim					5000
	Legacy	418	0	0	418	7208
	Total Income Resources	205153	4566	0	209719	187611

Parochial Church Council of the
Parish of Yate Notes to the financial
statements for the year ended 31st
December 2018

3	Resources expended	Unrestricted funds	Restricted funds	Endowment funds	2018		2017
		£	£	£	£	£	
	Activities directly relating to the church						
	Ministry Diocesan Share	79130			79130		76980
	Ministry Clergy Expenses	8752			8752		5967
	Church Running Expenses						
	Utilities	10499			10499		9414
	Insurance	8608			8608		8326
		19107	0	0	19107		17740
3b	Church Maintenance	17515			17515		10146
	Equipment Repairs	1059			1059		4217
	Other Project's	5004			5004		
	Roof Project	5422			5422		3786
	Church Cleaning	1659			1659		1425
	Flower Decoration	50			50		50
		30709	0	0	30709		19624
3b060	Upkeep of services						
	Altar requisites	900			900		1132
		900	0	0	900		1132
3b070	Vision	2069			2069		2363
3b070	Upkeep of Churchyard						
	Care of Church grounds		6801		6801		2509
3b070	Youth & Community Centres						
	Running Costs						
	Utilities	2901			2901		2793
	insurance	776			776		743
	Repairs	1790			1790		1565
	Staff Costs	7505			7505		7916
	Equipment	165			165		60
	Admin				0		785
	Caretaking	1714			1714		2566
	Building Refurbishment	1357			1357		
	Stationery etc.						
		16208	0	0	16208		16428
	Activities directly relating to the work of the Church	156875	6801	0	163676		142743

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Parochial Church Council of the Parish of Yate
Notes to the financial statements for the year
ended 31st December 2018

Total Funds

						2018	2017
			Unrestricted funds	Restricted funds	Endowment funds		
			£	£	£	£	£
3							
3c	Church Management and Administration						
	Staff - Administration		13033			13033	12373
	Other staff costs		18751			18751	16932
	Sundry Expenses						
	Administration		3879			3879	4172
	Miscellaneous		219			219	2118
	Bank charges		114			114	99
			35996	0	0	35996	35694
3d	Cost of generating funds						
	Fund raising		5497			5497	5650
	Copier		150			150	
			5647			5647	5650
			41643	0	0	41643	41344

Yate 071
 Parochial Church Council of the
 Parish of Yate Notes to the
 financial statements for the year
 ended 31st December 2018

3	Resources expended	Unrestricted	Restricted	Endowment	Total Funds	
		funds	funds	funds	2018	2017
		£	£	£	£	£
	Charitable giving	1607			1607	3222
	Regenerate					600
		1607	0	0	1607	3822
	Total Resources Expended	200125	6801	0	206926	187909

Yate 071

Parochial Church Council of the Parish of Yate Notes to the financial statements for the year ended 31st December 2018

		Shares		2017
5a	Fixed Assets for the use by PCC			
5b	Investments			
	Movements in year			
	Market Value 1.1.18	Dis. Fund	6201	55383
	Market Value 1.1.18	New Trust	3378	101656
	Market Value 1.1.18	St Peters	717	11757
	Loss on Revaluation	Dis. Fund		-830
	Loss on Revaluation	New Trust		-1525
	Loss on Revaluation	St Peters		-205
	Valuation at 31.12.18			166236
	Holdings as at 31st December 2018			
	Dis. Fund		3378	3378
	New Trust		6201	6201
	St Peters		717	717
				10296
7	Debtors			
	Tax Claim			7000
8	Cash Balances			
	Parish Lloyds Account		11972	11972
	Parish Lloyds Account		19000	19000
	St James CBF		32700	32700
	St Mary's CBF		50701	50701
	St. Nicholas CBF		19063	19063
	St Peter's CBF		14600	14600
	St. Nicholas CBF Roof		14390	14390
			162426	162426
				159633

Yate 071

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