



	<p>Main Board and the Advisory Board.</p> <ul style="list-style-type: none"> • The Advisory Board would need to be more proactive. • Task and Finish Groups to delivery projects – expertise to be brought in, including residents associations and provide concise written report to the Advisory Board for information rather than discussion. • A summary of the above needed to be included in the BID2 Business Plan – JMcC and RT to provide wording to SG by first week of November. <p>ACTION</p> <ul style="list-style-type: none"> • JMcC/RT to finalise the document and agree the name of the Advisory Board going forward. ACTION <p>Need to be clear on the responsibility of the Advisory Board and write into the BID Business Plan and Constitution that the Advisory Board is not/will not be a decision-making panel, but can make recommendations to the Main Board for consideration. ACTION</p> <p>Community engagement would be key for BID2 – would need to ensure the link between resident and businesses. CP shared that the residents were looking to become a statutory consultee on all planning applications. SG was already working with community groups/residents and relationships were developing, but more work would be needed on this. NOTED</p> <p>CP suggested that a Devonport Cllr be included in BID2 and there would be a need to include city centre Cllrs where the new BID area included their wards. ACTION</p> <p>Attendance and Meeting Structure – BID2 The regularity of meeting was discussed and the Advisory Board’s suggestion was that the meeting occurrence going forward should be adjusted to work with the events calendar – meetings should take place bi-monthly as standard as Task and Finish groups leading on project delivery would negate the need for monthly meetings. However, during in busy event periods, there may be a need for monthly/more regular meetings. NOTED All agreed that anyone included on Task and Finish Groups must attend their group meetings, take responsibility for providing accurate reports and updates and attend Advisory Board meetings. NOTED</p> <p><u>October BID Street Operations Update From EB</u> EB’s update was included in the papers provided and a conversation developed regarding trade waste bins, domestic waste and the issues around cleanliness in the Waterfront. Whilst it was clear that there were waste issues ongoing, the Advisory Board asked that SC pass on their thanks to EB, with commendation for the hugely improved cleanliness around the Three Crowns Pub in particular. ACTION</p> <p>CP would like to work jointly with PWP regarding waste issues between residents and businesses on the Barbican – in particular around the fortnightly bin collection. CP to explore the Barbican waste collection and push for weekly collections to remain. ACTION SC to set up a meeting for CP/SG/PK/EB to discuss. ACTION</p>	<p>JMcC/RT</p> <p>JMcC/RT</p> <p>JMcC/RT/ SG</p> <p>SG</p> <p>SC</p> <p>CP SC</p>	<p>04.11.16</p> <p>23.11.16</p> <p>23.11.16</p> <p>28.10.16</p> <p>23.11.16 23.11.16</p>
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	<p>CW's Bin Survey EB had responded to CW</p> <p><u>A-Boards</u> Letters had been sent to businesses by Amey, promising removal of any unpermitted a-boards – initial letters were sent some weeks ago, but no action had been taken and the issues remained. The Advisory Board expressed an interest in putting together a suggested solution regarding the a-boards for Amey to consider – this was challenged and raised the question of why it should fall to PWP to find a solution. It was agreed that a design guide was needed for marketing solutions where the a-boards were removed – PK agreed to look at where PCC was with the design guide and feedback at the next meeting. ACTION MK expressed frustration that had the Main Board taken forward the issue of a-frames four years ago when first highlighted, the Waterfront would not be in its current position. NOTED</p>	PK	23.11.16
<p>AB-10/16-3.</p>	<p>Minutes to the last meeting/Matters Arising Minutes to the last meeting were approved</p>		
<p>AB-10/16-4.</p>	<p>Next Meeting Agenda</p> <ul style="list-style-type: none"> • Advisory Board/Panel Constitution • A-Boards 		

Next Meeting:
Wednesday 23 November 2016 2pm-4pm at Duke of Cornwall Hotel