Design Plan and Grant Application for Online Courses

This form is used by the Online Course Approval Committee during the Design Plan and Approval meetings.

Course Prefix and Title: ____________________________________________________________

SCH: 1 2 3 4  Lecture  Practicum  Lab  Number of F2F meetings necessary: ___

  __ Graduate __ Part of online degree program  ________________________________
  __ Upper __ Part of online certificate program  ________________________________
  __ Lower __ Not a part of any specific program

Designer: ____________________________  COI: Yes  No  IP: Yes  No

Co-Designer: _________________________  COI: Yes  No  IP: Yes  No

A design model has been presented and approved for the following items:

  __ # of students per section
  __ Syllabus and Timeline
  __ Navigation
  __ Adequate original content
  __ Chunking and sequence
  __ Student-to-Content
  __ Student-to-Instructor
  __ Student-to-Student
  __ Assignments
  __ Assessments
  __ Copyright and ADA
  __ Fonts, Graphics, Contrast
  __ Media management

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Compensation Expected: Designer $ ____________  Co-Designer $ ____________  

By signing below you signify agreement that the proposed design plan is approved and should result in a course that meets the needs and standards of both the Department and the University.

Designer ____________________________  Co-Designer ____________________________

Date ____________  CTL ____________  Department ____________________________

Final Approval. The course has been completely developed and meets quality standards.

PoGP  IP License(s)  Date  CTL Signature  Department Chair